



Item	Description
Date	10/18/2018
Time	3:17pm
Location	LD-102B, TC-138, SU-201A, BC-112

Attendees

Role	Name
Chair	Theresa West Spillers
MinuteTaker	Alyssa Cabrera
Attendees	Kimberly Bowen-Johnson, Michelle Smith, Linda Hines, Leticia Castillo, Angela Manna, Lacey Barbre, Anna Cortez, Marla Martinez, Patsy Melton, Veronica Garcia, Cassee Strickland, Wendy Tamayo, Meghan Stade, Theresa Martinez, Geraldine Johec, Deborah McGraw, Shirley Bonewald, Joey Balles, Amanda Jurek, Barbara Lee, Marsha Brown, Rosie Nunez, Kim Ashburn, Jana Guest, Selena Schmidt, Rachel Cavazos, Sarah Kresta, Missy Gavranovic, Vicky Baltz

Approval of Previous Committee Meeting Minutes (September 2018)

	Description
Motion by:	Shirley Bonewald
Seconded by:	Patsy Melton
Vote:	

Information Items

	Description
1.	<p>Guest Speaker – Marybelle Perez, M.S., Director of Grant Writing and Compliance.</p> <ul style="list-style-type: none"> Grant and Resource Development Mission, Services, Processes, Eligibility Current and Pending WCJC Grants Information Folders are available in the Business Office
2.	<p>Extended Cabinet Meeting – October 11th</p> <ul style="list-style-type: none"> Faculty items presented: Marketing, Security updates, and fitness center hours President invites all to attend and loves to hear from the students
3.	Board of Trustees Meeting – October 16 th - All was approved
4.	<p>Donations:</p> <ul style="list-style-type: none"> The Crisis Center – Costumes for their Halloween Bash Friends of Wharton Animal Control – Blanket and Towel Drive. We will be collecting new and/or used blankets, sheets, and dog/cat treats for the animals at the City of Wharton Pound. Anticipated delivery will be November 5th-7th
5.	<p>Old Business:</p> <ul style="list-style-type: none"> Bay City Museum – Christmas Tree Decorating Contest Secret Pal – Michelle will send out an email (vote) on the continuation of secret pal, participation survey, and gift ideas Contact Michelle with Secret Pal concerns and/or suggestions

6.	<p>New Business:</p> <ul style="list-style-type: none"> • Thanksgiving: Non-perishable goods will be gathered, beginning November 6th • December Toy Drive: Open to suggested donations and distribution of items • December Christmas Party: A facilities request was submitted for Thursday, December 6th and is currently in the approval process.
7.	<p>Announcements:</p> <ul style="list-style-type: none"> • November Support Staff guest Speaker will be Gary Bonewald – EMS • Cards were sent on behalf of the Support Staff to Rob Robertson, Peggy Fitt (Bob Nottebart) and Robert Falco. • Richmond’s Cosmetology - Manicures in the Lobby on Tuesdays and Thursdays. -Donations only – they will be sent to Breast Cancer Awareness. • SACSCOC Reaffirmation On-site Committee visit – Exit interview Overall successful visit with two recommendations and four suggestions • Fine Arts Play: Nov. 8th- 10th Horton Foote – The House of Blue Leaves
8.	<p><u>New Employees:</u></p> <ul style="list-style-type: none"> • Michael McLean, PT CE Instructor - Wastewater, Richmond and Sugar Land campuses, mcleanm@wcjc.edu, effective 09/20/2018 • Hendricks Ryon Cumings, PT Reading/Writing Tutor, Wharton, cumingsr@wcjc.edu, effective 09/27/2018 <p><u>Change in Title/Assignment/Name/Office:</u></p> <ul style="list-style-type: none"> • Terri Conner, PT Instructor of Physical Therapy Assistant, connert@wcjc.edu, changing to Terri Denham, denhamt@wcjc.edu, effective 10/08/2018 • Jenna Treybig, PT Volleyball Coach, Wharton, treybig@wcjc.edu changing to Jenna Buzek, buzekj@wcjc.edu, effective 10/15/2018 <p><u>Separations:</u></p> <ul style="list-style-type: none"> • Kayla Wampler, PT Senior Citizens Site Manager, effective 09/05/2018 • Katie Winkenwerder, PT Accounting Clerk, effective 08/07/2018 • Jeffery Allen, PT Biology Lab Worker, effective 09/01/2018 • Dennis Malone, PT Biology Lab Worker, effective 10/01/2018 • Susan Orta, Custodian, effective 07/31/2018 • Patricia Lawlor, Counselor, effective 08/31/2018 • Katerin Beltran, HR Technician, effective 10/12/2018 • Glendell Jones, Instructor of History, effective 10/02/2018
9.	<p>Door Prize: Winner for October was Cassee Strickland</p> <ul style="list-style-type: none"> • Door prize gift was donated by Anna Cortez • November door prize will be donated by Marla Martinez & Angela Manna

Adjournment

Time:	3:57pm
Motion by:	Kimberly Bowen-Johnson
Seconded by:	Lacee Barbre
Next Meeting:	November 15 th 2018