



Mid-Valley Special Education Cooperative

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MEMO TO: Executive Advisory Board

FROM: Carla Cumblad, Executive Director
Nancy Sporer, Director of Business and Human Resources

DATE: March 26, 2014

RE: Vehicle Purchase

Vans have been requested for two programs, the SAIL Program and the New Directions/Safe Schools Programs. These vans are necessary to meet the needs for internal travel during the day for the students in the programs. We believe that the purchase of vans will ultimately be a cost-savings for the district not only during the purchase years, but in the future as well.

The original proposal indicated a need for the purchase of two vans (one for each program) this year and two vans next year from ALOP funds. The first two were ordered in November and are expected to arrive this week. Since the vans take 120 days from the order date to the delivery date, we want to order the additional two vans for next year now so they will be available for use at the start of the FY15 school year.

We are asking to order one 2014 Dodge Grand Caravan van with a conversion package that allows various seating configurations with accommodations for 1 or 2 wheel chairs. We also are requesting to lease an additional 2014 Chevrolet Express 10 Passenger van for 48 months with a purchase price of \$1.00 when the lease option expires. Both of these vehicle purchases include 3 year/36,000 miles bumper to bumper warranties. The Dodge Caravan also includes a 5 year/100,000 miles powertrain warranty, while the Chevrolet Express van includes a 5 year/60,000 miles powertrain warranty.

Following are the proposed purchases from the State contract which includes all options and warranties:

(1) One 2014 Dodge Grand Caravan	1	X	\$36,877.00	\$36,877.00
(1) One 2014 Chevrolet Express	1	X	\$26,602.50	\$26,602.50
TOTAL				\$63,479.50

Net Budget Impact:

\$63,479.50 within the FY13-14 ALOP Grant Carryover Budget

Administration Recommendation:

Administration recommends that the Board approve the purchase of a 2014 Dodge Grand Caravan MiniVan, Para Transit Converted at the cost of \$36,877.00 and one 2014 Chevrolet Express 10 passenger van at the cost of \$26,602.50 from the State of Illinois Joint Purchase contract for a total cost of \$63,479.50, and that the Board authorizes Administration to execute all necessary documents.