

**Stephenville Independent School District
Stephenville, Texas**

**Teacher Appraisal Calendar
2023-2024**

Deadline for T-Tess teacher orientation
(No later than the first three weeks of school.
Walkthroughs may begin immediately after the orientation date) August 16-Sept 1, 2023

Goal-Setting and Professional Development Plan September 22, 2023

Goal Conference with Principal Window Sept. 25 - Oct. 6, 2023

Formal Observation Window
(Except for late-hires and second observations) October 11 -
March 7, 2024

Post Conference Within 10 days after
observation

End of Year conferences window April 9- April 26, 2024

Written summative evaluations completed after EOY conference Released to teachers
within ten (10) days
after conference

All summative evaluations must be completed, signed and
in Eduphoria on or before this date. May 3, 2024

Formal T-Tess observations may not be conducted on the following days:

- During the two weeks following the day of completion of T-Tess Orientation
- During the administration of standardized tests
- On the days before and after a school holiday:
 - * September 1st and 4th
 - * September 22nd and 25th
 - * October 6th and October 9th
 - * November 3rd and 6th
 - * November 17th and November 27th
 - * December 20th and January 5th
 - * January 12th and January 16th
 - * February 16th and February 19th
 - * March 8th and March 15th
 - * March 28 and April 29th
 - * April 5th and April 8th