

AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Dr. Roseanne Lopez Michael Bejarano SCHOOL: District Offices  
Brent Gnagey \_\_\_\_\_ Department (opt.): School Operations  
\_\_\_\_\_  
DATE(S): November 3 - 7, 2014

ACTIVITY/EVENT: iNACOL 2014 Blended and Online Learning Symposium

LOCATION: Palm Springs Convention Center, CA

ABSENCE: # Days 5 Sub Required:  Yes  No # of School Days Missed 5

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$ 2,022</u>	<u>140.15.100.2210.515.6360</u>
Transportation	<u>\$ 1,404</u> Mode <u>Air</u>	<u>140.15.100.2210.515.6582</u>
Rental Car	_____	_____
Meals	<u>\$ 288</u>	<u>140.15.100.2210.515.6582</u>
Lodging	<u>\$ 2,620</u>	<u>140.15.100.2210.515.6582</u>
Substitutes	_____	_____
TOTAL	<u>\$6,334</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: To learn more about online learning opportunities for students.

Outcomes and academic benefits to students and staff: \_\_\_\_\_

Submitted by: Michael Bejarano 4-29-14  
Signature Date

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_  
Monica Nelson 5/7/14  
Associate Superintendent/Superintendent Date