

# Update Memo



Please distribute to board members and appropriate staff.

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### Online Instructions

Please follow these three easy steps to log in to **PRESS**:

1. Go to [www.iasb.com](http://www.iasb.com) and click on the yellow **Member Login** button.  

2. Log in using your email address and password.
  - If you do not know your password, do not create a new account; reset your password using your district email address.
  - If you are still having difficulty logging in, please contact your District's Superintendent or Administrative Assistant to make sure you are listed as an authorized user on the District Roster.
  - If you continue to have difficulty logging in to [www.iasb.com](http://www.iasb.com), please contact James Wagner at [jwagner@iasb.com](mailto:jwagner@iasb.com).
  - Click the yellow "Hi [Your Name]," button.  

3. Under **My Account Links**, click on **PRESS Login**.

# PRESS

## Policy Reference Education Subscription Service

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Kimberly Small, IASB General Counsel and **PRESS** Editor, 630/629-3776, ext. 1226; Maryam Brofine, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1219; or Debra Jacobson, Assistant General Counsel and Assistant **PRESS** Editor, 630/629-3776, ext. 1211.

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated **Policy Reference Manual (PRM)** pages.

The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** materials by striking out deleted words and underscoring new words.

Updated **PRM** pages can be found in the IASB POLICY REFERENCE MANUAL Table of Contents. For visual instruction about how to download **PRM** pages and use them to update your policy manual, please go to [www.iasb.com/policy/](http://www.iasb.com/policy/) to view the **PRESS** video tutorial located under the header entitled: **PRESS – Policy Reference Education Subscription Service**.

## PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 5.

Please spend time reviewing the **PRESS** online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Have feedback on **PRESS** materials?

Click on the **PRESS** Feedback Button, located on the header bar of **PRESS Online**. For answers to more immediate questions about **PRESS** content, please contact a **PRESS** editor directly.

## Spring 2020 Legislative Wrap-Up

In the spring of 2020, the General Assembly took action to address the ongoing COVID-19 pandemic as it affects public school operations and student learning. Three laws in general affected school boards:

1. The Education Omnibus bill became P.A. 101-643. It amended and added to various sections of the School Code. Updates from this law impacted many materials in the **PRM**. Some changes mostly related to COVID-19 required more immediate consideration, and we addressed those in **PRESS** Issues 104 and 105. The remaining updates to the **PRM** required by this law (most of which are not directly related to COVID-19), are addressed in this **PRESS** Issue 106, including a new background check reporting obligation if a licensed applicant has a *pending* criminal charge for a prohibited offense.
2. 105 ILCS 5/10-20.21, amended by P.A. 101-632 (allows boards to utilize electronic bidding procedures for construction purposes).
3. 10 ILCS 5/2B-10 and 105 ILCS 5/24-2, amended by P.A. 101-642 (2020 General Election Day).

The following **PRESS** materials are updated:

- 2:20-E, Waiver and Modification Request Resource Guide
- 3:40-E, Checklist for the Superintendent Employment Contract Negotiation Process
- 4:10, Fiscal and Business Management
- 4:60-AP1, Purchases
- 4:150, Facility Management and Building Programs
- 4:175, Convicted Child Sex Offender; Screening; Notifications
- 4:175-AP1, Criminal Offender Notification Laws; Screening
- 5:30, Hiring Process and Criteria
- 5:30-AP2, Investigations
- 5:190, Teacher Qualifications
- 6:15, School Accountability
- 6:20, School Year Calendar and Day
- 6:40, Curriculum Development
- 6:280, Grading and Promotion
- 6:300, Graduation Requirements
- 6:300-E2, State Law Graduation Requirements
- 6:320, High School Credit for Proficiency
- 6:340, Student Testing and Assessment Program
- 7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- 7:340-AP1, School Student Records
- 7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records

## PRESS Terminology

What are the meanings of the "AP" and "E" after certain policy numbers?

The **PRESS Policy Reference Manual (PRM)** is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

**Policy.** The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

**After adoption by the board, each policy should have an adoption date.**

**Administrative Procedures.** Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

**It is important to remember that administrative procedures do not require formal board adoption and are not included in a board policy manual.**

**Exhibits.** Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, board policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

**Exhibits labeled with an "E" may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.**

**Administrative procedures exhibits, always labeled with the "AP, E" format should be dated for implementation by the administrative staff.**

### Ill. State Board of Education Regulatory Updates

The Ill. State Board of Education recently issued regulations or guidance in several areas:

1. 23 Ill.Admin.Code Part 255, added by 44 Ill.Reg. 14799, implements registered apprenticeship programs authorized by 105 ILCS 5/2-3.175. The new regulations require boards to have a policy if they choose to offer such programs and require districts to make certain notifications about these programs on their websites and in parent/student handbooks. **Note:** 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, and 7:190-E2, *Student Handbook Checklist*, will be updated in **PRESS** Issue 107 to reflect the new website notification and handbook requirements.
2. 23 Ill.Admin.Code Part 375, amended by 44 Ill.Reg. 13364, amends the definition of temporary student records to include related service logs (authorized by 105 ILCS 10/2), and provides for different methods a district may use to notify a parent or student before any school student record is destroyed (authorized by 105 ILCS 10/4).
4. 23 Ill.Admin.Code Part 680, added by 44 Ill.Reg. 9978, implements the State Seal of Biliteracy Program, authorized by 105 ILCS 5/2-3.159.
5. 23 Ill.Admin.Code 29.130, repealed by 44 Ill.Reg. 9110, makes cleanup changes to ISBE rules governing superintendent endorsements.
6. 23 Ill.Admin.Code Part 252, amended by 44 Ill.Reg. 9212, implements language added to the Driver Education Act of the School Code that allows for distance learning and that requires districts contracting with a commercial driving school to ensure driver education teachers meet ISBE licensure standards and follow evaluation requirements that apply to non-tenured teachers.
7. ISBE released a new form at [www.isbe.net/Documents/FAFSA-Non-Participation-Form.pdf](http://www.isbe.net/Documents/FAFSA-Non-Participation-Form.pdf) that a parent/guardian or student must file with a district when seeking a waiver of the State graduation requirement to file a FAFSA or application for State financial aid.

**Note on Recent Amendments to 23 Ill.Admin. Code Part 375:** Due to a clerical error made by the Ill. Joint Commission of Administrative Rules (JCAR), the published version of the Ill. State Board of Education (ISBE) rules implementing 105 ILCS 10/4(h) currently conflicts with the statute because it states that notification to parents/guardians may only be provided by U.S. mail or other confirmed means if no newspaper is published in the school district. 23 Ill.Admin.Code §375.40(c)(2)(C). There is no such condition attached to those two methods of notification in 105 ILCS 10/4(h). This conflict did not appear in the final version of the rules adopted by ISBE before submission to JCAR. JCAR is expected to correct this issue soon; however, it had not yet been corrected by the publication of **PRESS** Issue 106.

3. 23 Ill.Admin.Code Part 100, amended by 44 Ill.Reg. 9150, creates a new category of funds called *fiduciary funds* for which districts act as custodians and which are distinguished from *student activity funds*.

The following **PRESS** materials are created or updated for this important bundle:

- 3:40, Superintendent
- 4:55, Use of Credit and Procurement Cards
- 4:80, Accounting and Audits
- 4:90, Student Activity and Fiduciary Funds – **RENAMED**
- 5:190, Teacher Qualifications
- 6:300, Graduation Requirements
- 6:300-E3, Form for Exemption from Financial Aid Application Completion
- 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
- 6:310-E, Class Substitution Request
- 6:320, High School Credit for Proficiency
- 7:325, Student Fundraising Activities
- 7:340-AP1, School Student Records
- 7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student’s School Records
- 7:340-AP2, Storage and Destruction of School Student Records
- 7:340-AP2, E1, Letter Containing Schedule for Destruction of School Student Records

### PRESS Issue 106 Trivia

146 PRM pages • 276 footnotes • 38,026 words • 40 PRM materials

## Five-Year Review Updates

**PRESS** Editors have a quality assurance goal to ensure that each piece of the 1000+ page IASB **PRESS PRM** is reviewed at least every five years. The **PRM** contains approximately 175 policies and procedures. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 5.

The following **PRESS** materials are updated in response to five-year reviews:

- 4:120-AP, Food Services; Competitive Foods; Exemptions
- 5:185-AP, Resource Guide for Family and Medical Leave
- 5:270, Employment At-Will, Compensation, and Assignment

- 6:235-E5, Children’s Online Privacy Protection Act
- 6:315, High School Credit for Students in Grade 7 or 8
- 7:140, Search and Seizure
- 7:140-E, Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act
- 7:300, Extracurricular Athletics

Please also spend time reviewing the **PRESS** Online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

## Progress Report – The contents of this table frequently change.

Topics	Our Response
<p><b>Video Recording of Remote Class Lessons</b></p> <p>With the widespread implementation of remote learning during the pandemic, some districts are providing for the recording of certain online lessons for student or parent access. Recordings will only qualify as student records and be subject to the retention and disclosure requirements of federal and State records law if the video (1) is directly related to (or concerns) a student, and (2) is maintained by the district. For specific guidance on this issue, consult the board attorney and refer to the Dept. of Education’s guidance on FERPA and Virtual Learning During COVID-19 webinar at: <a href="https://studentprivacy.ed.gov/training/ferpa-and-virtual-learning-during-covid-19-webinar-recording">https://studentprivacy.ed.gov/training/ferpa-and-virtual-learning-during-covid-19-webinar-recording</a> and its FAQs on Photos and Videos under FERPA at: <a href="https://student-privacy.ed.gov/faq/faqs-photos-and-videos-under-ferpa">https://student-privacy.ed.gov/faq/faqs-photos-and-videos-under-ferpa</a>.</p>	<p>No <b>PRESS</b> materials are affected. Sample policy 7:340, <i>Student Records</i>, and its accompanying suite of materials address districts’ student record obligations.</p>
<p><b>EEOC Updates COVID-19 Technical Assistance Publication</b></p> <p>In September, the Equal Employment Opportunity Commission (EEOC) updated its technical assistance document entitled <i>What You Should Know about Covid-19 and the ADA, the Rehabilitation Act, and Other EEO Laws</i>, to incorporate 18 additional questions and answers adapted from two other EEOC technical assistance resources regarding pandemic preparedness in the workplace. This more comprehensive, user-friendly document is available at: <a href="http://www.eeoc.gov/wysk">www.eeoc.gov/wysk</a>.</p>	<p>No <b>PRESS</b> materials are affected.</p>
<p><b>U.S. Dept. of Labor Revises Families First Coronavirus Response Act (FFCRA) Rules and Guidance</b></p> <p>In August, a federal district court in New York struck down certain key aspects of the Dept. of Labor’s (DOL) temporary rule implementing the FFCRA, including the following requirements: (1) an employer must have work available for an employee to perform in order for that employee to qualify for an FFCRA leave; (2) an employer must consent if an employee wants to take the leave intermittently; and (3) an employee must give the employer documentation before taking a leave. In response to the court ruling, on 9-16-20, the DOL updated its rule to reaffirm and clarify these requirements, which remain in effect until 12-31-20. The DOL clarified that if an employee takes FFCRA leave on certain days or half days because the school building of the employee’s child is closed under a hybrid remote learning schedule, the employer’s agreement is <i>not</i> required in those situations because the leave cannot be intermittent. Rather, each period of time the school is physically closed represents a separate, qualifying reason for the employee to use FFCRA leave. The revised rule also provides that advance notice of a leave is not required if the need for the leave is immediate or unexpected. A helpful Q&amp;A on the FFCRA has also been updated at: <a href="https://www.dol.gov/agencies/whd/pandemic/ffcra-questions">https://www.dol.gov/agencies/whd/pandemic/ffcra-questions</a>.</p>	<p>No <b>PRESS</b> materials are affected.</p>

## Progress Report — *continued*

Topics	Our Response
<p><b>ISBE Pupil Transportation Reimbursement Rules</b></p> <p>In August, ISBE updated Pupil Transportation Reimbursement rules at 23 Ill.Admin. Code Part 120 to ensure that, when the Governor declares a disaster due to a public health emergency, all transportation costs incurred that are beyond transporting students, such as costs related to the distribution of food, distribution and pick-up of student assignments and work, and use of vehicles to provide wi-fi and other similar costs, shall be allowable and reimbursed by the formula under 105 ILCS 5/29-5.</p>	No <b>PRESS</b> materials are affected.
<p><b>Early Childhood and Chronic Absenteeism</b></p> <p>In July, ISBE updated 23 Ill.Admin.Code §235.80. It now requires the districts that receive State funding under the Early Childhood Block Grant program to collect and review chronic absenteeism data and what supports and resources they have for engaging chronically absent early childhood students and their families. Districts must also report this data to ISBE on an annual basis on or before July 1.</p>	We will update sample policy 7:70, <i>Attendance and Truancy</i> , in <b>PRESS</b> Issue 107.

## Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	<input checked="" type="checkbox"/>
2:20-E, Waiver and Modification Request Resource Guide	<p>The exhibit is updated in response to:</p> <ol style="list-style-type: none"> <li>105 ILCS 5/2-3.25g(c-5), amended by P.A. 101-782, requiring notice to affected exclusive bargaining agents and State legislators of a district's intent to seek approval of a waiver or modification of School Code mandates; and</li> <li>105 ILCS 5/10-19.05(j-5), added by P.A. 101-643, alleviating clock-hour requirements for parent-teacher conferences if the Governor declares a disaster due to a public health emergency.</li> </ol>	<input type="checkbox"/>
3:40, Superintendent	The Legal References and footnotes are updated in response to the repeal of 23 Ill. Admin.Code §29.130 (cleanup changes to superintendent endorsement requirements, which were moved to 23 Ill.Admin.Code §25.355). Other continuous improvements are also made to the footnotes.	<input type="checkbox"/>
3:40-E, Checklist for the Superintendent Employment Contract Negotiation Process	<p>The exhibit is updated in response to:</p> <ol style="list-style-type: none"> <li>The reason discussed in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i>, below; and</li> <li>Continuous improvement updates based on <b>PRESS</b> Advisory Board member feedback.</li> </ol>	<input type="checkbox"/>
4:10, Fiscal and Business Management	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>105 ILCS 5/17-2A, amended by P.A. 101-643 (one-year extension of authority to permanently transfer money from specified funds for any purpose through June 30, 2021); and</li> <li>Continuous improvement and minor style updates.</li> </ol>	<input type="checkbox"/>
4:55, Use of Credit and Procurement Cards	The policy is unchanged. The Cross References are updated to reflect the title change for 4:90, <i>Student Activity and Fiduciary Funds</i> , which is changed for the reason discussed in 4:90, <i>Student Activity and Fiduciary Funds</i> , below.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

4:60-AP1, Purchases	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-20.21(a), amended by P.A. 101-632 (electronic bidding permitted for all bids, including construction purposes);</li> <li>2. <u>Restore Construction Co., Inc. v. Bd. of Educ. of Proviso Township High Sch. Dist. 209</u>, 2020 WL 1880809 (Ill. 2020)(school board could not avoid payment under contract where it failed to follow proper contracting procedures); and</li> <li>3. Other minor style changes.</li> </ol>	<input type="checkbox"/>
4:80, Accounting and Audits	The policy, Cross References, and footnotes are updated for the reason discussed in 4:90, <i>Student Activity and Fiduciary Funds</i> , below.	<input type="checkbox"/>
4:90, <u>Student Activity and Fiduciary Funds</u>	<b>RENAMED.</b> The policy, Legal References, Cross References, and footnotes are updated to incorporate 23 Ill.Admin.Code §§100.20, 100.80 and 100.85 (establishing <i>fiduciary</i> funds as a category of funds separate from <i>student activity funds</i> , for which a district has custodial responsibilities).	<input type="checkbox"/>
4:120-AP, Food Services; Competitive Foods; Exemptions	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
4:150, Facility Management and Building Programs	<p>The policy is unchanged. The footnotes are updated in response to:</p> <ol style="list-style-type: none"> <li>1. 105 ILCS 5/17-2.11(j), amended by P.A. 101-643 (extension of authority to transfer excess life safety funds to the Operations and Maintenance Fund for building repair work to June 20, 2021);</li> <li>2. The activation of the Ill. Dept. of Labor’s online portal for contractors to submit certified payroll and other employment records, alleviating district record-keeping responsibilities, as authorized by 820 ILCS 130/4(e), amended by P.A. 100-1177; and</li> <li>3. Continuous improvement update to optional policy language contained in Footnote 7 (building naming criteria).</li> </ol>	<input type="checkbox"/>
4:175, Convicted Child Sex Offender; Screening; Notifications	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/10-21.9(e), amended by P.A. 101-643, requiring the superintendent, regional office of education, or an entity providing fingerprint-based criminal history records checks to notify the ISBE Superintendent within 10 days when a check returns a pending charge of a crime set forth in 105 ILCS 5/21B-80. Footnote 8 is updated for continuous improvement.	<input type="checkbox"/>
4:175-AP1, Criminal Offender Notification Laws; Screening	The procedure and footnotes are updated in response to 105 ILCS 5/10-21.9(e), amended by P.A. 101-643, for the reason discussed in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i> , above.	<input type="checkbox"/>
5:30, Hiring Process and Criteria	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/10-21.9, amended by P.A. 101-643, for the reason discussed in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i> , above and for continuous improvement.	<input type="checkbox"/>
5:30-AP2, Investigations	The procedure and footnotes are updated in response to 105 ILCS 5/10-21.9(e), amended by P.A. 101-643, for the reason discussed in 4:175, <i>Convicted Child Sex Offender; Screening; Notifications</i> , above, and for continuous improvement.	<input type="checkbox"/>
5:185-AP, Resource Guide for Family and Medical Leave	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
5:190, Teacher Qualifications	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/21B-20, amended by P.A. 101-643, and to amended driver education rules at 23 Ill. Admin.Code Part 252.	<input type="checkbox"/>
5:270, Employment At-Will, Compensation, and Assignment	The Cross References and footnotes are updated in response to a five-year review.	<input type="checkbox"/>

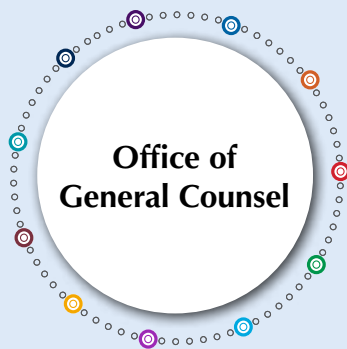
## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:15, School Accountability	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/2-3.64a-5(c), amended by P.A. 101-643, which does not require annual State assessments if ISBE receives a waiver from the administration of assessments from the U.S. Dept. of Education.	<input type="checkbox"/>
6:20, School Year Calendar and Day	The Legal References, Cross References, and footnotes are updated in response to the following pandemic preparedness legislation: <ol style="list-style-type: none"> <li>1. 10 ILCS 5/2B-10 and 105 ILCS 5/24-2, amended by P.A. 101-642 (<i>2020 General Election Day</i>);</li> <li>2. 105 ILCS 5/10-19, amended by P.A. 101-643 (actual pupil attendance may include remote learning days, blended remote learning days, and up to five remote and blended remote learning planning days);</li> <li>3. 105 ILCS 5/10-19.05, amended by P.A. 101-643 (minimum clock-hour requirements to align with the circumstances of public health emergency declarations);</li> <li>4. 105 ILCS 5/10-20.56, amended by P.A. 101-643 (e-learning); and</li> <li>5. 105 ILCS 5/10-30, added by P.A. 101-643 (see the reason in number two, above).</li> </ol>	<input type="checkbox"/>
6:40, Curriculum Development	The policy is unchanged. The footnotes are updated in response to: <ol style="list-style-type: none"> <li>1. 105 ILCS 5/10-20.56, amended by P.A. 101-643 (experimental educational programs may include e-learning days as allowed under 105 ILCS 5/10-20.56);</li> <li>2. Title IX’s application to transgender or gender non-conforming students; and</li> <li>3. Continuous improvement updates.</li> </ol>	<input type="checkbox"/>
6:235-E5, Children’s Online Privacy Protection Act	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
6:280, Grading and Promotion	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/2-3.64a-5(e), amended by P.A. 101-643 (State assessments not required when waived by U.S. Dept. of Education).	<input type="checkbox"/>
6:300, Graduation Requirements	The policy is updated for continuous improvement. The footnotes are updated in response to: <ol style="list-style-type: none"> <li>1. 105 ILCS 5/27-22(i), added by P.A. 101-643, allowing ISBE to adopt rules modifying graduation requirements high school students if the Governor has declared a disaster due to a public health emergency;</li> <li>2. 105 ILCS 5/2-3.64a-5(c), amended by P.A. 101-643, to not require annual State assessments if ISBE receives a waiver from the administration of assessments from the U.S. Dept. of Education;</li> <li>3. Updated ISBE rules at 23 Ill.Admin.Code Part 680 (State Seal of Biliteracy Program); and</li> <li>4. ISBE’s FAFSA Nonparticipation Form.</li> </ol>	<input type="checkbox"/>
6:300-E2, State Law Graduation Requirements	The exhibit is updated in response to 105 ILCS 5/27-22(i), added by P.A. 101-643, allowing ISBE to adopt rules modifying graduation requirements for high school students if the Governor has declared a disaster due to a public health emergency, and for continuous improvement.	<input type="checkbox"/>
6:300-E3, Form for Exemption from Financial Aid Application Completion	The exhibit is updated to reference and include a link to ISBE’s recently-developed FAFSA Nonparticipation Form (previously referenced as “an ISBE waiver form”).	<input type="checkbox"/>
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students	The policy, Legal References, and footnotes are updated in response to 23 Ill.Admin. Code Part 255 (course substitutions for registered apprenticeship programs). Other continuous improvement updates were also made to the footnotes.	<input type="checkbox"/>
6:310-E, Class Substitution Request	The exhibit is updated for the reason discussed in 6:310, <i>High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</i> , above.	<input type="checkbox"/>

## Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:315, High School Credit for Students in Grade 7 or 8	The policy is unchanged. The footnotes are updated in response to five-year review.	<input type="checkbox"/>
6:320, High School Credit for Proficiency	The Legal References and footnotes are updated in response to 23 Ill.Admin.Code Part 680 (State Seal of Biliteracy Program). The footnotes are updated in response to 105 ILCS 5/27-22, amended by P.A. 101-643 (ISBE may adopt rules to modify graduation requirements during a public health emergency).	<input type="checkbox"/>
6:340, Student Testing and Assessment Program	The policy and footnotes are updated. The policy is updated to incorporate continuous improvement changes suggested by the <b>PRESS</b> Advisory Board. The footnotes are updated in response to 105 ILCS 5/2-3.64a-5, amended by P.A. 101-643 (State assessments not required when waived by U.S. Dept. of Education) and other continuous improvement changes.	<input type="checkbox"/>
7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students	The policy and footnotes are updated for continuous improvement and in response to 105 ILCS 5/27-8.1, amended by P.A. 101-643, prohibiting a school from withholding a child's report card during a school year when the Governor has declared a disaster due to a public health emergency.	<input type="checkbox"/>
7:140, Search and Seizure	The policy is unchanged. The Legal References and footnotes are updated in response to a five-year review, including optional policy language for high school and unit districts is added to footnote 7.	<input type="checkbox"/>
7:140-E, Letter to Parents/Guardians Regarding the Right to Privacy in the School Setting Act	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:300, Extracurricular Athletics	The policy, footnotes, and Cross References are updated in response to a five-year review.	<input type="checkbox"/>
7:325, Student Fundraising Activities	The policy and Cross References are updated. The policy contains minor style changes. The Cross References reflect the title change for 4:90, <i>Student Activity and Fiduciary Funds</i> , which is changed for the reason discussed in 4:90, <i>Student Activity and Fiduciary Funds</i> , above.	<input type="checkbox"/>
7:340-AP1, School Student Records	The procedure is updated in response to: <ol style="list-style-type: none"> <li>105 ILCS 5/14-8.02f(d), amended by P.A. 101-643 (related service logs);</li> <li>105 ILCS 5/2-3.64a-5, amended by P.A. 101-643 (State assessments);</li> <li>105 ILCS 5/27-22, amended by P.A. 101-643 (State graduation requirements);</li> <li>23 Ill.Admin.Code Part 680 (State Seal of Biliteracy Program); and</li> <li>Continuous improvement updates.</li> </ol>	<input type="checkbox"/>
7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records	The exhibit is updated in response to 105 ILCS 5/14-8.02f(d), amended by P.A. 101-643 (related service logs).	<input type="checkbox"/>
7:340-AP2, Storage and Destruction of School Student Records	The procedure is updated in response to 23 Ill.Admin.Code 375.40(c)(notification methods to parents/guardians of the destruction of school student records)	<input type="checkbox"/>
7:340-AP2, E1, Letter Containing Schedule for Destruction of School Student Records	The exhibit is updated for the reason described in 7:340-AP2, <i>Storage and Destruction of School Student Records</i> , above.	<input type="checkbox"/>





The IASB Office of General Counsel's mission is to honestly, professionally, and credibly protect and preserve IASB through legal risk management and compliance services for the IASB Board of Directors and staff; promote best practices to IASB members; create educational products and services; and maintain strong, collaborative relationships with the public education community.



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## Special Acknowledgement to IASB Administrative Assistants

The following individuals provide us with excellent assistance between and during the drafting of each **PRESS** issue. We also thank them and appreciate their dedication and contributions to the quality of this service.

**Ummehani Faizullahoy**, Office of General Counsel, preparation, formatting, quality assurance, editor

**Bridget Trojan**, Office of General Counsel, State and federal regulations monitor, editor

**James Wagner**, Office of General Counsel, State and federal regulations monitor, editor

