



**RIVER
FOREST
PUBLIC
SCHOOLS**

**Administration Building
7776 Lake Street
River Forest, Illinois
60305
708●771●8282
Fax 708●771●8291**

MEMO

To: Board of Education

From: Anthony Cozzi *AC*

CC: Dr. Ed Condon

RE: Township School Treasurer's Office New Software Implementation

Date: February 10, 2018

Enclosed please find a memo from the Township School Treasurer informing us of the RFP process, the selection process and the upcoming implementation process of the new Township-wide financial accounting software. In addition, the memo discusses the one-time set up fees and the recurring annual fees. The Township officials were able to negotiate spreading out the one-time fees over three years to lessen the burden on the representative districts' annual budgets. In summary, the contract is expected to be signed by the Township later this month with a July 1, 2019 date to go live. That will give the representative districts and their personnel almost eighteen months to participate in training sessions. There were thoughts of going live on July 1, 2018, but the training would have been very truncated and would have required district personnel to be away from their offices several days a week between now and June 30th. We feel that going live a year later is a better option.

The cost to District 90 over the next 3 years (including its portion of recurring fees as well as one-time fees spread out over those three years) is as follows:

<u>2018</u>	<u>2019</u>	<u>2020</u>
<u>\$6,425.65</u>	<u>\$20,629.17</u>	<u>\$11,076.49</u>

After the third year, District 90's approximate annual cost of the software and services will be \$7,350. This will be included with all of the other Township Office administrative costs that we pay annually at our prorate percentage. On average, the District pays the Township about \$54,000 per year.

If you have any questions or comments, please feel free to contact me.

TO: ALL SCHOOL DISTRICT BUSINESS MANAGERS

FROM: DANIEL COGLIANESE
JIM SCHIFFER

RE: INFINITE VISIONS SOFTWARE IMPLEMENTATION

We are pleased to announce that the Proviso Township Trustees of Schools has given the Proviso Township Treasurer the approval to enter into an agreement with Tyler Technologies as our Financial Software provider and to begin utilizing Infinite Visions. As you know, this decision was made after a RFP was submitted by two software companies, oral presentations by both and site visits to meet with clients currently using both softwares in a school environment. Both RFP responses were shared with all the school districts outlining estimated costs and services to be provided. In addition, the Treasurer's Office visited another local treasurers office currently using the software and contacted two other treasurer offices orally to check on their experience using the software.

Tyler Technologies services over 800 school districts in over 29 states. The company does extensive business in the state of Illinois and is being used in all of the other Illinois treasurer offices. Infinite Visions software will provide superior financial reporting and flexibility and was the unanimous choice by the school districts.

As with all financial software conversions, there are significant expenditures in the first year of the conversion which are not repeated. We have discussed these one time costs with Tyler Technologies and it appears a significant portion will be billed in FY19 & FY20 allowing the budgeting of these funds in the future budget years. Please note that the entire costs of this conversion will be billed separately from the annual budgeted cost of the treasurer's office.

There are three estimated costs related to the conversion project:

- (1) The initial license fee for \$307,244
- (2) The initial set up fee per named user of \$13,000 (includes up to 65 users township wide)
- (3) Costs associated with training, consulting, project management and data import at \$230,000

In addition, in the first year the annual fee for the software suite will be \$72,483 and the annual fee for the hosting services will be \$55,778. I have attached a diagram reflecting these costs and the approximate timeline of their billing to us.

To acknowledge your receipt of the costs, your agreement with the software conversion project and your school district's approval of the cost allocation, **PLEASE SIGN THE SCHOOL DISTRICT ACKNOWLEDGEMENT AND RETURN TO JIM AT: jschiffer@provisotreasurer.com ASAP.**

We will continue to communicate with you as we meet with Tyler Technologies on this software implementation project. I thank you for your support and look forward to a successful software conversion and many years of its benefits.

Sincerely,

Daniel Coglianesse, Treasurer



Prepared for:

George Chirempes
 Proviso Township Treasurer Office
 1044 Gladstone St
 Westchester, IL 60154
 708-450-3930 x226
 gchirempes@provisotreasurer.com

Quoted By: Sales Rep
 Quote Date: 1/17/2018
 Expiration: 4/17/2018

Tyler Software

Student Count: 23,870

Infinite Visions Enterprise Edition Software Suite

Description	License Fee	Annual Fee
Core Accounting <i>General Ledger - Budgeting, Check Manager, Bank Reconciliation, Revenue Accounting, Procurement & Payables, Payroll, User Security & Administration</i>	\$174,700	\$42,552
State Reporting <i>All electronic and hard copy reporting required for state retirements, other payroll & personnel requirements, fiscal budget & expenditures.</i>	\$17,708	\$4,493
Human Resources <i>Employee demographics, certificates, evaluations, contract printing, salary negotiations, user-defined fields for sorting, selecting and printing</i>	\$48,763	\$9,118
IVisions Web Portal <i>Employee Self Service, Manager workflow access and Electronic personnel action requests</i>	\$59,466	\$13,677
InfoLink <i>Provides a point-and-click interface to link tables for report writing</i>	\$6,607	\$2,643
Software Sub-Total:	\$307,244	\$72,483
TOTAL Software:	\$307,244	\$72,483

Estimated Professional Services

Description	SVCS #	SVCS Cost
Project Management	670	\$100,500
Training	456	\$57,000
Consulting	536	\$67,000
Data Import	40	\$6,000
TOTAL Professional Services:		\$230,500

Tyler Managed Hosting Services

Description	# Users	Setup Fee	Annual Fee
One-Time Setup Fee per Named User	65	\$13,000	
Annual Fee per Named User	65		\$37,375
Annual Maintenance Fee			\$500
IVisions Annual Fee			\$17,903
TOTAL Managed Hosting Services:		\$13,000	\$55,778

Summary	One-Time Fees	Recurring Fees
Total Tyler Software	\$307,244	\$72,483
Total Tyler Services	\$243,500	\$55,778
Summary Total	\$550,744	\$128,261
Contract Total	\$679,005	



