

Finance Committee Minutes: June 8, 2023, 12:30pm

Called to order: 12:36pm

Adjourned: 3:10pm

Members: Joe Aliperto, Kelly Bittner, Annette Klang, Christina Holmes, Ronda Veit, Abi Swenson, Mara Powers, Chris Rhinehart

Norms:

- Show up on time
- Show up prepared as possible
- Stay on topic
- Assume positive intent

Mission Statement: To ensure sustainability and responsible fiscal management aligned with the CCS strategic plan.

Goals:

- To create and maintain a balanced budget
- Monitor monthly financial statements
- Recommend revisions to the budget when necessary

Priority Agenda Items:

1. Recommend monthly financials for Board approval: May

- Recommended for board approval
- 25K still available through end of September
- Joe advised us to have a committee work on creating a professional development compensation policy for non-exempt employees on weekend or non-contract days
- Joe recommends moving our money to a revolving CD to take advantage of earning higher interest. He will look into options.

2. Check Register: May

- Recommended for board approval

3. FY23 Revised Budget

Prepare and schedule for BOE approval

ADM up to 440 from 430 with adjustments from current PSEO report & other districts reporting (actual total 461.22)

Large surplus this year

4. FY24 Budget

Prepare and schedule BOE approval.

8th Grade events/hoodies/graduation (1500?)

Recommend 10% pay increase - send new contracts - Dieci can help with electronic signing

5. RFPs - Renewal of contract with Dieci School Finance

6. Summer curriculum writing: clarify amounts for FY23 and FY24, seat based and online

Behavior Interventionist: handbook work this summer

7. Overdue/unpaid Lunch/KidsCare/PreK accounts: send to collections

Food service - clear out

Upfront payment next year for PreK? Make policies before next year. Fundraising for scholarships.

8. Juneteenth - paying employees

Joe advises pay hourly employees, as it was just signed into law in February. Should be treated like Christmas. Just this year to get by until revised for next year

Additional Agenda Items:

1. Tasha Shue and other programs: ESSER funds
Booked. Inexpensive.

2. Paraprofessional pay on elearning days

Must pay and on call to help.

Already in contract for all hourly. Add to Handbook Policy.

3. Archery Program: equipment, mileage for tournaments

Look at stipend and mileage. Van in the future? Archery Participation Fees? Clean up the program process

4. Finance Team: (*additional compensation details, LAKES facility expenses, ESSER budget, sign on bonus details*) Preparing for more meetings with LAKES to discuss future plans for building.

Next meeting: July 13, 2023 at 10am