



Prospect Heights School District 23

Board Memorandum

Action Item

Date: August 13, 2026

Subject: Enrollment/Staffing Plan Update 2026-27

Prepared by: Don Angelaccio

This memo serves as an update to the staffing plan summary shared in June 2026. An increase of .5FTE in ELA/SS at MacArthur is recommended at this time. We are also recommending a reduction of 1 section at 1st grade as actual enrollment did not meet projections.

Staffing Planning and Sectioning:

Enrollment continues and peaks during these last few weeks of summer. As of August 7, 2026, we have 97% of all anticipated enrollments completed.

The table below shows the updated enrollments, sections, and class size averages:

Enrollment & Staffing 2026-27
August 7, 2026

	FY 2023	FY 2024	FY 2025	FY 2026	Core Teachers	Avg.	FY 27 Enrolled #	Core Teachers	Avg.	Net Section Change
Eisenhower										
Kindergarten	133	124	92	96	4	17.75	108	4	21	0
First Grade	167	154	159	135	7	21	114	6	20.2	-1
Ross										
Second Grade	153	175	152	154	8	20.5	133	7	20.7	-1
Third Grade	161	155	184	155	7	24.5	159	7	25	0
Sullivan										
Fourth Grade	161	169	162	194	8	24.25	166	7	23.7	-1
Fifth Grade	138	161	164	171	7	24.4	198	8	24.7	+1
MacArthur										
Sixth Grade	155	147	167	184	7	26.2	174	7	24.8	0
Seventh Grade	165	158	158	170	7	24.2	182	7.5	24.3	+0.5
Eighth Grade	183	174	161	163	6	27.1	172	7	24.5	+1
					61			60.5		-0.5
Total Enrollment	1409	1417	1399	1422	Total core teachers		1406	Total core teachers		Net Change
Classroom Guidelines	K	1-2	3-4	5	6-8					
	17-21	18-23	20-25	22-26	24-27					

Internal Transfers

As outlined in our negotiated agreement with PHEA, vacancies are posted for voluntary internal transfers before selecting new employees. As a result of this process, the following internal transfers have been made:

- Ross Grade 2 Teacher - Karsyn Biondo (returning to Grade 2)
- Ross Administrative Assistant - Romina Salinas (from ESP)

ELA/SS:

To balance the schedule at MacArthur with 3 grade levels of 7 sections each, an additional .5 FTE for ELA/SS was necessary.

Grade 1:

Due to lower than anticipated enrollment, a section of 1st grade is being reduced.

Extended Parental Leave:

As permitted in the contract, Mrs. Kristen Foley (7th Grade SS/Science) is requesting an extended parental leave for the remainder of this school year.

Market Adjustment:

Maintenance Technician, Danny Vergil, has continued to bring added value to his role and reduced the need to purchase additional services from electrical and plumbers in many instances. Under the mentoring of Kal Guevara and Luis Gonzalez, he has grown in both his skills and independence. To match market demand, I am recommending an increase to \$25.00/hr (from \$22.01). This results in an approximate increase of \$6,243.12.

Title Change:

To better capture what the currently titled "Data and Systems Manager" does, I recommend a title change to "Data and Systems Specialist"; this change recognizes the leadership and coaching that this position does to educate staff, students, and parents on the importance of roles and permissions when it comes to managing systems and maintain appropriate data privacy. In a small district such as ours, this position has the amazing opportunity to both safely maintain our systems while supporting the growth of all stakeholders in the importance of data management and safety.

Posted Vacancies

The following vacancies are posted at this time:

- Custodian
- Educational Support Personnel (ESP)
- Licensed Practical Nurse (LPN)

Bottom Line

Total Change in FTE: -1.3 FTE

Total Approximate Impact to Budget: -\$80,000

Staffing Highlights		
2024-25	2025-26	2026-27
● Increase 2 FTE Core teachers at 6th Grade/MacArthur ● Decrease 2 FTE Core teachers at 7th Grade/MacArthur ● Decrease 2 FTE Core teachers at 8th Grade/MacArthur ● Increase 1FTE Math Interventionist at MacArthur ● Reduction of 1 FTE position at MacArthur (unfilled retiree) ● Increase 1 FTE Specials Teacher at Ross/Sullivan ● Increase .5 FTE District Clerical support ● Add Student Advocate (ALOP) services for \$35,000 one-time cost ● 4 certified staff retirements and 2 ESP retirements	● Decrease 1 FTE Core teacher at 3rd Grade/Ross ● Increase 1 FTE Core teacher at 4th Grade/Sullivan ● Decrease 1 FTE Core teacher at 6th Grade/MacArthur ● Increase 1 FTE Core teacher at 7th Grade/MacArthur ● Increase 1 FTE LPN at Eisenhower ● Increase 1 FTE Special Education Teacher at MacArthur ● Increase 1 FTE Social Worker at MacArthur /District ● Decrease Student Advocate (ALOP) services to be paid by NCISC in FY26 ● Decrease 1 FTE Special Education Teacher ● Shift 1 FTE from 1st Grade to Interventionist ● 4 certified staff and 1 ESP retirements	● Decrease 1 FTE Core teacher at 1st Grade/Ike ● Decrease 1 FTE Instructional Coach at 1st Grade/Ike ● Decrease 1 FTE Core teacher at 2nd Grade/Ross ● Decrease 1 FTE Core teacher at 4th Grade/Sullivan ● Increase 1 FTE at 5th Grade/Sullivan ● Increase 1 FTE Core teacher at 8th Grade/MacArthur ● Increase .2FTE PE ● Increase .5FTE ELA/SS at MacArthur ● 6 certified and 2 ESP staff retirements