



Governing Board Agenda Item

Meeting Date: March 12, 2026

From: Thomas Bogart, Chief Financial Officer

Priority: Out-of-State Travel

Priority: Plan for future needs in a proactive, accountable manner

Consent Action Discussion

Background:

On February 5, 2026, the Governing Board approved out-of-state travel for Susan Rose, Director of Procurement, to attend the Arizona Association of School Business Officials (AASBO) Spring Conference on March 31, 2026 through April 3, 2026. These dates include the preconference offered on April 1, 2026.

Due to unforeseen circumstances, Ms. Rose is unable to attend. I would like to request that Maria Fergus, Senior Purchasing Agent, attend in place of Ms. Rose.

This conference supports Arizona School Business Officials with training in specific areas including procurement best practices and compliance, preconstruction, public procurement risk management, construction backup documents, and vendor maintenance.

The estimated costs related to attending the AASBO Spring Conference are listed below:

Expense	Cost	Funding Source
Registration	\$445.00	M&O
Hotel	\$250.00	M&O
Airfare		
Meals	\$234.00	M&O
Substitute		
Other: Shuttle, parking, taxi,		

etc.		
Vehicle Rental	\$185.89	M&O
District Vehicle - Fuel Estimate		
Personal Vehicle - Mileage Reimbursement		
Total	\$1,114.89	M&O

Recommended Motion:

I move that the Governing Board approve out-of-state travel for Maria Fergus, Senior Purchasing Agent, to travel to Laughlin, Nevada to attend the Arizona Association of School Business Officials Spring Conference on March 31, 2026 through April 3, 2026. These dates include the preconference offered on April 1, 2026.

Approved for transmittal to the Governing Board: 
 Dr. Daniel Streeter, Superintendent

*Questions should be directed to: Thomas Bogart, Chief Financial Officer
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