



PARKROSE SCHOOL DISTRICT NO. 3
10636 N.E. Prescott Street
Portland OR 97220-2699

**Working Session of the Parkrose Board of Education of School
 District No. 3, Multnomah County, Oregon**

Monday, January 11, 2010

MINUTES

<p>WORKING SESSION BOARD MEETING CONVENED</p>	<p>1. <u>WORKING SESSION BOARD MEETING – CALL TO ORDER – 6:00 p.m.</u></p> <p>The Parkrose Board of Education of School District No. 3, Multnomah County, Oregon, convened in Working Session in the District Office in the said District, County, and State at the hour of 6:00 p.m. on the date hereinabove shown and by common consent of the Directors.</p> <p>Chair Woods called the meeting to order at 6:00 p.m.</p> <p><u>PRESENT:</u> James Woods – Chair Ed Grassel – Vice-Chair Guy Crawford Alesia Reese</p> <p>Others in attendance: Superintendent Dr. Karen Fischer Gray, Director of School Improvement Yuki Monteith, Director of Student Services Kathy Keim-Robinson, Director of Business/Operations Mary Larson, Parkrose High School Principal Ana Gonzalez, Parkrose High School Assistant Principal Michelle Markle, and Board Secretary Trista Lorenz.</p> <p>Board Member Katie Larsell was absent.</p>
<p>PARKING LOT</p>	<p>2. <u>PARKING LOT</u></p> <p>No items were left in the parking lot.</p>
<p>DISTRICT BUSINESS</p>	<p>3. <u>DISTRICT BUSINESS</u></p> <p>A. <u>SCHOOL IMPROVEMENT COMMITTEE – YUKI MONTEITH</u></p> <p>1. Use of Protocols - Vice Chair Grassel introduced Whitney Alfrey, PMS 6th grade teacher who demonstrated the use of protocols and value of PLC's. Ms. Alfrey shared an example of protocol rounds. She displayed examples of the AVID Cornell notes from four of her students during a Hominids lesson, ranging from basic to advance. These are the same student work samples Ms. Alfrey took to her PLC to use for protocol practice. Ms. Alfrey's PLC used the 'tuning protocol' to look at the student samples and provided Ms. Alfrey with pages of feedback and suggestions for improvement. Ms. Alfrey then went back and tried to use some of the suggestions. This process is called protocol practice. After four or five lessons, Ms. Alfrey was successful in improving the work of her students using the tuning protocol feedback. She shared the examples of the improved work.</p> <p>Vice Chair Grassel complimented Ms. Alfrey and Director Monteith on the Use of Protocols work and the collaboration coming out of the PLCs. Ms. Reese asked about the group dynamics and how it changes as you show the changes and if it changes the validation. The more you do this, the more people open up to the idea and see results, the more they are willing to try new things and trust each other. Honoring strengths and weaknesses and the leadership of the PLC, is a huge piece so everyone has someone who helps move them forward. Ms. Reese asked what the Board can do to support the efforts. People must understand it is going to take a long time for the groups to work well together and a while for the results to show.</p> <p>Superintendent Gray said the idea of using protocols is to give you a framework for having conversations and keeping the conversation on track. Director Monteith said once staff has done the training and people become comfortable with them, the staff can begin to do them in different ways. Vice Chair Grassel said the protocols are really good. Protocols help the school improvement group stay organized and allow everyone to share their knowledge.</p>

2. New Diploma – Assistant Principal Markle and Director Monteith shared information on the new diploma requirements. Chair Woods asked where PACE fits. Under the regular diploma requirements. The major changes to the diploma will be required for the Class of 2012. Students will be required to have three science credits and the essential skills of reading. Ms. Reese asked how this is being communicated to parents. The high school has a letter that will be sent to parents regarding the modified, extended and alternative diploma. They will begin the conversation with families of fifth graders about the different diploma options.

Vice Chair Grassel asked if curriculum changes have to be made for the inquiry part of science. The district has begun discussions with science teachers this year to see what classes need to be modified and are doing an audit to see if the current classes meet the inquiry.

Chair Woods asked if the OAKS testing is outlined in the letter for the parents. Yes, it is listed in the requirements. The requirements have been incorporated into the student's personal profile and education plan.

Parkrose has historically required more credits and still requires 26, while the new guidelines for the regular diploma require 24 credits. The two additional credits required by Parkrose are in the area of electives.

Chair Woods asked if a drama credit or the like could be used as a core credit. Ms. Markle said Credit by Proficiency is really a model and has to be something implemented with teachers who believe in the concept. English credits earned from drama may be a ways down the line. Credit by proficiency, looks at power standards or industry standards and what a student needs to show proficiency and grants them the credit instead of making them put in the seat time. Director Monteith said we are also tying it to the end of course assessments the district has, by pulling it together with a particular class and showing how they can match that with the power standards. Currently, the district is working on the performance component for Algebra, geometry and science.

Chair Woods asked if things like ceramics, etc. could be affected by this. Superintendent Gray said certainly, if you look at the achievement at the high school as well as being in improvement status, you have to look at your personnel a little differently. Chair Woods said if drama or the arts or anything can be saved by offering an English, math, etc. component within the elective course, he is all for it. One of the criticisms of credit by proficiency is that it takes away from the rigor of a course. This is not Superintendent Gray's philosophy, but a philosophy against credit by proficiency. It is a great road to go down, but very carefully.

Director Monteith said the district will make sure the proficiency is rigorous and tied to the power standards. The district has a goal and by June will have examples of the courses they will offer for credit by proficiency. The district does an update on the new diploma every year and the information is sent out to parents and communicated to parent groups, parent advisory council and many other ways. The essential skills will be measured by OAKS or a similar exam.

Ms. Reese suggested the creation of a simple parent checklist. The education plan and profile the board will see next month have a piece like that. The modified, extended and alternative diplomas will require board acceptance.

A decision about a child's diploma track has to be made no earlier than the end of sixth grade and no later than the end of tenth grade. If a child changes their track, they must make up all the credits.

Superintendent Gray asked Vice Chair Grassel for two comments from the school improvement committee. Vice Chair Grassel said the use of protocols is all more complicated than we think and that we have a great group of people. What is shared and learned in the school improvement committee is wonderful. While this is all complicated and will take time to implement, the district has dedicated people who will make sure it happens.

B. INITIAL POLICY REVIEW – KAREN GRAY

1. Policy GCBDA/GDBDA – Family Medical Leave
2. Policy GCBDA/GDBDA-AR(1) – Federal Family and Medical Leave/State Family Medical Leave
3. Policy GCBDA/GDBDA-AR(2) – Request for Family and Medical Leave
4. Policy GCBDA/GDBDA-AR(3)(A) – Certification of Health Care Provider (Employee)
5. Policy GCBDA/GDBDA-AR(3)(B) – Certification of Health Care Provider (Family Member)
6. Policy GCBDA/GDBDA-AR(3)(C) – Military Family Leave (Qualifying Exigency)
7. Policy GCBDA/GDBDA-AR(3)(D) – Military Family Leave (Serious Injury)

	<p> <u>8. Policy GCBDA/GDBDA-AR(4) – FMLA/OFLA Eligibility Notice to Employee</u> <u>9. Policy GCBDA/GDBDA-AR(5) – Sample Designation Letter to Employee-FMLA/OFLA Leave</u> <u>10. Policy GCBDA/GDBDA-AR(6) – Designation Notice – FMLA/OFLA</u> <u>11. Policy JEA – Compulsory Attendance</u> <u>12. Policy JEA-AR – Compulsory Attendance Notices and Citations</u> <u>13. Policy JGE – Expulsion</u> </p> <p> These policies are all an initial read and will be brought for a first read at the Regular Session meeting. Chair Woods asked about Policy GCBDA/GDBDA-AR 1 where it says husband and wife in a couple instances. Chair Woods would like confirmation that the language is legal. Superintendent Gray will double check and get back to the Board on that. </p> <p> Policy JEA-AR is meant to align our interventions, policies and forms across the levels (K-12). Superintendent Gray gave credit to Molly Davies, Kathy Scott, and Stevie Blakely for their work on the attendance task force to create these documents. </p> <p> 5. <u>BOARD MEMBER APPLICATION REVIEW AND DISCUSSION</u> Board Secretary Lorenz distributed a copy of the only application received for the Board Member vacancy. Chair Woods said to broaden the pool, the district will extend the date until March 5, 2010. </p> <p> Superintendent Gray went back to policies and the revision of the rates on the pool and theatre. A mistake was made with the senior lifetime activity pass holders. Superintendent Gray asked the Board to approve grandfathering those seniors with lifetime activity passes dating prior to Jan. 4, 2010 to use the pool for free. The Board agreed and Superintendent Gray will create a criteria sheet to be given to those seniors requesting passes from here forward. </p>
ADJOURNMENT	<u>ADJOURNMENT</u> Chair Woods adjourned the working session of the Parkrose Board of Education at 7:55 p.m.