

DUCHESNE COUNTY SCHOOL DISTRICT  
BOARD OF EDUCATION

REGULAR SESSION

December 7, 2023

Altamont High School (AHS), 200 West Main, Altamont, Utah

**OFFICERS:** President Tony Smith presided with Board Members Mark Thacker, Brandon Bench, Don Busenbark, and Emilee Wells present, as well as Superintendent Jason Young and Business Administrator Dee E. Miles.

**VISITORS:**

Phillip Bertoch	Jaime Dean	Lori Oman	Frankie Fisher	Justin Jenkins
Mike Ross	Mattina Reep	Halee Ficklin	Venna Miles	Justin Riley
Kendra Embleton	Mike Miles	Rauni Guffey	Shilo Monney	McKinlee Riley
Michael Weldon	Lynn Sorensen	Shelby Thayne	Janet Monney	Samantha Suter
Sarah Brighton	Glena Sorensen	Alicia Jenkins	Parker Rust	
Dean Brighton	Max Sorensen	Devin Peterson	Cambry Richins	
Christi Brighton	Brenda Parry	Jobi Baker	Brittany Jessen	

**WORK SESSION:** The Board discussed legislation and the upcoming session with Representative Christine Watkins and the four day week optional school schedule.

**REGULAR SESSION:** President Smith called the regular session to order at 7:00 p.m. Mr. Bench offered prayer. Mr. Smith led the Pledge of Allegiance to the Flag of the United States of America. AHS Band performed

**AGENDA, MINUTES:** Mr. Bench moved and Ms. Wells seconded to approve the minutes of the regular board meeting held November 9, 2023; voting was unanimous in the affirmative.

**RECOGNITION:** Awards were presented to the AHS math department for their exceptional contributions to student success, and sharing with other schools.

**ADMINISTRATIVE REPORTS:** Jane Berntson, AHS Principal, reported on goals and action plans for Altamont High. Reading is number one, along with increasing math proficiency and increasing engagement.

**OPEN TIME:** At 7:39 p.m. President Smith opened the meeting for public comment. Alicia Jenkins from the AHS school community council reviewed the proposed schedule for a four-day-week. The Elementary could continue with a five day schedule. There are many competing concerns. Lori Oman, Elementary Principal, felt the elementary students need five days for best instruction. Being able to work on Fridays and do sports could benefit students. Jamie Dean noted preparing for all needs is important. President Smith closed open time at 8:39 p.m.

**ACTION ITEMS:**

1. Annual Audit and Financial Report for 2023 – Mike Miles, CPA, reviewed the annual financial report and results of the audit. Duchesne High remodel was half completed. Reserves increased from the prior year. Mr. Busenbark moved to approve. Mr. Bench seconded; passed unanimously.
2. Roosevelt City Trail Easement – Roosevelt City requested a trail easement along the North side of Kings Peak Elementary in the rough outside the fenced grounds for their city-wide trail project from the golf course to south town. Mr. Thacker moved to approve. Mr. Bench seconded; Mr. Busenbark abstained. passed.
3. Travel Requests
  - a. School Psychology Conference February 14-17 in New Orleans, LA: – Mr. Bench moved to approve. Mr. Busenbark seconded; passed unanimously.

4. Buildings – Duchesne High remodel was still progressing on schedule with the favorable weather. The blueprints for Altamont Elementary are nearing completion. Funding is still unknown.
5. Policy: Lane Change 3.0311.09 – Required teacher training would be allowed to count toward a lane after getting their license. Mr. Busenbark moved to approve. Ms. Wells seconded; passed unanimously.
6. Student Personal Care Procedures – Superintendent Young noted the sensitive nature of these needs and the update to help. Mr. Bench moved to approve. Mr. Thacker seconded; passed unanimously.

**DISCUSSION ITEMS:**

1. Policy (1<sup>st</sup> Reading): Basic Instructional Program 4.0510 & 5.0210.26 & .27 – Superintendent Young and Kendra Embleton noted the updates to synchronize with State guidelines.
2. USBA Meeting January 4-6 – The Board made plans to attend their annual convention.
3. Attendance Matters Campaign – The District has launched a campaign to encourage and increase student attendance. Literacy promotions are going out on alternate weeks. The campaign will soon be in theaters and other media as well.

**EXECUTIVE SESSION:** Mr. Thacker moved and Mr. Bench seconded that the Board go into executive session to discuss personnel; aye votes: Mr. Bench, Mr. Busenbark, Ms. Wells, Mr. Smith, Mr. Thacker. Nay votes: none. Motion passed. President Smith closed the regular session at 9:21 p.m. Mr. Thacker moved and Mr. Busenbark seconded that the Board go out of executive session at 9:52 p.m.; passed unanimously.

**ADJOURNMENT / FUTURE PLANNING:** Mr. Thacker moved to adjourn, Mr. Busenbark seconded. President Smith closed the meeting at 9:53 p.m. The next Regular Meeting will be held Thursday, January 11, 2024, at the District Office, 1010 East 200 North, Roosevelt, Utah.