



**Geneva Community Unit School District 304**

227 North Fourth Street

Geneva, IL 60134

TO: Dr. Kent Mutchler

FROM: Dr. Dean Romano

RE: Gifts, Grants, and Bequests

Dr. Mutchler,

I am pleased to share that I have received notice of a generous donation from the Fabyan Elementary School PTO totaling \$3,100. \$500 is to be dedicated to the purchase of Birthday Books, \$600 is to be dedicated for possible field trips or educational activities for grades K-5, \$1,000 is to be dedicated to expand the library collection and other supplies and \$1,000 to be dedicated to the principal, Mrs. Haugen, for her use to assist with purchase of supplies to benefit the school staff and students.

In accordance with Policy 7230 – Gifts, Grants, and Bequests having a more than \$500.00 shall be accepted by the Board of Education.

The total value of this donation is \$3,100.

I am requesting approval from the Board of Education, at their regularly scheduled meeting, Monday, October 13, 2020, to accept the donation of \$3,100 and dedicated as described.