

DISTRICT 152 ADMINISTRATION CENTER

<u>Glossary #</u>	<u>Location</u>	<u>Description of Problem</u>
1	Multiple locations	Emergency evacuation routes are not posted (Director of State/Federal Programs Office, Special Education/PPS Office, Support Services Office, Accounts Payable Office, and copy room). RESPONSE: Emergency evacuation routes are now posted.
4	Multiple locations	Hold open devices (wedges) are in use throughout the building. RESPONSE: Wedges have been removed throughout the building.
24	Multiple locations	Daisy-chained power strips/extension cords or household type extension cords are in use (Business Manager's Office, Pre-K Office, Support Services Office, and Teachers' Lounge). Each power strip and extension cord must be plugged directly into an electrical outlet. RESPONSE: Power strips and extension cords are plugged directly into an electrical outlet.
25	Multiple locations	Microwaves, refrigerators, and coffee pots are plugged into power strips or extension cords and not directly into an electrical outlet (Pre-K Office and Teachers' Lounge). RESPONSE: All appliances are plugged directly into an electrical outlet.

Comment: It is recommended that a fire detector be installed in the copy room due to the amount of paper being stored in that space.

RILEY SCHOOL

<u>Glossary #</u>	<u>Location</u>	<u>Description of Problem</u>
-----	Main Office	The McKinney-Vento poster is missing. RESPONSE: McKinney-Vento sign now posted.
4*	Multiple locations	Wedges are being used to hold doors open. RESPONSE: Wedges have been removed throughout the building.
5*	Boiler room	The path to the exit door is blocked by a cart. RESPONSE: Cart removed from exit door.

5*	Gym storeroom	Housekeeping is needed to organize this space and improve its entrance/egress. RESPONSE: Space organized to improve entrance.
25	Boiler room	Access to the electrical service panel is blocked. RESPONSE: Electrical Panel access clear.
71	Boiler room	Items non-essential to the heating process should be removed. RESPONSE: All non-essential items are removed.
94	Multiple locations	Classroom doors in unsprinklered corridors require door closers. RESPONSE: The district is reviewing alternative options.
256	Stage	There is no exit sign; though the stage is being used as a classroom, we feel an exit sign is still needed. RESPONSE: Exit sign posted.
283	Shower room storeroom and gym storeroom	These rooms should have fire rated doors with door closers. RESPONSE: Metal door with closer installed.
284	Shower room storeroom and gym storeroom	These storerooms should have fire detectors. RESPONSE: Fire alarms installed.

Comment: * Indicates items noted on the FY 13 report.

MAYA ANGELOU SCHOOL

<u>Glossary #</u>	<u>Location</u>	<u>Description of Problem</u>
----	Main Office	The McKinney-Vento poster is missing. RESPONSE: McKinney-Vento sign now posted.
6	North vestibule	The emergency lights are not working. RESPONSE: Emergency lights working.
24*	Multiple locations	Daisy-chained power strips/extension cords are in use (Principal's Office and Rooms 124, 202, 203, and 204). Each power strip and extension cord must be plugged into an electrical outlet. RESPONSE: Power strips and extension cords are plugged directly in an electrical outlet.
25	Teachers' Lounge	The microwave is plugged into a power strip; appliances must be plugged directly into an electrical receptacle. RESPONSE: All appliances are plugged directly into an electrical outlet.

25	Room 205	The telephone wire junction box should be repaired.
94	Multiple locations	RESPONSE: Telephone wire junction box repaired. Classroom doors in unsprinklered corridors require door closers.
258	Stage	RESPONSE: The district is reviewing alternative options. The curtains have no tags or certificates indicating the date of the last fire retardation treatment.
283	Shower room storeroom	RESPONSE: Curtains removed. This room should have a fire rated door with a door closer.
284	Shower room storeroom	RESPONSE: Metal door with closer installed. This room should have a fire detector.
		RESPONSE: Fire detectors installed.

Comment: * Indicates item noted on the FY 13 inspection report.

Recommendations:

- Install an exit sign above the boiler room's exterior exit door.
- Signage should be placed on the corridor side of the boiler room door that identifies this space as the boiler room.
- The library office is in need of housekeeping in order to clear a path in front of the cabinets and improve access to the cabinets and egress from the room.

HOLMES SCHOOL

<u>Glossary #</u>	<u>Location</u>	<u>Description of Problem</u>
-----	Main Office	The McKinney-Vento poster is missing.
1	Room 123	RESPONSE: McKinney-Vento sign now posted. No emergency evacuation route is posted.
4	Multiple classrooms	RESPONSE: Emergency evacuation routes are now posted. Wedges are being used to hold classroom doors open.
6	Gym	RESPONSE: Wedges have been removed throughout the building The exit sign is missing above the door in the southwest corner.

RESPONSE: Exit sign posted.

14 Gym storeroom Storage on the top shelf is within 18" of the sprinkler head.

RESPONSE: Storage removed and relocated.

16 Nurse's Office The fire extinguisher has a 2012 inspection tag.

RESPONSE: Fire extinguisher inspection up to date and tag attached.

24* Multiple locations Daisy-chained power strips/extension cords are in use (Principal's Office and Rooms 102, 107, 114, 123, 124, 125, and 126). Each power strip and extension cord should be plugged directly into an electrical outlet.

RESPONSE: Power strips and extension cords are plugged directly in electrical outlet.

25 Principal's Office and Room 114 The microwave and refrigerator are plugged into a power strip. Appliances must be plugged directly into an electrical receptacle.

RESPONSE: All appliances are plugged directly into electrical outlet.

70 Boiler room The door should have a closer.

RESPONSE: The district is reviewing alternative options.

94 Multiple locations Classroom doors in unsprinklered corridors require door closers.

RESPONSE: The district is reviewing alternative options.

256 Stage There is no exit sign.

RESPONSE: Exit sign posted.

258 Stage The curtains have no tag or certificate indicating the date of the last fire retardation treatment.

RESPONSE: Curtains removed.

Comment: * Indicates item noted on the FY 13 inspection report.

Recommendation: A fire signal/strobe is loose and should be reattached.

LOWELL-LONGFELLOW SCHOOL

Glossary #

Location

Description of Problem

Main Office

The McKinney-Vento poster is missing.

RESPONSE: McKinney-Vento sign posted.

1	Rooms 201, 202, and 206	No emergency evacuation routes are posted. RESPONSE: Emergency evacuation routes are now posted.
5	Teachers' Lounge	This room is in need of housekeeping in order to clean and organize the space for better accessibility and safer egress. RESPONSE: Space organized to improve access and safer egress.
16	2 nd floor corridor at south end and boiler room	The fire extinguishers have expired 2012 inspection tags. RESPONSE: Fire extinguishers inspection up to date and tags attached.
24*	Multiple locations	Daisy-chained power strips/extension cords are in use (Rooms 102, 103, 104, 105, 203, 204, 205, and 207). Each power strip and extension cord must be plugged directly into an electrical outlet. RESPONSE: Power strips and extension cords are plugged directly in electrical outlet.
25	Boiler room	The unused dryer that blocks access to the electrical service panel should be removed. RESPONSE: Electrical panel accessible.
71	Boiler room	Items non-essential to the heating process should be removed. RESPONSE: All non-essential items removed.
142	Gym	An emergency light does not work. RESPONSE: Emergency lights repaired.
189*	Media Center	An occupancy sign should be posted. RESPONSE: Occupancy sign posted
258*	Stage	The curtains have no tags or certificate indicating the date of the last fire retardation treatment. RESPONSE: Curtains removed.
276	Gym	The stairwell leading to the 2 nd floor balcony has storage beneath it that should be removed or relocated. RESPONSE: Storage removed and relocated.
283	Gym storeroom and custodial closet next to Room 147	Storerooms require doors with fire rated construction and door closers. RESPONSE: Metal doors with closers installed.
283	Teachers' Lounge	This room is a converted shower room and has a section used for storage that has no door. RESPONSE: Door installed.

284 Gym vestibule and Rooms 201, 202, and 206 These rooms are now being used as storerooms and, therefore require a fire detector.

RESPONSE: Fire alarms installed

284 Teachers' Lounge A fire detector should be installed.

RESPONSE: Fire detector installed.

Comment: * Indicates items noted on the FY 13 inspection report.

GWENDOLYN BROOKS JUNIOR HIGH SCHOOL

<u>Glossary #</u>	<u>Location</u>	<u>Description of Problem</u>
----	Main Office	The McKinney-Vento poster is missing. RESPONSE: McKinney-Vento sign posted
1	Rooms 146, 186, 206, and 209	No emergency evacuation routes are posted. RESPONSE: Emergency evacuation routes are now posted.
4	Room 105	The door is being held open with a wedge. RESPONSE: Wedges have been removed throughout the building
14	Rooms 208, 211A, and 211C and Main Office storeroom	Storage is within 24" of the ceiling or 18" of a sprinkler head. RESPONSE: Storage removed and relocated.
16	Room 206	The fire extinguisher has an expired 2011 inspection tag. RESPONSE: Fire extinguisher inspection up to date.
16	Fan room	There is no inspection tag on the fire extinguisher. RESPONSE: Fire extinguisher inspection up to date.
22	Room 105	There is excessive paper on the classroom walls, creating a possible fire hazard. RESPONSE: All excessive paper removed.
24	Room 186	The power strip is plugged into an AV cart, not an electrical outlet. RESPONSE: Power strip now plugged into electrical outlet.
24	Reading Coach Office	Daisy-chained power strips/extension cords are in use. Each power strip/extension cord should be plugged directly into an electrical receptacle. RESPONSE: Power strips and extension cords are plugged directly in electrical outlet.

25	Fan room	The junction box is missing its cover. RESPONSE: Junction box cover replaced.
80*	Cafeteria	No occupancy sign is posted. RESPONSE: Occupancy sign now posted.
94	Multiple locations	Classroom doors in unsprinklered corridors require door closers. RESPONSE: The district is reviewing alternative options.
95	Room 186	The door's vision panel should be unobstructed.
142	Gym	The broken emergency light should be repaired. RESPONSE: Emergency light repaired.
179	Kitchen	The ANSUL system has an expired inspection tag. RESPONSE: ANSUL inspection up to date.
189*	Media center	No occupancy sign is posted. RESPONSE: Occupancy sign now posted.
243*	Locker rooms	There are no exit signs. RESPONSE: Exit sign posted.
257	Stage	There are no emergency lights. RESPONSE: Emergency lights installed.
258*	Stage	The curtains have no tags or certificates indicating the date of the last treatment for fire retardation. RESPONSE: Curtains removed.
259	Stage	Since this space is now used as a classroom and storage area, a fire detector is required. RESPONSE: Fire detector installed.

Comments: * Indicates items noted on the FY 13 inspection report.

BRYANT SCHOOL

<u>Glossary #</u>	<u>Location</u>	<u>Description of Problem</u>
----	Main Office	The McKinney-Vento poster is missing. RESPONSE: McKinney-Vento sign posted.

5	2 nd floor custodial closet and sports equipment storeroom	These spaces are in need of housekeeping in order to clean, clear, and organize them for better and safer usage. RESPONSE: Space organized for safer usage.
14	Main Office workroom and storeroom	Storage is within 18" of the sprinkler heads. RESPONSE: Storage removed and relocated.
24	Rooms 112, 114, 116, and 118	Daisy-chained power strips/extension cords are in use. Each power strip/extension cord should be plugged directly into an electrical receptacle. RESPONSE: Power strips and extension cords are plugged directly in electrical outlet.
71	Boiler room	Items non-essential to the heating process should be removed or relocated. RESPONSE: All non-essential items removed
122	Elevator	The elevator was not working and we were unable to check the inspection certificate. RESPONSE: Elevator is now operable and inspection is up to date.

WHITTIER SCHOOL

<u>Glossary #</u>	<u>Location</u>	<u>Description of Problem</u>
----	Main Office	The McKinney-Vento poster is missing. RESPONSE: McKinney-Vento sign posted.
1	Music room and Rooms 101 and 113	Emergency evacuation routes are not posted. RESPONSE: Emergency sign posted.
7	Music room	The emergency lights are not working. RESPONSE: Emergency lights now working.
14	Room 118	Storage bins are within 18" of the sprinkler heads. RESPONSE: Storage removed and relocated.
16	Gym	The fire extinguisher has an expired 2012 inspection tag. RESPONSE: Fire extinguisher inspection up to date.
24	Multiple locations	Daisy-chained power strips/extension cords are in use (Rooms 101, 102, 108, 111, 112, 113, and 115). Each power strip/extension cord must be plugged directly into

an electrical receptacle.

RESPONSE: Power strips and extension cords are plugged directly in electrical outlet.

74 Boiler room We were unable to locate an emergency fuel shutoff switch.

RESPONSE: Emergency fuel shutoff installed.

122 Elevator The inspection certificate is missing.

RESPONSE: Elevator inspection up to date & certificate attached.

283 Room 119 Since this room is used as a storeroom, a fire rated door with a closer is required.

RESPONSE: Metal doors installed.

Comment: The space above the boiler room door is open to the ceiling with no fire rated construction to contain a fire originating in the boiler room. I recommend you consult with your architect on this matter.

SANDBURG SCHOOL

<u>Glossary #</u>	<u>Location</u>	<u>Description of Problem</u>
----	Main Office	The McKinney-Vento poster is missing.
1	Rooms 112 and 118	RESPONSE: McKinney-Vento sign posted No emergency evacuation routes are posted.
4	Multiple locations	RESPONSE: Emergency sign posted. Hold open devices are in use to keep classroom doors open.
5	Book room	RESPONSE: All hold open devices have been removed throughout the building. This space (by the boxes and storage racks) is in need of housekeeping in order to clean, clear, and organize the room for better and safer usage.
5	Kitchen	RESPONSE: Space organized for safer usage. The doorway is blocked.
24	Multiple locations	RESPONSE: Storage moved and relocated. Daisy-chained power strips/extension cords are in use (Teachers' Lounge and Rooms 109, 112, 113, and 119). Each power strip/extension cord must be plugged directly into an electrical outlet.
		RESPONSE: Power strips and extension cords are plugged directly in electrical outlet.

25	Principal's Office	The microwave and refrigerator are plugged into a power strip and not directly into an electrical receptacle. RESPONSE: All appliances are plugged directly into electrical outlet.
25*	Nurse's Office	A missing cover plate on a junction box should be replaced. RESPONSE: Junction box cover replaced.
71	Boiler room	Items non-essential to the heating process should be removed or relocated. RESPONSE: All non-essential items removed.
94	Multiple locations	Classroom doors in unsprinklered corridors require door closers. RESPONSE: The district is reviewing alternative options.
256	Stage	There is no exit sign. RESPONSE: Exit sign posted.
257	Stage	The emergency light needs repairing. RESPONSE: Emergency sign repaired.
283	Gym storerooms and Room 104	These storerooms should have fire rated doors with closers. RESPONSE: Metal door with closer installed.
284	Room 104	Since this space is being used as a storeroom, a fire detector is required. RESPONSE: Fire detector installed.

Comment: * Indicates item noted on the FY 13 inspection report.

Recommendation: The data line taped to the floor at the entrance to Room 120 should be removed since it poses a potential trip hazard.

FIELD SCHOOL (CEDA HEAD START)

<u>Glossary #</u>	<u>Location</u>	<u>Description of Problem</u>
----	Main Office	The McKinney-Vento poster is missing. RESPONSE: McKinney-Vento sign posted.
1	Room 105	No emergency evacuation route is posted. RESPONSE: Emergency route posted.
4	Multiple locations	Classroom doors equipped with closers are being held open with wedges.

6	Boiler room	<p>RESPONSE: Wedges have been removed throughout the building.</p> <p>The exit sign is not illuminated.</p> <p>RESPONSE: Exit sign is now illuminated.</p>
73	Boiler room	<p>We were unable to locate the fire detector; please confirm that one is present.</p> <p>RESPONSE: Fire detector is present.</p> <p>The door to this room has no closer.</p> <p>RESPONSE: The district is reviewing alternative options.</p>
94	Room 1	<p>The three exit signs are not illuminated.</p> <p>RESPONSE: Exit sign is now illuminated.</p>
141	Multi-purpose room	<p>The door requires fire rated construction and a closer.</p> <p>RESPONSE: Metal door with closer installed.</p> <p>Since cooking takes place in this kitchen, a Type K fire extinguisher is required.</p>
176	Kitchen storeroom	<p>The exhaust hood over the stove has no inspection tag.</p> <p>RESPONSE: Type K fire extinguisher is now installed.</p>
178	Kitchen	<p>This space requires a fire rated door with a closer.</p> <p>RESPONSE: Inspection up to date and tag attached.</p>
180	Kitchen	<p>RESPONSE: Metal door with closer installed.</p>
283	Gym storeroom	

Recommendation: Because the boiler room exit's double doors are very difficult to open, please repair the doors so they are easier to open.