

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, June 22, 2009 at 6:30 p.m. in the Board Room at the Unit Office at 14 East Main Street, Pana.

MEETING CALLED TO ORDER/ROLL CALL

President Allen called the meeting to order at 6:40 p.m. The following board members were present: Allen, Foor, Koontz, Metzger, Mizeur, Schafer. Absent: B. Beyers

ADDITIONS TO THE AGENDA -

Executive Session

A motion was made by Metzger and seconded by Schafer to adjourn to executive session at 6:41pm for the purpose of Employment/Resignations/Compensation Recommendations and Employee Discipline.

ROLL CALL: Allen, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

Executive Session ended at 7:22pm.

The purpose of Executive Session was for discussing Employment/Resignations/Compensation Recommendations and Employee Discipline. No action was taken.

ROLL CALL: Allen, Foor, Koontz, Metzger, Mizeur, Schafer.

A motion was made by Foor and seconded by Koontz to approve the minutes as read in executive session.

ROLL CALL: Allen, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

CONSENT AGENDA

A motion was made by Metzger and seconded by Schafer to approve the consent agenda inclusive of items 3, 4, and 5 with payables totaling \$313,009.50 and payroll totaling \$800,842.18 for a total of \$1,113,851.68.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried.

VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS

Dr. Lett recognized retiring PTO President, Rhonda Weideman, for her seven years of service.

COMMITTEE REPORTS

Facilities

The facilities committee did not meet and the next meeting is scheduled for July 2nd. Many facilities updates will be discussed in Mr. McMillen's, Mr. Dively's and Dr. Lett's reports.

Finance

The finance committee did not meet but Superintendent Lett shared some financial information on money that is outstanding and owed to the district. The next meeting is scheduled for August 13th.

Curriculum Committee

The curriculum committee did meet on May 20th. They discussed the Title IV Drug free monies, the Autoskill Academy of Reading, and a Digital Video Class.

Policy Committee

The policy committee did not meet and is scheduled to meet July 8th.

Pana Educational Foundation

The foundation did meet and the minutes are included in the packets. They are going to combine the regular monthly meeting with the annual meeting on June 30th.

Technology Committee

The technology committee did not meet and the next meeting is TBA.

Strategic Planning Committee

The strategic plan committee did not meet.

ADMINISTRATIVE REPORTS

Principals -

Richard Nicolas, Washington/Lincoln Elementary School

Mr. Nicolas reviewed his handbook changes from each school. The janitors are doing a good job and the schools are looking great. The PTO purchased two SMART Boards for Lincoln School and gave each Washington teacher \$550 for classroom materials.

Deb Zueck, Jefferson Middle School

Ms. Zueck reviewed her handbook changes. She is also sending home this year a handbook to the parents along with the students having one in their agenda book. They had their internal review and they are planning four family activities.

Paul Lauff, Jr. High

Mr. Lauff was not available so Superintendent Lett pointed out the handbook changes and his report that was in the board packet.

Gayle McRoberts, High School

Ms. McRoberts reviewed her handbook changes along with the sports handbooks.

A motion was made by Foor and seconded by Mizeur to approve the Parent-Teacher Handbooks and the Athletic Handbooks for the 2009-2010 School Year for Washington, Lincoln, Jefferson, Jr. High and High School.

Adopt handbook changes.
Roll Call

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Foor. All aye, motion carried.

Building and Transportation-Mr. Ron McMillen

The lighting grant is finishing up at the high school. They met with the Honeywell rep this week to discuss the progress on the Jr. High work. The football bleachers will be installed this month. The press box is being remodeled. The air conditioners are in the process of being installed at Lincoln and Jefferson.

Mr. McMillen advertised for bids for garbage and for gas/diesel.

A motion was made by Mizeur and seconded by Koontz to approve the Garbage Bid of Tri-R Disposal for \$630.00 per month.

garbage bids
Roll Call

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Foor, Koontz. All aye, motion carried.

A motion was made by Schafer and seconded by Foor to approve the gas/diesel bid from Christian County FS.

gas/diesel bids
Roll Call

ROLL CALL: Mizeur, Schafer, Allen, Foor, Koontz, Metzger. All aye, motion carried.

Assistant Superintendent-Mr. Dave Dively

Mr. Dively gave a few updates on the Lake Land Western Center. We received notice on the Career and Technical Education Grant that it has been approved for \$35,844. He also included in his report the performance for the adult center.

SUPERINTENDENT

Personnel Recommendations

A motion was made by Mizeur and seconded by Koontz to accept the following resignations: Mike Smothers - HS Summer School Teacher, Kevin Duez - HS Asst. Boys Track Coach.

Resign M.
Smothers, K. Duez
Roll Call

ROLL CALL: Schafer, Allen, Foor, Koontz, Metzger, Mizeur. All aye, motion carried.

A motion was made by Metzger and seconded by Foor to employ Sara Kallal as JH Summer School Teacher.

employ S. Kallal
JH summer school
Roll Call

ROLL CALL: Allen, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

A motion was made by Mizeur and seconded by Foor to employ Dawn Dean - JH Lunchroom Cashier.

employ Dawn
Dean - JH
Lunchroom
Roll Call

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried.

A motion was made by Koontz and seconded by Mizeur to employ the following fall/winter coaching positions: Shawn Holland - HS Fresh/Soph Volleyball, Meleah Brinkoetter - JH 8th Grade Volleyball, Missy Ade - JH 7th Grade Volleyball, Nancy Voudrie - JV/Asst Varsity Girls Basketball, Jody Johnson - HS Girls Asst. Varsity Basketball, Mitch Cloe - HS Freshman Girls Basketball.

employ fall/winter
coaches
Roll Call

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Foor. All aye, motion carried.

Textbook Rentals, Lunch Fees, and Event Fees 2009-2010

The changes for the following fees: K-4 lunch: \$1.50 - 1.75, 5-12 lunch: 1.75-2.00, K-4 textbooks: 35.00-40.00, 5-8 textbooks: 40.00-45.00, HS Textbooks: 45.00-50.00; Drivers Ed Fee: 40.00-50.00. The season passes have changed also. Family 80-85.00, Single: 40-45.00, Student: 20-25.00, Senior Citizen: 25-30.00.

A motion was made by Metzger and seconded by Mizeur to approve the textbook rental, lunch and event fees as presented for the 2009-2010 school year.

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Foor, Koontz. All aye, motion carried.

Roll Call

6-Month Executive Session Minutes/18 Month Tape Destruction

Open the last 6 month executive session minutes accept: February 9, 2009.

A motion was made by Mizeur and seconded by Foor to accept opening the executive session minutes as reviewed and recommended by district administration as well as destroying or reusing all executive session tapes 18 months or older.

ROLL CALL: Mizeur, Schafer, Allen, Foor, Koontz, Metzger. All aye, motion carried.

Roll Call

Prevailing Wage Act

A motion was made by Koontz and seconded by Mizeur to approve the prevailing wage act resolution.

ROLL CALL: Schafer, Allen, Foor, Koontz, Metzger, Mizeur. All aye, motion carried.

Roll Call

Substitute Salary Rates

With minimum wage increasing we have several substitute rates that need to increase to the new minimum hourly wage of \$8.00. The substitute cook rate will also increase from \$8.00-\$8.25.

A motion was made by Metzger and seconded by Schafer to approve the substitute salary rate increases for the 2009-2010 school year.

ROLL CALL: Allen, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

Roll Call

Communications

Board convention hotel already booked and will be looking at train schedule.

Board Member Considerations

Adjournment

A motion was made by Koontz and seconded by Foor to adjourn the regular meeting of June 22, 2009 at 8:11pm. All aye, motion carried.

Secretary

President