

Minutes of Regular Meeting

The Board of Trustees Pasadena Independent School District

A Regular Meeting of the Pasadena Independent School District Board of Trustees was held October 21, 2025, beginning at 5:30 PM in the board room of the Pasadena ISD Administration Building, 3920 Mickey Gilley Boulevard, Pasadena, Texas 77505.

I. Convene in a quorum and call to order; invocation and pledges of allegiance

Board Vice President, Casey Phelan, called the meeting to order at 5:30 p.m. Board members present were Casey Phelan, Marshall Kendrick, Nelda Sullivan, Joe Campos, Crystal Davila (arrived at 5:35 p.m.), and Paola Gonzalez. Kenny Fernandez was absent. Nelda Sullivan offered the invocation and Marshall Kendrick led the pledges.

II. Public Comments according to Policy BED (LOCAL) - (30-minute allotment). Shami Jauhari spoke about Little Stars Pediatric Center serving medically fragile students and Wendy Oliver spoke about special education transportation issues.

III. Adjournment to closed session pursuant to Texas Government Code sections:

551.071 to consult with district attorneys concerning matters on which the attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Act; to seek the advice of its attorney about pending or contemplated litigation or a settlement offer; and/or to consider legal advice regarding items specifically listed on the agenda

551.072 for the purpose of discussing the purchase, exchange, lease or value of real property

551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints of charges against a public officer or employee, unless the individual who is the subject of the deliberation or hearing requests a public hearing; concerning matters related to the superintendent's recommendation to hire administrative personnel; and/or the superintendent's recommendations related to renewals, non-renewals, and terminations of contracts for professional personnel

551.076 for the purpose of discussing security devices or security audits or to deliberate the deployment, or specific occasions for implementation of security devices; or a security audit

IV. Reconvened in open session at 7:00 p.m.

V. Special Recognition Superintendent, Toni Lopez recognized the Pasadena Livestock Show and Rodeo Trail Riders for their commitment to providing our students with unique educational experiences, making lasting memories, and inspiring community pride in our local traditions.

VI. Consent Agenda

1. Minutes 09 23 25
2. Minutes 10 01 25
3. Informational Pages
4. Bid Items
 - A. Competitive Sealed Bids and/or Request for Competitive Sealed Proposals
 - Award Products and Services, RFP #26R-005LG
 - Bus/Vehicle Repair Parts, Equipment and Services, RFP #26R-006LG
 - B. Information Summary of Purchase Orders over \$10,000
 - September 1, 2025, through September 30, 2025
5. Quarterly Investment Report - 07/01/25 - 09/30/25
6. Donations Report - 07/01/25 - 09/30/25

Motion by Nelda Sullivan, seconded by Crystal Davila to approve the consent agenda.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

VII. Personnel Section

1. Consideration and possible approval of administrative personnel. There were no administrative personnel introduced this month.
2. Certified personnel for the 2025-2026 school year - *For Information Only*
3. Support personnel for the 2025-2026 school year - *For Information Only*

VIII. Educational Section

1. Multilingual Program Evaluation Spotlight ~ *Rolando A. Merchán, Director*
2. Operations & Maintenance Spotlight - *Kevin Forno, Associate Superintendent*
3. Consideration and possible approval of an amendment to extend the Memorandum of Understanding between the University of Texas Health Science Center at Houston and the Pasadena Independent School District to allow the continuation of campus presentations of the Youth Aware of Mental Health Program (YAM). Motion by Nelda Sullivan, seconded by Crystal Davila to approve an amendment to extend the Memorandum of Understanding between the University of Texas Health Science Center at Houston and the Pasadena Independent School District to allow the continuation of campus presentations of the Youth Aware of Mental Health Program (YAM).

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

4. Consideration and possible approval of the interlocal agreement between the Pasadena Independent School District and West Coast University for internship and externship with no financial implications. Motion by Nelda Sullivan, seconded by Crystal Davila to approve the interlocal agreement between the Pasadena Independent School District and West Coast University for internship and externship with no financial implications.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

5. Consideration and possible approval for Pasadena ISD Career and Technical Education to enter into a Memorandum of Understanding with Good Reason Houston for the purpose of evaluating CTE pathways and strengthening middle school engagement in the amount of \$41,000. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve for Pasadena ISD Career and Technical Education to enter into a Memorandum of Understanding with Good Reason Houston for the purpose of evaluating CTE pathways and strengthening middle school engagement in the amount of \$41,000.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

6. Consideration and possible approval of the 2025 Pathways to Career Regional Expansion Pre-Planning Subgrant from The Educate Texas Fund of Communities Foundation of Texas in the amount of \$10,000. Motion by Nelda Sullivan, seconded by Crystal Davila to approve the 2025 Pathways to Career Regional Expansion Pre-Planning Subgrant from The Educate Texas Fund of Communities Foundation of Texas in the amount of \$10,000.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

7. Consideration and possible approval for the Sam Rayburn High School Texan Culinary Team to travel to Orlando, Florida, from April 29 to May 3, 2026, to compete in The Cook Around the World Culinary Competition at an estimated total cost of \$3,000 per student. Motion by Crystal Davila, seconded by Nelda Sullivan to approve for the Sam Rayburn High School Texan Culinary Team to travel to Orlando, Florida, from April 29 to May 3, 2026, to compete in The Cook Around the World Culinary Competition at an estimated total cost of \$3,000 per student.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

8. Consideration and possible approval for the Sam Rayburn High School Texan Band to travel to Florida in the spring of 2026 to perform in a Disney student workshop at an estimated cost of \$2,292 per student. Motion by Joe Campos, seconded by Marshall Kendrick to approve for the Sam Rayburn High School Texan Band to travel to Florida in the spring of 2026 to perform in a Disney student workshop at an estimated cost of \$2,292 per student.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

IX. Student Achievements - *For Information Only*

1. Pasadena Livestock Show and Rodeo Auction Winners
2. Region XIX HS Choir Members
3. Region XIX Intermediate Choir Members
4. Region XIX HS Orchestra Members
5. Pasadena Livestock Show & Rodeo Art Auction Winners
6. Respect Art Contest Winners
7. Pasadena Fire Prevention Poster Contest Winners

X. Financial Section

1. Consideration and possible approval of budget amendments for September 2025. Motion by Nelda Sullivan, seconded by Crystal Davila to approve budget amendments for September 2025.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

XI. Operations Section

1. Consideration and possible approval of a Design Services Agreement with Cre8 Architects for the 2022 Bond Flooring and Painting Project in the amount of \$364,455 and a total project budget of \$6,200,000. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve a Design Services Agreement with Cre8 Architects for the 2022 Bond Flooring and Painting Project in the amount of \$364,455 and a total project budget of \$6,200,000.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

2. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 01 for the 2022 Bond Hydronic Piping Replacement at Burnett and Frazier Elementary Schools Project in the credit amount of \$47,713. Motion by Nelda Sullivan, seconded by Crystal Davila to approve Allowance Expenditure Authorization (AEA) No. 01 for the 2022 Bond Hydronic

Piping Replacement at Burnett and Frazier Elementary Schools Project in the credit amount of \$47,713.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

3. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 10 for the 2022 Bond New Bailey Elementary School Replacement Project in the credit amount of \$22,498. Motion by Joe Campos, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 10 for the 2022 Bond New Bailey Elementary School Replacement Project in the credit amount of \$22,498

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

4. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 11 for the 2022 Bond New Bailey Elementary School Replacement Project in the credit amount of \$5,000. Motion by Nelda Sullivan, seconded by Crystal Davila to approve Allowance Expenditure Authorization (AEA) No. 11 for the 2022 Bond New Bailey Elementary School Replacement Project in the credit amount of \$5,000.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

5. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. T-004 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of \$67,214. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. T-004 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of \$67,214.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

6. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. T-005 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of \$114,487. Motion by Nelda Sullivan, seconded by Crystal Davila to approve Allowance Expenditure Authorization (AEA) No. T-005 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of \$114,487.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 6 to 0 vote.

7. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 25 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of \$25,546. Motion by Joe Campos, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 25 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of \$25,546.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 6 to 0 vote.

8. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 26 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of \$114,487. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 26 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of \$114,487.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 6 to 0 vote.

9. Consideration and possible approval of Change Order No. 001 for the 2022 Bond New Williams Elementary School Replacement Project in the amount of \$582,287. Motion by Nelda Sullivan, seconded by Crystal Davila to approve Change Order No. 001 for the 2022 Bond New Williams Elementary School Replacement Project in the amount of \$582,287.

AYES: Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 6 to 0 vote.

XII. Construction Update - *For Information Only*

XIII. Miscellaneous Section

1. Districtwide Intruder Detection Audit Report Findings - *For Information Only*

2. Set date for the next regular meeting on Tuesday, November 21, 2025. Motion by Nelda Sullivan, seconded by Crystal Davila to approve Tuesday, November 21, 2025, as the date of the next regular meeting.

XIV. Adjournment

Board Vice President, Casey Phelan, adjourned the meeting at 7:37 p.m.

President/Vice President, Board of Trustees

Secretary/Assistant Secretary, Board of Trustees

Date Approved