

## **FOSTER and EVELYN BARKEMA CHARITABLE TRUST APPLICATION PROCEDURE**

### **BACKGROUND**

The *Foster and Evelyn Barkema Charitable Trust* is an Iowa Non-Profit Trust created on August 7, 2012. Foster and Evelyn Barkema were lifelong residents of rural Alexander, Iowa, both passing away in the summer of 2013. This Trust was organized exclusively for charitable purposes in order to make distributions to qualified tax-exempt organizations which are of a charitable, educational, literary, health or public service nature.

### **CRITERIA**

1. The Applicant must be a tax-exempt, non-profit organization authorized under Section 501(c)(3) of the Internal Revenue Code which has been further classified as a "public charity" by the Internal Revenue Service; or a government entity. If an organization is NOT classified by the IRS as a 501(c)(3) charitable organization, or equivalent, they must partner with an eligible Legal Applicant/Fiscal Sponsor, who must submit the application. Fiscal Sponsors are legally and financially responsible for funds that are granted.
2. The Applicant must demonstrate the feasibility of the project for which the funds will be used.
3. Special consideration will be given to public charities which:
  - a. Are located within the Belmond-Klemme, CAL, Hampton-Dumont or West Fork School Districts;
  - b. Will use the donation 'locally' as opposed to administratively in a nationwide or region wide manner;
4. Consideration may also be given to the following charitable organizations:
  - a. Human Service (charitable) organizations located outside the above school districts;
  - b. Hospital, medical, and educational facilities located outside the school districts named in 3(a) above, that serve residents in those communities.
5. Funding operational needs is not preferred, but is not precluded.
6. If the organization has received past funding from the Foster and Evelyn Barkema Charitable Trust, all grant reporting must be up to date and in good standing prior to being considered for another grant.
7. In addition to the foregoing and other factors, whether an Applicant for a grant is favorably considered and the amount of the grant depends upon: the total number of Applicants; the amount requested by each Applicant; the amount of funds available for distribution to Applicants; and whether the Application conforms to the requirements of the *Foster and Evelyn Barkema Charitable Trust*.

### **CONTENTS OF APPLICATION**

1. Application for Funds form fully filled out and signed;
2. **Copy of the 501(c)(3) Determination Letter from the Internal Revenue Service attached; OR certification that the organization is a political subdivision of the State in which it is located;**
3. If the Applicant is a school district, the Superintendent also needs to sign application.  
If the Applicant is an organization under the exempt status of a local government/City, the Mayor or City Administrator also needs to sign the application.

### **ATTACHMENTS MUST BE ATTACHED OR APPLICATION WILL NOT BE CONSIDERED FOR GRANT**

### **SUBMITTING APPLICATIONS:**

The deadline for receiving applications is September 30 of each year. Grants will be awarded by early December. Applications for emergency situations will be considered at any time. The address for submitting applications:

**Foster and Evelyn Barkema Charitable Trust**  
c/o Zoe Brown, Trustee  
PO Box 461  
Hampton, IA 50441

Telephone: 641-456-5196  
Email: [barkematrust@hotmail.com](mailto:barkematrust@hotmail.com)

**FOSTER and EVELYN BARKEMA CHARITABLE TRUST  
GRANT APPLICATION**

Name and **mailing** address of Applicant Organization: Belmond-Klemme Community School District,  
% David Butler, 411 10th ave. NE,  
Belmond, Iowa 50421

Contact Person and Title: David Butler Industrial Arts Instructor

Contact Person phone: 319-404-7649 E-mail: david.butler@bkcsd.org

Amount requesting: \_\_\_\_\_ Total Project Budget: \$28,000

Applicant's Tax I.D. #: 42-1413770 Applicant's Annual Budget: \_\_\_\_\_

Number of people that will be served by any funds granted: 30-40 student per year for several years

How have you raised or how do you plan to raise additional funding for this project: **(Note: The Board looks favorable toward applications that request funding for a portion of a project, as opposed to requesting full funding.)** We are going to us Perkins money and possible school funds for the remainder of the purchased. I am also looking to see if there are any Government grants available.

Has your project been approved: (i.e., Board approval; City council approval, etc.):  
Yes by the high school Principal Greg Fisher

Please give a brief description as to the purpose of the funds requested and when the project is set to begin **(attach estimates if available):**

I would like to purchase a CNC plasma cutter for our school. This is a machine that uses computer designs and then cuts them out of metal. It can also be used for cutting out parts, signs, yard decorations. This will serve 30-40 student a year and should last us several years. The plans are to make and sell school yard signs to get funds to buy more metal to keep this going. I am looking to purchase a Torchmate machine.

**In the event the Foster and Evelyn Barkema Charitable Trust grants the undersigned request, the applicant agrees to use the funds only as requested and in compliance with the laws of the United States.**

**The undersigned certifies that all of the statements and information and attachments provided in support of this application are true and correct and complete to the best of the undersigned's knowledge, and that the IRS exemption issued is still in full force and effect.**

*David Butler*

Applicant signature and title

*Don Frazier, Supt.*

Applicant signature and title

8/15/2020

Date

09-17-2020

Date

David Butler

Print Name

Don Frazier

Print Name

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