

Memorandum

**To: Bill Hanson
School Board Members**

From: Kerry M. Leider



Date: December 2, 2015

Re: Bid #1244-1 – Ordean East Middle School Theater Lighting Equipment

The above bid was advertised according to statute and School Board Policy. Five (5) bids were received in response to the School District's notice for bids for the Ordean East Middle School Theater Lighting Equipment. The attached Bid Tab and recommendation letter reflect the bids received related to the scope of work.

It is recommended the Duluth School Board approve entering into a contract with the contractor as listed on the recommendation letter based on their low bid as provided in response to Bid #1244-1 – Ordean East Middle School Theater Lighting Equipment.

Attached please find the Bid Tab for your reference.

Enclosures