

23 May 2023

To: Ways and Means Committee

Re: Payment of Primary Airport Services Invoices

I am requesting the below invoice(s) from Primary Airport Services be paid from 295-000-383.000 PFC Charges Reserve – expense line item 295-595-805.000.

1132-07 \$89.90

1102-34 \$303.05

These invoices are for work done in the following categories:

1096: PFC 02 Amendment / Closeout

1102: PFC Quarterly Reporting (recurring)

1112: PFC-04 Application

1132: PFC-03 Amendment / Closeout

All work done by Primary Airport Services is 100% refundable by the FAA as administrative costs.

Respectfully



**Steven Smigelski**  
Airport Manager  
Alpena County Regional Airport