


Parkrose School District #3

REQUEST FOR DISPOSAL OF CAPITAL ASSET ITEMS							
Name of Individual Requesting Disposition: <i>A. Doby</i>		Building: <i>D.O.</i>			Location of Items: <i>D.O.</i>		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Description of Property including Brand & Serial #							Disposal: Please Indicate Method
District Tag #	Date Acquired	Purchase Price	Replacement Price	Qty	Total Cost of Disposition (5) x (6)	Selling: Competitive Bid Process	
							Donation: List Organization
							Other: List Means and/or Place
ISUZU Box Truck		A010189	2000	20,007.00	1		Auction
Ford <sup>2003</sup> F350 Box Truck		A010191	2000	14,007.00	1		Auction
Taski Swingo 350			2019	500.00	1		DAS - Auction
Taski Swingo 350			2019	500.00	1		DAS - Auction
<i>Taski is a type of floor scrubber</i>							
Total Items and Cost of Disposal:							
Required Signatures (if applicable)							
Principal:				Date Approved:			
Technology:				Date Approved:			
Request Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>				Date Approved:			
				Approved By: <i>[Signature]</i> 1/21/22			
*If denied, recommended action:							
To Operations for Equipment Removal				Date:			
To District Office to Remove from Inventory				Date:			

Please forward white and yellow copies to District Office for Board Approval. Pink copy for your file.

Parkrose School District #3

REQUEST FOR DISPOSAL OF CAPITAL ASSET ITEMS											
Name of Individual Requesting Disposition: <u>Arnon Arsen</u>	(1)	(2)	(3)	Building: <u>Shaver</u>	(4)	(5)	(6)	Location of Items: <u>Boiler room / custodial storage rooms</u>	(7)	(8)	
Description of Property including Brand & Serial #	District	Date	Purchase	Replacement	Total Cost	Disposal: Please Indicate Method					
	Tag #	Acquired	Price	Price	of Disposition	Selling: Competitive Bid Process					
					Qty	(5) x (6)	Donation: List Organization				
							Other: List Means and/or Place				
<del>Rocter board letters</del>											
<del>carpet extractor</del>											
5 metal ladders (4', 5', (3) 6', (2) 12')										Auction	
<del>Equipment inventory printer</del>											
<del>Request form and notes</del>											
<del>Packet of 6000 in phosphate</del>											
<del>Spring water</del>											
<del>MISC parts to machine equipment</del>											
<del>stack of light fixtures/lamps</del>											
Total Items and Cost of Disposal:											
Required Signatures (if applicable)											
Principal:				Date Approved:							
Technology:				Date Approved:							
Request Approved? Yes <input type="checkbox"/> No <input type="checkbox"/>				Date Approved:							
*If denied, recommended action:				Approved By:  1/21/22							
To Operations for Equipment Removal				Date:							
To District Office to Remove from Inventory				Date:							

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