

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 05/14/24



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 5/7/24

To: Corrina Guardipee-Hall
 Superintendent

From: Rebecca Rappold
 Director of Curriculum/Instruction

Subject: **CSA: Aimsweb ELA Assessment-BMS & BHS 2024-2025**

Description: I am recommending a contract service agreement for Ruth Shea to complete Aimsweb ELA ORF assessment at BMS & BHS during the fall, winter, & spring benchmarking periods of the 2024-2025 school year.

Financial Impact: \$6,000.00 + fringe (not to exceed 240 hours)

Funding Source (Budget/grant, etc.): 115.90.494.2213.150.232

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: May 7, 2024

Board Approval: 5/14/2024

Contractor: Ruth Shea

Phone: _____

Address: _____
P.O. Box or Street Address,

Cut Bank, Montana 59427
City, State, Zip

Type of Project/Service (be specific): Contractor will complete Aimsweb ELA ORF at BMS & BHS during the 24-25 SY . Contractor will complete the Oral Reading Fluency (ORF) individual student assessment for students in grades 6-12 that indicate a need based on their subtest scores.

Contracted Dates: 08/19/24 to 06/06/25

Rate per hour/per day: \$25.00 x 240 (hrs.) = \$6,000.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): Fringe \$1,200 = _____

Total Project Cost = \$6,000.00

Contract to be paid from:

115.90.494.2213.150.232

Independent Contractor:

Invoice/Payment Monthly

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.