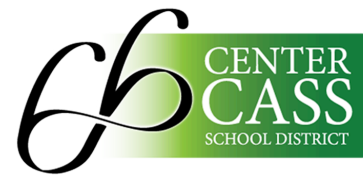


Maria Gannon, Administrative Assistant
To the Superintendent
Center Cass School District 66
699 Plainfield Road
Downers Grove, IL 60516



Memo

To: Board of Education
From: Maria Gannon
Date: May 6, 2026
Re: FOIA Request #1

Justin Wenig

justin.wenig@starbridgefoiadocs.com

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.), I am requesting access to and copies of the following public records possessed by Center Cass School District 66:

All purchase orders and/or payment records for non-person/vendor entities, such as companies, organizations, or contractors from January 1, 2025 to current date. Records should include, at minimum:

- Purchase date
- Vendor name
- Line item description
- Line item quantity
- Line item Amount

Thank you for your attention and cooperation. I look forward to your prompt response within the statutory period.

Sincerely,

Justin Wenig

The District complied with the request and produced the information.