



## Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

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### Memorandum

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To: Kent Mutchler, Superintendent  
CC: Board of Education

From: Donna Oberg, Assistant Superintendent – Business Services

Date: June 18, 2014

Re: Authorization Lease an Additional Multifunction School Activity Buses (MFSAB)

For the past several years, the District approved the lease of a two (2) Multifunction School Activity Buses. The buses are managed by the Athletic department at Geneva High School.

I received a request for a third bus for FY 2015. I have shown a savings each year since the leasing of the white buses we have now. For FY 2010 we leased one bus at a savings of approximately \$15,000. For FY 2011 to FY 2014 we leased two buses at a savings of approximately \$26,000 each year. This is a total savings of \$119,000.

The MFSAB with 15 passengers or less does not require a CDL license; the driver need only possess a valid driver's license, however, any person driving the MFSAB would be trained to operate the vehicle prior to use. This is a more cost effective way to transport small sports groups.

To accomplish this greater savings, I am recommending the additional bus lease at a cost of \$8,850 for FY 2015.