

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: AHS

ESTIMATED NUMBER OF STUDENTS: 9

NAME OF SCHOOL GROUP/CLUB/ENTITY: Pink Panthers Girl's Basketball

STAFF ADVISOR(S)/CHAPERONES: David Santos, Kayla Urbanski

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Summer basketball camp

DESTINATION OF TRAVEL: University of San Diego, San Diego, CA

DATES OF TRAVEL: 6/23/16 - 6/26/16

ACADEMIC BENEFITS TO STUDENTS: Students will participate in a summer basketball camp where they will be competing with other teams working on basketball skills and team building activities.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: _____

Other Enterprise - Jim Click Sponsorship

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits Club Funds
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$525.00</u>	<u>850/526-00-100-1001-281-6892</u>
Transportation	<u>\$800.00</u>	<u>850/526-00-100-1001-281-6519</u>
Meals	<u>\$200.00</u>	<u>850/526/-00-100-1001-281-6892</u>
Lodging	<u>\$1,300.00</u>	<u>850/526-00-100-1001-281-6892</u>
Substitutes	_____	_____

TOTAL

\$2,825.00

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? Club and tax credit

COST TO EACH STUDENT \$ 50 or less

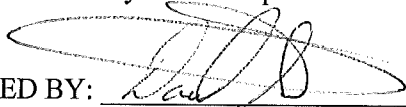
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Scholarships/fund raising

FUNDING SOURCE(S): Club funds and tax credit

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Chocolate candy bar sales

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:

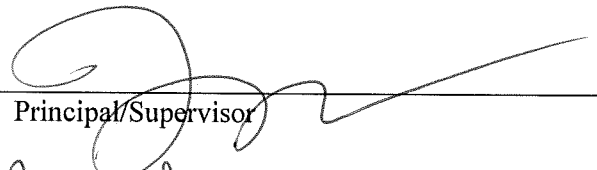


Signature

5/10/16

Date

APPROVED BY:



Principal/Supervisor

5/10/16

Date



Associate Superintendent/Superintendent

6/1/16

Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

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EMPLOYEE(S): Daniel Bitter _____

SCHOOL: CDO
 Department (opt.): _____
 DATE(S): June 21-24, 2016

ACTIVITY/EVENT: AP Workshop - Music Theory

LOCATION: Seaside, CA

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 0



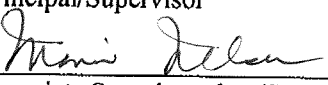
EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$800.00</u>	<u>525-00-100-2210-282-6360</u>
Transportation	<u>\$500.00</u> Mode <u>airline</u>	<u>525-00-100-2210-282-6582</u>
Rental Car	<u>\$200.00</u>	<u>525-00-100-2210-282-6582</u>
Meals	<u>\$256.00</u>	<u>525-00-100-2210-282-6582</u>
Lodging	<u>\$700.00</u>	<u>525-00-100-2210-282-6582</u>
Substitutes	_____	_____
TOTAL	<u>\$2456.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Teacher will attend the AP Conference to be trained to teach AP Music.

Outcomes and academic benefits to students and staff: Teacher needs AP training to teach AP Music.

Submitted by:  5-26-16
 Signature Date
 5/26/16
 Principal/Supervisor Date
 6/1/16
 Associate Superintendent/Superintendent Date

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STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Patrick Nelson _____

SCHOOL: District Offices
 Department (opt.): Superintendent
 DATE(S): Sept. 27-30, 2016

ACTIVITY/EVENT: EdLeader21 6th Annual Conference

LOCATION: Denver, Colorado

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$ 100.00</u>	<u>140.16.100.2210.501.6360</u>
Transportation	<u>\$ 279.00</u> Mode <u>Air</u>	<u>140.16.100.2210.501.6582</u>
Rental Car	_____	_____
Meals	<u>\$ 162.00</u>	<u>140.17.100.2210.501.6582</u>
Lodging	<u>\$ 747.00</u>	<u>140.17.100.2210.501.6582</u>
Substitutes	_____	_____
TOTAL	<u>\$1,288.00</u>	

The District will (or) will not receive reimbursement from outside sources.

Purpose of travel: Attend EdLeader 21 6th Annual Conference. Our District is a member of this organization.

Outcomes and academic benefits to students and staff: Information gained through applicable sessions will assist in providing a wider knowledge base and direction for educational change and challenge.

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Patrick Nelson _____ 5/19/16
 Signature Date

 Principal/Supervisor Date
Kevin Nelson _____ 5/25/16
 Associate Superintendent/Superintendent Date