



## Addendum to Minnesota Department of Education School Food Authority Agreement for School Nutrition Programs Fresh Fruit and Vegetable Program School Year 2019-2020

This agreement is between the Minnesota Department of Education (MDE) and Duluth ISD #709 (School Food Authority), Cyber-Linked Interactive Child Nutrition System (CLiCS) Sponsor ID 1000003456, and covers the period from July 1, 2019 to June 30, 2020. The undersigned has the authority to enter this agreement to participate in the Fresh Fruit and Vegetable Program (Program) as authorized by Section 4304 of Public Law 110-234, The Food, Conservation, and Energy Act of 2008.

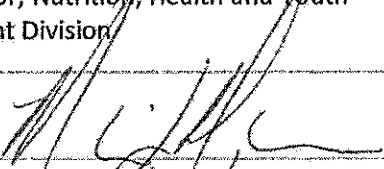

- A. MDE and School Food Authority (SFA) mutually agree that MDE provide ~~\$13,770.00~~ to defray costs of SFA's participation in the Program.
1. SFA agrees that the funds will only be used for the purposes authorized by Section 4304 of the Food, Conservation, and Energy Act of 2008, (Public Law 110-234).
  2. SFA agrees to abide by all of the requirements for administering the Program as stated in Section 4304 of the Food, Conservation, and Energy Act of 2008, (Public Law 110-234).
  3. SFA agrees to provide funds to the approved school(s), namely **Stowe Elementary**, under its jurisdiction for the service of approved fresh fruits and vegetables in accordance with local, State, and Federal regulations and requirements.
  4. SFA agrees that the schools identified in section 3 of this paragraph will implement the Program in accordance with the plan outlined in the approved applications in CLiCS.
- B. General Conditions:
1. This Agreement is non-transferable.
  2. Neither MDE nor SFA has an obligation to renew this agreement.
- C. Additional Requirements: The SFA shall comply with the detailed program goals, objectives and timelines identified in the Fresh Fruit and Vegetable Program Handbook and in the application and supplemental information submitted to MDE.
1. Reporting Requirements: Reports shall be submitted in the form and manner prescribed by MDE as follows:
    - a. Financial Reporting: Monthly claims shall be submitted in the form and manner prescribed by MDE as follows:  
Payment schedule will follow the sixty (60) day guidelines as identified by the School Nutrition Program. Detailed claim forms must be submitted electronically in CLiCS.
    - b. The state reserves the right to withhold or adjust payments for any claims for unallowable items, or for which adequate supporting documentation does not exist.
    - c. Final claim forms are due by *August 29, 2020*.
  2. Other Requirements:

- a. Financial (back-up and supporting) documentation for expenditures incurred under this award must be maintained by the SFA. Upon the request of MDE, the SFA must provide MDE with supporting documentation for expenditure claims.
- b. Administrative Review: In the event an administrative review is required by MDE, the SFA shall cooperate with MDE in the provision of the administrative review and shall comply with MDE's request for documentation, before, during and/or after the review.

D. Cancellation:

1. This award may be cancelled by the state or the SFA at any time, with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, the SFA shall be entitled to payment, determined on a pro rata basis, for work or services performed to MDE's satisfaction. It is expressly understood and agreed that in the event the reimbursement to the state from federal sources or appropriations by the Minnesota Legislature are not obtained and continued at an aggregate level sufficient to allow for the SFA's program to continue operating, the award shall immediately be terminated upon written notice by the MDE to the SFA. In the event of such termination, the SFA shall be entitled to payment determined on a pro rata basis for services performed and liabilities already accrued prior to such terminations.
  2. MDE may cancel this award immediately if MDE finds that there has been a failure to comply with the provisions of this award, that reasonable progress has not been made or that the purposes for which the funds were awarded have not been or will not be fulfilled. MDE may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
- E. Amendments: Any amendments to this award shall be in writing and shall be executed by the same parties who executed the original award, or their successors in office. An amendment consideration must be requested 45 days prior to the end date of the award period and is valid and effective upon written approval from the MDE authorized representative or delegate. No amendments will be considered on an expired award.
- F. Terms of Acceptance: By accepting funds under this award, the SFA agrees to comply with all provisions of the award including all assurances and certifications made in the application and all applicable federal statutes, regulations and guidelines. The SFA agrees to administer the funded program in accordance with the approved application and budget(s), supporting documents and other representation made in support of the approved application.

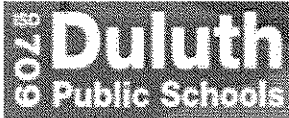
Signatures

Minnesota Department of Education	Duluth ISD #709
Name: Monica Herrera	Name: Catherine Erickson
Title: Director, Nutrition, Health and Youth Development Division	Title: CFO/Business Director
Signature: 	Signature: 
Date: 6/18/19	Date: 6/25/19

Program Contact: Sami Burington, Phone: 651-582-8376, Email: [Samantha.Burington@state.mn.us](mailto:Samantha.Burington@state.mn.us)

THIS ARRANGEMENT does not constitute the entire agreement between the parties with respect to subject matter thereof.

Catalog of Federal Domestic Assistance Number for Fresh Fruit and Vegetable Program: 10.582



Pamela Bowe <pamela.bowe@isd709.org>

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**Approval Notice Sponsor ID: 1000003456**

1 message

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**mde.ffvp@state.mn.us** <mde.ffvp@state.mn.us>  
To: pamela.bowe@isd709.org

Tue, Jul 2, 2019 at 9:44 AM

SPONSORING AUTHORITY: Duluth ISD #709  
SPONSOR ID: 1000003456

This Sponsoring Authority is approved for the:

Fresh Fruit and Vegetable

Effective for the following time period:

Jul 1, 2019 to Jun 30, 2020, subject to compliance with program requirements.

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Provided with this approval is the following Federal Award Information:

CFDA 10.582

Grant Award Reference Number 2MN310061

Federal Awarding Agency: United States Department of Agriculture