

Trustee Expenses

Expenses for Board Members - In-District

A trustee shall not receive remuneration for service as a ~~€~~Trustee. However, each ~~€~~Trustee shall be compensated for actual expenses incurred for travel to, from, and attending meetings of the board as provided herein. Reimbursement may be paid as the travel is assumed or may accumulate until the end of the fiscal year, at the discretion of the trustee.

The Trustee may submit their requests for reimbursement as the travel occurs or may submit a single request at the end of the fiscal year for all travel expenses accumulated, at the discretion of the Trustee.

Board Meetings

~~Whenever any trustee resides at such distance from the meeting place of the board as to require such member to incur extraordinary expense in traveling from the trustee's home to and from the meeting place, the board may shall approve payment to of a €Trustee's of the extraordinary expenses incurred in attending any such meeting travelling to and from Board meetings if the Trustee requests such payment. The Board has determined that those trustees who will travel in excess of twenty five (25) miles from the place where school board meetings are general held shall be entitled to an allowance~~ for mileage or actual travel expense incurred, whichever is less.

Expenses for Board Members at Out-of-District Meetings

Trustees normally attend workshops, training institutes, and conferences at both the state and national level. It is appropriate that trustee expenditures at these out-of-District meetings be paid by the District from the general fund. It is the intent of the District to pay all legitimate costs for trustees to attend out-of-District meetings, at the established rates for reimbursement set by the District:

1. Transportation as approved by the Board.
2. On-site transportation during the course of the meeting, i.e., bus, taxi, or rental car.
3. Hotel or motel costs for trustee, as necessary.
4. Food costs as necessary.
- ~~5. Telephone services shall be provided for necessary communications with business or family, resulting from the trustee being away from home.~~
- 6.5. Incidental expenditures for tips and other necessary costs attributable to the ~~€~~Trustee's attendance at the meeting.

The District will not reimburse or pay for such items as liquor, expenses of a spouse, separate entertainment, or other unnecessary expenditures.

Depending upon circumstances and dollar values at issue, the District may be required to report reimbursements consistent with IRS regulations. Tax consequences may be applicable. However,

if such a circumstance does occur, Board members would need to talk with their individual tax preparers regarding tax implications and possible deductions for expenses.

Cross Reference: 7430 Travel Allowances and Expenses

Legal Reference: I.C. § 33-506 Organization and government of board of trustees.
I.C. § 33-701 Fiscal Year - Payment and Accounting of Funds

Policy History:

Adopted on: 6-12-06

Revised on: _____

~~No Prior Board Policy~~