

Minutes of Board of Education Regular Meeting
The Board of Trustees
Gull Lake Community Schools

A Board of Education Regular Meeting of the Gull Lake Community Schools was held on the 17th day of June 2024, beginning at 7:00 p.m. in the Thomas M. Ryan Intermediate Media Center, Richland, Michigan.

1. Call to Order

2. Pledge of Allegiance to the Flag

3. Roll Call

A. Present

Carole Mendez, Laura Zervic, Desiree LaDuke, Eddie Keene, Mini Paulose-Murphy, John McCann, Krystal Scott-Rhodes (via Google Meet due to Military Service)

B. Absent

None

C. Staff Members

Interim Superintendent Christopher Rundle, Assistant Superintendent Lisa Anderson, Director of Curriculum & Instructional Technology Drew Bordner, and Recording Secretary Danelle Wheeler

D. Guests Present

Lauryn King, Danielle Buckmaster, Courtney Boyce, Monica Willcutt, Suzy Barrett, Lynnette Walker, Veronica Pero, Kelly Wendzel, Katherine Schacher, Doug Nord, Mason Milks

4. Budget Hearing on 2024-2025 Budget

The Budget Hearing was opened at 7:01 p.m. regarding the 2024-2025 proposed Preliminary Budget. Assistant Superintendent Anderson presented an overview of the proposed Preliminary Budget with the actual adoption to take place later in the meeting. She reviewed with the Board the revenue projection and expenditures will leave excess (deficit) revenues over expenditures of \$163,167. Thank you to the Finance Committee and Administrators for their collaboration.

Assistant Superintendent Anderson noted that on the revenue side the assumptions include a 3.0% increase in local taxes and \$200 Foundation Allowance increase. On the expenditure side, the assumptions include a retirement rate of 31.34%, a .02% increase in health insurance hard cap, a 33% increase in fuel, a 33% increase in natural gas, and 15% increase in electric.

Public Comments on the Budget:

Laura Zervic – Board Treasurer: Thanked Assistant Superintendent Anderson and the team for their work putting the budget together.

The Public Hearing for the 2024-2025 Preliminary Budget was closed at 7:19 p.m.

5. Communications/Public Comments

A. Public Comments

Katherine Schacher – Retired Teacher: Addressed the Board regarding the use of data

arising from standardized testing. In particular, the range of success achieved by different teachers.

Mason Milks – Legislative Intern for State Representative Matt Hall: Addressed the Board and introduced himself; he is attending to hear about what is happening in our District.

B. Superintendent Comments

Comments later in the agenda.

C. Assistant Superintendent Comments

No additional comments.

D. Director of Curriculum & Instructional Technology Comments

Director Bordner shared that GLMS has been named a PLTW 2023-24 Distinguished Gateway School. Congratulations to our GLMS staff for their continued work in implementing PLTW at a high level with our middle-aged learners.

It was a great end to the school year! Enjoy your summer!

E. Board President Comments

President Mendez stated she will be restructuring the board committees. Hoping to have all board committees updated by July.

Thank you to the staff and administration for a wonderful school year. Enjoy your summer activities.

6. Consent Agenda

A. Board Minutes: May 9, 2024 Special Meeting Minutes and May 20, 2024 Regular Meeting Minutes

B. Budget Report: May 2024 Budget Report

C. Accounts Payable: May 2024 Accounts Payable Report

D. New Hires: Jenna Kahila – Speech and Language Pathologist; Lauryn King – GLHS Science Teacher; Erin Young – Kellogg Elementary Grant-Funded Dean of Students

E. Resignation: Bobbi Jo Stoner – Principal of Early College & Innovative Programs

It was moved by Treasurer Zervic and supported by Secretary Paulose-Murphy to accept the Consent Agenda as presented and accept the resignation of Bobbi Jo Stoner with much regret.

Interim Superintendent Rundle expressed his gratitude for Bobbi Jo's work at the District. He wished her the best in her new venture at KRESA. Motion passed unanimously.

7. Presentations & Reports

A. Bond Update

Assistant Superintendent Anderson provided an update to the Board. Projects have started at GLMS, GLHS, Safety & Security upgrades throughout the District, and paving will begin tomorrow. The group continues working on wish list items.

B. Board of Education Community Relations Committee

The Committee did not meet.

C. Board of Education Curriculum Committee

The Committee met and discussed the 3rd Grade Social Studies Curriculum Proposal, Course Catalogs, and 2024-2025 Curriculum Purchases that will be presented to the

Board for consideration under New Business.

The Committee received an update on 11t Tutoring that is happening throughout the District and Committee Goals were established.

Diversity, Equity, and Inclusion (DEI) Update

The Subcommittee met and discussed reorganizing the Superintendent's cabinet at both the middle school and high school next year. They also discussed the continuation of Cultural Heritage Months, subcommittee accomplishments, and what the next year will look like.

D. Board of Education Facilities Committee

The Committee met and discussed 1) Committee Goals; 2) Bond Updates; 3) Safety & Security – Emergency Operations Plan Response Guides; 4) Softball Field Restrooms.

E. Board of Education Finance Committee

The Committee met and discussed Food Service Management Company Renewal, GLMS Food Service Walk-In Cooler/Freezer Bid Recommendation, the 2023-2024 Budget Amendments, and the 2024-2025 Preliminary Budget Projections that will be presented to the Board for consideration under New Business.

The Committee also discussed the monthly Budget Report, Wage Recommendations, and a proposed organizational restructuring with the departure of Principal Stoner.

F. Board of Education Negotiations/Personnel Committee

The Committee met and discussed the 271 Educator Compensation LOA, 2024-25 Professional Staff Probation & Tenure, Food Service Tentative Agreement that will be presented to the Board for consideration under New Business.

The Committee also discussed Wage Recommendations, Innovative Programming and Staffing Needs, updating job descriptions, wellness plans for staff, Transportation Update, and Open Positions.

G. Board of Education Policy Committee

The Committee met and discussed updates to the GLVP Student Handbook, GLVP Memorandum of Understanding (MOU), and a Student Memorial Administration Guideline presented by Thrun.

8. Old Business – none

9. New Business

A. Personnel/Negotiations Committee Restructure

President Mendez presented the Personnel/Negotiations Committee Restructure to the Board to add Trustee Keene to the Committee.

It was moved by Vice President LaDuke and supported by Treasurer Zervic to approve the Personnel/Negotiations Committee Restructure as presented. Motion passed unanimously.

B. MASB Membership Renewal

President Mendez presented the MASB Membership Renewal to the Board in the amount of \$7,321.89. MASB is a full-service membership that provides a variety of benefits to our District.

It was moved by Treasurer Zervic and supported by Vice President LaDuke to approve the MASB Membership Renewal as presented. Motion passed unanimously.

C. MHSAA 2024-25 Membership Resolution

President Mendez presented the MHSAA 2024-25 Membership Resolution to the Board. This yearly membership runs from August 1, 2024 through July 31, 2025.

It was moved by Treasurer Zervic and supported by Secretary Paulose-Murphy to approve the MHSAA 2024-25 Membership Resolution as presented.

AYES: LaDuke, Paulose-Murphy, McCann, Keene, Mendez, Zervic, Scott-Rhodes

NAYS: None

ABSENT: None

Motion passed unanimously.

D. 271 Educator Compensation LOA

Assistant Superintendent Anderson presented the 271 Educator Compensation LOA to the Board regarding the distribution of funds.

It was moved by Treasurer Zervic, on behalf of the Personnel Committee, to approve the 271 Educator Compensation LOA with the amended amount of \$530. Motion passed unanimously.

E. 2024-25 Professional Staff Probation & Tenure

Assistant Superintendent Anderson recommended the 2024-25 Professional Staff Probation & Tenure for the list of teachers be approved as presented.

It was moved by Treasurer Zervic, on behalf of the Personnel Committee, to approve the Professional Staff Probation & Tenure as presented. Motion passed unanimously.

F. Food Service Association Tentative Agreement

Assistant Superintendent Anderson presented the Food Service Association Tentative Agreement. Details of the 3-year contract were given to the Board.

It was moved by Treasurer Zervic, on behalf of the Personnel Committee, to approve the Food Service Association Tentative Agreement as presented. Motion passed unanimously.

G. Food Service Management Company Renewal

Business Manager Nord presented the Food Service Management Company Renewal to the Board. It is the recommendation to accept the bid from Chartwells with a \$2.19 per meal price for the 4-year contract.

It was moved Treasurer Zervic, on behalf of the Finance Committee, to approve the Food Service Management Company Renewal as presented. Motion passed unanimously.

H. GLMS Food Service Walk-In Cooler/Freezer Bid Recommendation

Business Manager Nord presented the GLMS Food Service Walk-In Cooler/Freezer Bid Recommendation in the amount of \$123,557.92 to Stafford-Smith.

It was moved Treasurer Zervic, on behalf of the Finance Committee, to approve the GLMS Food Service Walk-In Cooler/Freezer Bid Recommendation as presented. Motion passed unanimously.

I. Course Catalogs 2024-2025

Director Bordner recommended the Course Catalogs for 2024-2025 for the Middle School, High School, Gateway Academy, and Virtual Partnership be approved as presented.

It was moved by Secretary Paulose-Murphy, on behalf of the Curriculum Committee, to approve the 2024-2025 Course Catalogs as presented. Motion passed unanimously.

J. 3rd Grade Social Studies Curriculum Proposal

Director Bordner presented the 3rd Grade Social Studies Curriculum Proposal in the amount of \$29,595 to the Board for their review.

It was moved by Secretary Paulose-Murphy, on behalf of the Curriculum Committee, to approve the 3rd Grade Social Studies Curriculum Proposal as presented. Motion passed unanimously.

K. 2024-2025 Curriculum Purchases

Director Bordner presented the 2024-2025 Curriculum Purchases in the amount of \$213,523 to the Board.

It was moved by Secretary Paulose-Murphy, on behalf of the Curriculum Committee, to approve the 2024-2025 Curriculum Purchases as presented. Motion passed unanimously.

L. State Aid Borrowing Resolution

Business Manager Nord gave a brief history of the State Aid Borrowing to the Board. For 2024-2025 the District will need to borrow and is requesting to authorize up to \$2.5 million with an interest rate of 4.25%.

It was moved by Treasurer Zervic, on behalf of the Finance Committee, to adopt the Resolution Authorizing Issuance of Notes in Anticipation of State School Aid in the amount of borrowing not to exceed \$2.5 million (see attached).

AYES: Paulose-Murphy, McCann, Keene, Mendez, Zervic, Scott-Rhodes, LaDuke

NAYS: None

ABSENT: None

Motion passed unanimously.

M. Final Budget Amendments for 2023-2024 Resolution

Assistant Superintendent Anderson presented the final amended budget for the 2023-2024 school year. The District has excess (deficit) revenue over expenditures of \$470,058 with a 10.03% fund balance.

It was moved by Treasurer Zervic, on behalf of the Finance Committee, to approve the General Appropriations Resolution for the 2023-2024 school year as presented.

AYES: McCann, Keene, Mendez, Zervic, Scott-Rhodes, LaDuke, Paulose-Murphy

NAYS: None

ABSENT: None

Motion passed unanimously.

N. Budget Adoption for 2024-2025 Resolution

Assistant Superintendent Anderson presented the Budget Adoption for the 2024-2025 school year. The proposed preliminary budget shows an excess (deficit) revenue over expenditures of \$163,167.

It was moved by Treasurer Zervic, on behalf of the Finance Committee, to approve the General Appropriations Resolution for the 2024-2025 school year as presented.

AYES: Keene, Mendez, Zervic, Scott-Rhodes, LaDuke, Paulose-Murphy, McCann

NAYS: None

ABSENT: None

Motion passed unanimously.

O. Emergency Operations Plan – Response Guides (Flip Charts) Purchase Approval

Director Bordner presented the Emergency Operations Plan – Response Guides (Flip Charts) Purchase Approval to CoDentity in the amount up to but not exceed \$26,000 using 97 Grant Funds. A brief overview was given to the Board.

It was moved by Trustee Scott-Rhodes, on behalf of the Facilities Committee, to approve the Emergency Operations Plan – Response Guides (Flip Charts) Purchase Approval as presented. Motion passed unanimously.

10. Adjournment

There being no further business President Mendez adjourned the meeting at 8:38 p.m.

President Carole Mendez

Secretary Mini Paulose-Murphy

Minutes approved: _____