

STATEMENT OF WORK
DeSoto ISD – Bank Reconciliation Service

THIS STATEMENT OF WORK is issued between DeSoto ISD (“Customer”) and School Finance Productivity, a branch of Mindsphere Technology Group, LLC (“Supplier”).

SCOPE: Monthly bank reconciliation for six bank accounts (i.e., General Operating, Master, Payroll, Student Activity, TexStar Debt Service, and TexStar Operating). Mindsphere customizes a bank reconciliation process for each individual entity. The system is set up with the district codes, bank accounts and transport information for the district main ERP system.

SERVICES:

- A. Customer provides the following items to Supplier:
 - A dedicated computer server for the Bank Reconciliation software.
 - VPN access for Supplier to DeSoto ISD network to manage the Customer computer server
 - Database ID to read cash financial records from TEAMS database tables
 - TEAMS online ID to review financial transactions for cash

- B. Supplier provides license subscription usage to Customer for the Bank Reconciliation software. The license includes the following ongoing technical services:
 - Bank reconciliation software upgrades or patches
 - Computer server application monitoring (e.g., security violations, disk space, CPU utilization)
 - Onsite database backup (Customer is responsible for offsite backup)
 - Database performance tuning, including background jobs
 - Software website maintenance
 - User support for software issues

OUT OF SCOPE:

Bank reconciliation is a detective internal control to identify errors, irregularities, and adjustments for the Cash account. Monthly bank statements should be promptly reconciled by a person not otherwise involved in the cash receipts and disbursements functions. Having an independent person prepare the reconciliation helps establish separation of duties and deters fraud by requiring collusion for unauthorized actions. While the bank reconciliation service identifies exceptions, Customer is responsible for resolving exceptions identified by the bank reconciliation process.

COST:

Service	One-time	Annual
A. Monthly software usage license Fiscal Year 2026 (July 2025 to June 2026) (\$2,000/Month)		\$24,000
B. Annual User Support on questions and data assistance 8 hours @ \$180/hour, 25% discount to \$135.00 (Additional hours requires pre-approval from Customer)		\$1,080

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The above services shall automatically commence on the effective date of this statement of work and renew for an additional one-year term, unless either party notifies the other in writing within ninety (90) days of the support services renewal date. Annually, Supplier reserves the right to review the current service rate for inflation adjustments and to prevailing industry fees. Any changes must be notified in writing with a 90-day notice.

INCORPORATION BY REFERENCE: This Statement of Work when signed by Customer and Supplier will incorporate by reference all of the terms and conditions and will form a part of the Master Consulting Services Agreement currently in effect. Further, the terms of this Statement of Work will supplement and modify the terms of the Master Agreement to the extent set forth herein.

The undersigned has/have read understand(s), and agree(s) to the terms and conditions herein, including any attachments hereto.

Customer: DeSoto ISD

Supplier: School Finance Productivity
Mindsphere Technology Group, LLC

By: _____

By: Chankwaneng

Name: _____

Name: Hinson Chan

Title: _____

Title: Executive Officer

Date: _____

Date: 1/16/2026