

COMMUNITY RELATIONS  
NONSCHOOL USE OF SCHOOL FACILITIES

GKD  
(LOCAL)

The District has established a limited open forum for nonschool use of District facilities in accordance with this policy.

The District shall provide equal access to youth groups designated in federal law, including the Boy Scouts, as it provides to other nonschool users of District facilities. [See Patriotic Societies in GKD(LEGAL)]

**Scope of Use**

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**Note:** See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
  - Use of facilities for school-sponsored and school-related activities: FM
  - Use by noncurriculum-related student groups: FNAB
  - Use by District-affiliated school-support organizations: GE
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The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy. [All nonschool facility use by organizations must be reserved and approved through the District's facilities department. The Chief Facilities and Construction Officer or designee is authorized to approve the use of any District facility.](#)

~~Approval shall not be granted for any purpose that would damage District property or to any group that has damaged District property.~~

[Approval shall not be granted for any purpose that would, in the opinion of the District, damage school property or to groups that are known to have damaged other rented property in the District, or have been in default of a rental agreement.](#)

**Nonprofit Fundraising**

The District shall permit nonprofit organizations to conduct fundraising events on District property when these activities do not conflict with school use or with this policy.

**For-Profit Use**

The District shall permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use or with this policy.

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<b>Campaign-Related Use</b>	Except to the extent that a District facility is used as an official polling place, District facilities shall not be available for use by individuals or groups for political advertising, campaign communications, or electioneering, as those terms are used in state law.
<b>Scheduling</b>	<p>Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.</p> <p>Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The Superintendent shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.</p>
<b>Approval of Use</b>	The <del>chief financial officer</del> Chief Facilities and Construction Officer, or designee, is authorized to approve use of facilities on a school campus and all other District facilities except athletic facilities. The athletic director is authorized to approve use of District athletic facilities.
Exception	No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.
Emergency Use	In case of emergencies or disasters, the Superintendent may authorize the use of District facilities by civil defense, health, or emergency service authorities.
<b>Facility Use Agreement</b>	Any organization or individual approved for a nonschool use of District facilities shall be required to complete and submit a written facility use/rental agreement indicating receipt and understanding of this policy and any applicable administrative regulations and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.
<b>Fees for Use</b>	<p>Nonschool users shall be charged a fee for the use of designated District facilities.</p> <p>The <del>chief financial officer</del> Chief Facilities and Construction Officer shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.</p>
Exceptions	Fees shall not be charged in accordance with administrative regulations.
<b>Required Conduct</b>	Persons or groups using District facilities shall:

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1. Conduct business in an orderly manner.
2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms and the use of tobacco products or e-cigarettes on school property. [See GKA]
3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent.

**Responsibility for  
Damages**

~~All groups using District facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.~~

All groups or organizations reserving or renting District facilities will be held responsible for any damages to District property during their use. The individual or group using the building or facility will be responsible for restoring the facility to its original or equivalent condition. The Chief Facilities and Construction Officer or designee has sole authority to make this determination. The Chief Facilities and Construction Officer or designee shall also have the authority to determine the amount and extent of damages to be assessed, if appropriate.

**Prohibitions**

The District shall have the authority to prohibit any performance, activity, exhibition, or entertainment that is deemed to be indecent, obscene, immoral, or in any manner publicly offensive. Groups or organizations known to have a history of or propensity for such prohibited types of activities and/or a history or behavior that is disrespectful and noncompliant with District policy will be prohibited from renting facilities.

Use, sale or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on District property will not be permitted. No firearms, including concealed handguns other than those used by certified law enforcement officials will be permitted on District property. Violators shall be prosecuted to the fullest extent of the law. Evidence of any violation of federal state, or local laws during the use of a District facility shall be cause for suspension of privileges of such use.

Possession, use, or storage of herbicides and/or pesticides on District property by a person other than one employed by or contracted by the District is prohibited. Violation of this prohibition will result in the forfeiture of the current facility use and may jeopardize future use of District facilities.