

# Security Standards

### **Preamble**

New buildings will be designed to meet these standards. Existing schools will be evaluated with alterations designed to approach these standards to the extent practicable considering the constraints imposed by the existing building and site configurations.

## A. <u>Building Access Control & Related Features</u>

Phase I

- 1. Visitors to the school must pass through an entrance door that directs them through the front office reception area. Building administration offices will be collocated with the visitors' entrance and have good visibility of approaching visitors. Various physical security features will be incorporated into the design of these spaces.
- A key-card system will be used for the building main entrance doors and certain other
  exterior doors where there is an operational need for staff to have access to the
  building.

#### B. Site Access Control

1. School playgrounds and field areas will be enclosed with fencing. Public access will be permitted during periods when school classes are not in session.

#### C. Communication Systems

- 1. Buildings will have a public address system, which will be used to announce Lock-In or Lock-Out conditions, that can be heard everywhere inside the building.
- 2. School campuses will have a public address system, used for emergencies (and drills) only, that can be heard throughout the school grounds.

#### D. Visual Screening

1. Window blinds will be installed on all exterior first story windows and all interior windows and doors to classrooms and offices.

## E. Locks for Interior Building Doors

1. Interior doors to classrooms, cafeteria, gyms, and offices will be lockable from the inside of the room as well as the outside.