

**December 12, 2022**

### **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

APPOINTMENT – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointment.

1. Jennifer Erickson, long-term substitute Occupational Therapist, effective on or about January 9, 2023 and ending March 31, 2023. This is a replacement for Samantha Telega.
2. Jaiden Russell, long-term substitute Phy Ed Teacher at Buffalo High School, effective on or about January 25, 2023 and ending on or about April 25, 2023. This is a replacement for Kelsey Ortmann.
3. Hazel Trigg, Nutrition Services Assistant at Buffalo High School, effective December 12, 2022. This is a replacement for Arlene Nelson.
4. Anya Hutchcraft, KidKare Assistant, effective January 3, 2023.
5. Elaine Ha, KidKare Supervisor, effective December 27, 2022.
6. Sadie Snodgrass, part-time (.317 FTE) TOSA – Student Achievement Advisor at Tatanka Elementary STEM School, effective December 15, 2022.
7. Kristi Brundin, ECFE Teacher, effective January 3, 2023. This is a replacement for Diane Smogard-Mastel.

RESIGNATION/RETIREMENT/TERMINATION – Approve the following resignation/retirement/termination:

1. Nathaniel Passig, Special Education ESP at Parkside Elementary, resignation effective January 13, 2023.
2. Angela Fritz, ESP at Montrose Elementary School of Innovation, resignation effective December 16, 2022.
3. Kristan Engel, District Bookkeeper/Payroll Assistant, resignation effective December 19, 2022.
4. Kendra Durgin, KidKare Supervisor, resignation effective December 20, 2022.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

1. Jason Lundy, Custodian at Buffalo Community Middle School, shift transfer effective December 2, 2022.
2. Lisa Dohrmann, Nutrition Services, change from temporary Manager to Manager at Tatanka Elementary STEM School, effective December 1, 2022. This is a replacement for Tracy Madsen.
3. Nancy Allen, Nutrition Services, return from Temporary Manager to Lead at Buffalo Community Middle School, effective December 5, 2022.

4. Kendra Durgin, Special Education ESP at Northwinds Elementary, correction of Special Education ESP assignment to 27.5 hours/week effective November 28, 2022.
5. Nicole Miller, ESP, transfer from Tatanka Elementary STEM School for 32.5 hours/week to Hanover Elementary for 30 hours/week, effective January 3, 2023. This is a replacement for Sue Holmberg.

LEAVE OF ABSENCE – Approve the following requests for leave of absence:

1. Dan Manz, Head Engineer at Parkside Elementary, request for leave of absence, effective December 6, 2022 and ending January 3, 2023.
2. Brittany Pepin, 5<sup>th</sup> Grade Teacher at Tatanka Elementary STEM School, date adjustment to leave of absence to ending December 22, 2022.
3. Terri Brummer, Teacher at PRIDE, date adjustment to leave of absence to ending December 2, 2022.
4. Shanlee Maher, School Counselor at Buffalo High School, date adjustments to request for leave of absence, to effective November 15, 2022 and ending January 26, 2023.
5. Kendra Phillips, 5<sup>th</sup> Grade Teacher at Montrose Elementary School of Innovation, date adjustment to request for leave of absence to effective November 14, 2022.

CONTRACT – Approve the following contract:

1. 2022-24 Master Agreement between Independent School District No. 877 and District 877 Administrators' Association (Principals)