

Duchesne County School District
Policy Recommendation

Current Policy	Proposed Policy
New Policy	<p>1.1016.03 Credit/Purchasing Cards</p> <p>Card users shall follow District purchasing policies. Receipts shall be retained for all purchases and submitted with the monthly statement and signature certifying purchases have been made in accordance with policy. If a card is lost or stolen, users shall immediately contact the appropriate authority. ATM transactions, cash advances, or personal use are strictly prohibited.</p>