



June 15, 2017

Mr. Phillip Francis
Director of Operations
Livonia Public Schools
15125 Farmington Road
Livonia, MI 48154

RE: Contract Award Recommendation for Architectural/Engineering Design Services
Summer 2018 Projects – Buchanan / Jackson / LCTC / Webster

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of an Architectural/Engineering firm for the Projects listed above. This update represents the mutual efforts of PMC and LPS Administration and staff (the Bond Team) to present a framework in order to identify, evaluate and recommend an Architectural/Engineering firm for these Projects.

As you are aware, the Bond Team made a change last year to engage French Associates to complete the design work at Churchill High School. French Associates is familiar with the District's expectations and standards. They have performed well on the Lower Elementary schools as well as Churchill High School. They also have the necessary staff available to complete the design work as required.

Accordingly, the Bond Team is recommending French Associates as the Architectural/Engineering Design firm for the Summer 2018 Projects listed above. The changes per the attached spreadsheet are necessary as a result of recent programmatic changes to the overall bond. French Associate's original contract included services for renovation work at Buchanan, Garfield, Cass, and Webster. The budget for Buchanan has been increased materially, Garfield has been repurposed, and there is no longer a current need for design services at Cass. Jackson Early Childhood and the Livonia Career Technical Center (LCTC) projects were not previously assigned to either of the architectural firms.

With the Board's concurrence, an Amendment in the lump sum amount of \$119,063.00 would be prepared to their existing contract pending final review and approval of terms by District's legal counsel.

The Bond Team is available at the Board's convenience to discuss the above rationale and answer any questions regarding this recommendation.

Sincerely,

PLANTE MORAN CRESA

A handwritten signature in blue ink that reads "Scott Smith". The signature is written in a cursive style with a large initial 'S'.

Scott Smith, LEED AP
Senior Consultant

Enclosures: French Associates letter dated June 15, 2017
Cost Summary



236 Mill Street
Rochester, MI
48307
T 248.656.1377
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architects planners interiors

June 15, 2017

Mr. Paul Theriault, PE, LEED AP
Vice President
Plant Moran CRESA
26300 Northwester Highway
Southfield, MI 48076

**Subject: Livonia Public Schools
Fee and Scope Revisions**

Dear Paul,

We greatly appreciate the working relationship with Livonia Public Schools, and thank them for the added opportunities as projects have adjusted in scope and timing. This letter is to confirm our fee adjustments for architectural and engineering (A/E) services as reflected by the current direction in project scope.

PROPOSAL

The attached spreadsheet reflects the following changes in scope and fees, and are described as follows:

Projects under original 4.39% fee calculation

Buchanan Elementary	scope of work and lump sum fee increased
Cass Elementary	scope of work and lump fee eliminated
Garfield Elementary	scope of work and fee shifted to 2017 Summer Work addendum
Webster Elementary	scope of work and fee remain the same

Projects added using 5.25% fee calculation

Jackson	additional 2018 project with new lump sum fee
Career Center	additional 2018 project with new lump sum fee

The total fee adjustment for the change is \$ 119,063.

Again, the fee for Garfield is now covered under a separate addendum to the Contract.

PROPOSED TEAM MEMBERS

We will continue to utilize Keti Mitevaska as the Project Manager for the remaining projects at Livonia Public Schools. Barb Lovell, who has worked alongside of Keti on all of the LPS projects so far, will also be involved in these additional assignments.

CONSULTANTS

We would utilize the following consultants on this project:

- Mechanical/Electrical/Plumbing Engineers – Strategic Energy Solutions
- Structural Engineers – Shymanski & Associates
- Civil Engineer – to be determined (if required)



Mr. Paul Theriault
June 15, 2017

PROJECT SCHEDULE

As discussed, we have committed to the following schedule for these projects:

LPS – Garfield

4/28/17	Completion of Schematic Design
5/30/17	Completion of Design Development
7/10/17	Completion of Construction Documents & plan review submittal
7/24/17	CM & owner review
8/1/17	Project out for Bids

LPS – Construction Projects for summer of 2018
(Includes Buchanan, Career Tech, Jackson, and Webster)

6/6/17	Completion of Schematic Design
8/15/17	Completion of Design Development
11/20/17	Completion of Construction Documents & plan review submittal
12/5/17	CM & owner review
12/19/17	Projects out for Bids

SERVICES NOT INCLUDED

The following services are not included in our proposal:

- Development of detailed as-built drawings of the existing schools.
- Testing for hazardous materials, design services for removal or containment of hazardous materials or other indoor air quality analyses.
- Detailed forensic study of existing facilities, including examination of any hidden conditions.
- Design for an expanded scope of work in excess of the description indicated herein after the completion of the Design Development package.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Dale C. Jerome', with a long horizontal flourish extending to the right.

Dale C. Jerome, AIA
President



Mr. Paul Theriault
June 15, 2017

ACCEPTANCE

**Subject: Livonia Public Schools
Fee and Scope Revisions**

If this proposal meets with your approval, please indicate by signing this ACCEPTANCE and returning a copy to us. Should this proposal not be accepted within a 30 day period from the date of the proposal, French Associates, Inc. reserves the right to review and update this proposal after that time.

ACCEPTED BY:

(Signature)

NAME: _____

TITLE: _____

DATE: _____



B.3.

French Associates - Proposed Change in Service Summary

Building	Original Budget	Original A/E Fee (4.39%)	Current Budget	Budget Variance	Fee %	AE Fee Adjustment
Buchanan Elementary	\$ 349,461	\$ 15,341	\$ 949,461	\$ 600,000	4.39%	\$ 26,340
Cass Elementary	\$ 2,405,167	\$ 105,587	\$ -	\$ (2,405,167)	4.39%	\$ (105,587)
Garfield Elementary	\$ 2,062,513	\$ 90,544	\$ -	\$ (2,062,513)	4.39%	\$ (90,544)
Webster Elementary	\$ 2,700,748	\$ 118,398	\$ 2,700,748	\$ -	4.39%	\$ -
Jackson Early Childhood	\$ -	\$ -	\$ 2,337,110	\$ 2,337,110	5.25%	\$ 122,698
Livonia Career Technical Center	\$ -	\$ -	\$ 3,164,870	\$ 3,164,870	5.25%	\$ 166,156
Subtotal	\$ 7,517,889	\$ 329,870	\$ 9,152,189	\$ 1,634,300		\$ 119,063