

**RESOLUTION AUTHORIZING NON-REEMPLOYMENT OF FULL-TIME, NON-TENURED
TEACHERS NOT IN LAST YEAR OF PROBATIONARY SERVICE**

WHEREAS, the full-time teachers hereinafter set forth are non-tenured and are not completing their last year of probationary teaching service during the 2015-2016 school year; and

WHEREAS, the Executive Advisory Board of Mid-Valley Special Education Cooperative, Kane County, Illinois, has determined that the full-time, non-tenured teachers hereinafter set forth shall not be reemployed for the 2016-2017 school term, pursuant to Section 5/24-11 of *The Illinois School Code*.

NOW, THEREFORE, Be It Resolved by the Executive Advisory Board of Mid-Valley Special Education Cooperative, Kane County, Illinois, as follows:

Section 1: That the following full-time, non-tenured teachers shall not be reemployed for the 2016-2017 school term in conformance with the Exhibit(s) attached hereto and made a part hereof:

***Megan Dickey
Cady Hanson***

Section 2: That the Chair and Secretary of the Board are hereby authorized and directed to send the teachers set forth above a written notice of non-reemployment by first class mail at least **forty-five (45) days** before the last day of the school term, which notice shall be substantially in the form of the Exhibit(s) attached hereto.

Section 3: That the Chair and Secretary of the Board are hereby authorized and directed to send the teachers set forth above a written notice of non-reemployment by certified mail, return receipt requested, at least **forty-five (45) days** before the last day of the school term, which notice shall be substantially as set forth in the Exhibit(s) attached hereto.

Section 4: That the Executive Director or his/her designee shall personally deliver, with receipt, a written notice of non-reemployment to the teachers set forth above at least **forty-five (45) days** before the last day of the school term, which notice shall be substantially in the form of the Exhibit(s) attached hereto.

Section 5: That this Resolution shall be in full force and effect upon its passage.

ADOPTED this _____ day of _____, 2016, by the following vote:

AYES:

NAYS:

ABSENT:

Board Chair

ATTEST:

Board Secretary

NOTICE OF NON-REEMPLOYMENT

VIA FIRST CLASS MAIL;
CERTIFIED MAIL - RETURN RECEIPT REQUESTED;
AND PERSONAL DELIVERY - WITH RECEIPT

_____, 2016

TO: *[Insert Name]*
[Insert Address]
[Insert City, State and Zip Code]

We regret to advise you that the Executive Advisory Board of Mid-Valley Special Education Cooperative, Kane County, Illinois, pursuant to Section 5/24-11 of *The Illinois School Code*, has determined not to reemploy you for the 2016-2017 school term. Your services to the Cooperative shall terminate on May 27, 2016, or the last teacher employment day during the 2015-2016 school term, whichever is later.

Very truly yours,

Executive Advisory Board of Mid-Valley Special Education Cooperative, Kane County, Illinois

By: _____, Chair

ATTEST:

_____, Secretary

[If by personal delivery, add:

I received this Notice of Non-Reemployment by personal delivery on _____, 2016.

[Insert Name]