

**Minutes of Regular Meeting  
December 6, 2022**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted a Work Session and its Regular Monthly Board of Trustees meeting on Tuesday, December 6, 2022, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andy Hardin presiding. Trustees in attendance were Ms. Stacy Arias, Dr. Robert Collins, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad.

**WORK SESSION**

With a quorum of the Board of Trustees present, Chair Hardin called the Work Session to order at 5:35 p.m. in Board Conference Room 135 at CHEC.

**DISCUSSION ITEMS**

1. Graduation Update - Dr. Jay Corwin, Chief Student Success Officer
2. Board of Trustees Group Photo Session

**CONVENE REGULAR MONTHLY MEETING: 5:54 p.m., Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 *et seq.*, to wit at 5:56 p.m.**

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, existing centers, and potential campus projects

Section 551.074 Personnel Matters

- a. Discuss appointment, employment, evaluation, reassignment, duties, or responsibilities of college employees and the District President

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college's General Counsel regarding anticipated litigation

**RECONVENE REGULAR MEETING: 7:09 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

**WELCOME STUDENT VISITORS**

## **PRESENTATIONS**

1. Recognition of an Employee on the Occasion of Their Retirement - Dr. Neil Matkin, District President
2. Plano Balloon Festival Check Presentation - Jo Via, Plano Balloon Festival Executive Director

## **PUBLIC COMMENT**

There were no public comments on agenda items.

## **Approval of the December 6, 2022 Consent Agenda Items**

### **2022-12-C1 Approval of the Minutes of the October 25, 2022 Regular Meeting**

On motion of Trustee Menon, and second of Trustee Moses, the December 6, 2022 Consent Agenda was approved by a vote of 9-0.

## **CONSIDERATION OF ACTION ON AGENDA ITEMS**

### **2022-12-1 Consideration of Approval of the Annual Comprehensive Financial Report (ACFR) Audited by the Independent Auditor Whitley Penn, LLP for the 2021-2022 Fiscal Year**

On motion of Trustee Menon, and second of Trustee Collins, this item was approved by a vote of 9-0.

### **2022-12-2 Report Out of the Organization, Education, and Policy Committee, First Reading of Local Board Policies: *BI (Local) Reports; DGBA (Local) Personnel – Management Relations: Employee Grievances***

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of Local Board Policies.

No action was required.

### **2022-12-3 Consideration of Approval of Facility Naming in Connection with a Major Gift**

On motion of Trustee Orr, and second of Trustee Menon, this item was approved by a vote of 9-0.

### **2022-12-4 Consideration of Approval for the Appointment of Election Secretary and Deputy Secretary**

On motion of Trustee Moses, and second of Trustee Collins, this item was approved by a vote of 9-0.

### **2022-12-5 Consideration of Approval of the Bid Report for December 6, 2022**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for December 6, 2022, which included two new solicitations and one new contract revision:

**New Solicitations**

Purchase Request #1	\$	500,000
Fire Alarm and Fire Suppression Systems		
Purchase Request #2	\$	<u>150,000</u>
All College Day Venue		
<b>Total of New Solicitations</b>	\$	<b><u>650,000</u></b>

**New Contract Revision**

Purchase Request #3	\$	190,026
Funds for Comprehensive ERP System		
<b>Total of New Contract Revision</b>	\$	<b><u>190,026</u></b>

<b>Grand Total</b>	\$	<b><u>840,026</u></b>
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Trustee Menon requested to abstain from voting on Purchase Request #3 in the Bid Report. Purchase Request #3 was removed from the Bid Report and a separate vote followed. On motion of Trustee Menon, and second of Trustee Donald, Purchase Requests #1 and #2 were approved by a vote of 9-0.

Purchase Request #3 Funds for Comprehensive ERP System for \$190,026 that was pulled off the Bid Report was put to a vote. On motion of Trustee Moses, and second of Trustee Orr, Purchase Request #3 was approved by a vote of 8-0. Trustee Menon abstained from voting.

**PUBLIC COMMENT**

There was no additional public comment.

**INFORMATION REPORTS**

ACCT 2022 Conference Attendance Report from Trustee Raj Menon

Workday Student Status Report for November 2022

Personnel Report for December 2022

Monthly Investment Report as of October 31, 2022

AECOM Closeout Reports – IT Center at Frisco, Celina, and Farmersville Campuses

**PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

**ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:13 p.m.

**BOARD TRAINING REPORT**

Section 61.084 (f) of the Education Code requires that the minutes of the last regular meeting of the Board of Trustees of the regular calendar year reflect whether members of the governing board have completed any training required under the section. In calendar year 2022, there was no required training for the Board of Trustees.