

Browning Public Schools
Board Agenda Request
Meeting To Be Held: April 30, 2025



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 04/22/25

To: Rebecca Rappold
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Elementary Teacher - Big Sky Colony 2025-2026

Description: Rebecca Rappold is recommending the following hire:

👤 Audrey Matthews, Elementary Teacher
Pending the successful completion of the new hire process

Financial Impact: \$52,674.00 (per 2024-25 Master Contract)

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position Elementary Teacher		Applicant Recommended Audrey R. Matthews	
Department/Location Big Sky Colony		Supervisor Rebecca Rappold	
Type of Position Certified	Starting Date 08/18/25	Term 2025-26 SY	

Recruiting. Date Posted: Re-advertised: Closing Date:

Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. only 1 applicant applied.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Audrey Matthews	04/07/25	Yes	04/17/25

Interview Committee	Title	Name	Title
Rebecca Rappold	Superintendent		
Jennifer Wagner	Assistant Superintendent		
Jocko Parent	Admin		

Recommendation: Audrey has prior teaching experience in Indigenous communities. She has a strong foundation in literacy instruction.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	Scheduled	No	
State & Federal Criminal Background Check	Scheduled	No	
Tribal Background Check	Scheduled	No	

Salary: \$52,674.00 Placement: Contract Days: 187 days

Prepared by: Bev Sinclair Date 04/22/25 Approved by: _____ Date: _____