

**Lake Pend Oreille School District #84
Board of Trustees Regular Meeting #758
Ponderay Events Center, Ponderay, ID
Tuesday, August 9, 2022**

CALL MEETING TO ORDER

Chair Geraldine Lewis called the meeting to order at 5:00 PM. A quorum was established with Trustees Geraldine Lewis, Purley Decker, Jalon Peters, Tonya Sherman and Lonnie Williams present. Also present were Superintendent Dr. Becky Meyer, Clerk of the Board Kelly Fisher, Chief Financial and Operations Officer Lisa Hals, Facilities Director Matt Diel, Child Nutrition Director Bobbie Coleman, Transportation Director James Kohler, Principal TJ Clary, Assistant Principal Crosby Tajan, members of the District Safety Task Force (DSTF), parents, staff and constituents.

OPEN SESSION

The Pledge of Allegiance was led by Chair Geraldine Lewis.

APPROVAL OF AGENDA (Action Item)

Trustee Williams made a motion to Approve the Agenda. Trustee Peters seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

INFORMATION ITEMS/REPORTS:

PUBLIC COMMENTS

There was no one signed up for public comment.

ADMINISTRATION

Superintendent Report- Superintendent Dr. Becky Meyer updated the Board on three topics, the LPOSD Strategic Plan, the District Safety Task Force, and talking about communication with the public. Dr. Meyer shared that we will be hosting three Community Input Forums starting Monday, September 19, 2022, at Sandpoint Middle School, Tuesday, September 20, 2022, at Clark Fork Junior-Senior High School, and Wednesday, September 21, 2022, at Sagle Elementary School. Dr. Meyer would love to have Board member representation at these meetings. Dr. Meyer shared the details of how these meetings will run. Dr. Meyer expressed that her goal is to have the 5-Year Strategic Plan in place by April, and May at the latest.

Dr. Meyer introduced the District Safety Task Force (DSTF) to the Board, sharing that safety does not happen by accident. She was very intentional in starting this Task Force and intentional about who we have on the team. The Task Force was selected by the Superintendent by gathering professionals in the fields of law enforcement from both County and City, parents, referrals from Board members, district leadership, and it represents a diverse set of school safety and security expertise. Dr. Meyer shared that all of her presentations will be available on the website after the meetings. The “why” of the DSTF was read aloud; The Lake Pend Oreille School District Safety Task Force (DSTF), composed of first responders, parents, and district leadership, is committed to gathering stakeholder feedback, reviewing current district practices, and making recommendations to proactively improve school safety protocols to protect all students and staff. Team members present introduced themselves to the Board and gave a brief background of their expertise. Dr. Meyer shared that we did stakeholder feedback for staff and parents through a survey to receive feedback about their concerns for safety needs. Dr. Meyer shared the details of the survey with the Board. The survey and DSTF vetted out the priorities from immediate (recommended to be completed before school starts), short-term (recommended to be completed during the 2022-23 school year), midrange (recommended to be completed as funding becomes available), long-term and ongoing. The DSTF detailed what the immediate, short-term and mid-range priorities include with the Board. There was discussion by the Board for clarification about the prioritized items. Planning is critical to our success. They wanted to let the Board know that if there was a budget for these items, we would have adjusted the priorities. Dr. Meyer along with the Board thanked the

DSTF team for all of their time spent on what they have accomplished so far. We want our students in the LPOSD to feel safe and to protect them while learning. The Board thanked the DSTF again for coming to the Board meeting and presenting to them.

Dr. Meyer shared communication avenues in reaching out to parents and stakeholders in our community. She wants to be good community partners. She will be attending County and City meetings to be proactive with communications. She wants accessibility for all. Clerk of the Board Kelly Fisher is piloting BoardBook for future meetings. Our welcome back breakfast and program hosted by PAFE will be on September 1, 2022, and Dr. Meyer invited the Board to attend. Ending on a really exciting note, Dr. Joy Jansen was awarded with the Special Services Director of the Year Award.

FINANCE

Financial Update - Chief Finance and Operational Officer Lisa Hals focused on our school district, and at the State level. Last week our external auditors were on site for four full days. This is the second field work done. All public entities are required to be externally audited. The formal audit will be presented to the Board on October 25, 2022. This year we will have three single audits. We have two additional audits this year than normal due to receiving ESSER dollars. There will be no surprises in our fiscal year 2022 audit. In March, building our budget for fiscal year 2023 our general fund would be about 32% and we have come in slightly higher at 34%. This is because our final state foundation payment, for the first 28 weeks of enrollment, was slightly higher than projected. This was about \$200,000.00 more than projected in March of 2022. We have added 13% to our fund balance as we are aggressively supplanting our ESSER dollars, primarily in staffing about 2.6 million dollars. Hals shared that she is backing out about 800 thousand dollars in 3 construction packages. One at our Child Nutrition site, the Sandpoint Middle School roofing project, and the Sandpoint High School project in our locker rooms. All ESSER dollars must be spent by September 30, 2024. Overall, our property tax collections were on par from the prior year. The default rate was between 5-6% and now in fiscal year 2022 it is 3.51%. The reason this is very important is because in any given fiscal cycle we are collecting on back taxes and that portion has decreased. Looking forward to fiscal year 2023 compared to what we have budgeted, we are potentially transferring \$300,000.00 into our Child Nutrition Program. With the increased revenues in the free universal past two years for breakfast and lunch where the reimbursement was higher when it is not free, we may not have to transfer any of that \$300,000.00, or probably less than that. On the flip side, although we did increase our fuel and utilities budgets quite substantially, they may be too lean.

Turning to the State, the fiscal year end is June 30, 2022, and K-12 is the largest appropriation for any agency budget on an annual basis. The State started with 1.6 billion dollars in reserves. A large portion of this was spent on roads and public education. In March of 2022, they ended their fiscal year with 1.3 billion dollars. The State is affected by the high inflation rate and there is a lot of discussion of a recession. The State also has benefited from the infusion of Federal COVID relief dollars. For fiscal year 2022 and now fiscal year 2023, House Bill 436 has passed substantial reductions in lowering the income tax brackets giving rebates. The state deposited into PSEF, which is the reserve fund balance designated for K12 in the state of Idaho, 18.6 million dollars bringing it to its maximum allowable percentage which is 8.3% under state statute of annual appropriation. They were able to do this as there were 2 supplemental appropriations in fiscal 2022. All state agencies are required to submit to the division of financial management by September 1st their draft budget requests for fiscal year 2024. What is unusual is that JFAC, which is a 20-member budget setting committee, has 11 members not returning. More than half of the JFAC members will be new, but they will also have a new Chair. Hals also mentioned that 45 officials will be new for the state legislative session in 2023. We will be paid on enrollment again, not Average Daily Attendance (ADA) which is the state statute. Hals hopes to start the budgeting process this Fall in the absence of having a good tenor of what drives 60% of our revenue. The Board thanked Hals for her presentation.

BOARD

1st Reading of Policy -Dr. Meyer expressed that within the policy and procedure presented, the language needs to be changed from Secretary to Administrative Assistant. This dignifies their position and we do not have anyone that is not an Administrative Assistant. We have assured these are the only policies or procedures with that language. There was no further discussion or questions from the Board for policy 1200 Annual Organization Meeting and procedure 4210P Community Use of School Facilities.

ACTION ITEMS:

CONSENT AGENDA

A. Minutes

June 14, 2022- Regular Meeting #756

July 12, 2022- Regular Meeting #757

B. HR Report

C. Payment of Bills

D. Custodial Funds for School Fiduciary Activities

E. Award Dairy Proposal

F. Award Heating Fuel Bids

G. Award Snow Removal Bids

H. Award Bus and Support Vehicle Fuel Bids

I. Acquisition of New 71-Passenger Type C School Buses

Trustee Willian made a motion to Approve the Consent Agenda as published. Trustee Decker seconded. Chair Lewis asked for comments or questions.

Trustee Peters made a motion to remove item I. Acquisition of New 71-Passenger Type C School Buses from the consent agenda to have a deeper discussion on it. Trustee Sherman seconded. Chair Lewis asked for comments and discussion. Chair Lewis expressed that she has no problem pulling this item out of the consent agenda. There being no further comments for discussion, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Trustee Decker made a motion that they approve the amended consent agenda without item I. Acquisition of New 71-Passenger Type C School Buses. Trustee Peters seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Acquisition of New 71-Passenger Type C School Buses

Trustee Peters is in favor of not having seatbelts on school buses. He expressed that there is equally supported data that not having seatbelts on buses is just as safe especially in an area as ours with a lot of water where students can get trapped and not removed. Trustee Sherman asked about seatbelts and if that should fall on the bus driver and if this is realistic. Transportation Director James Kohler shared that we have buses with seat belts. He is in favor of having policy and directive to students that if a seatbelt is present that you must wear it. If you give kids an option to wear it, they will not. The bus driver said how it made the environment safer in student behavior alone. Just driving down the road with students in seatbelts allowed him to focus on the road about 70% more than looking up into the mirror to have kids sit back down and so on. As far as the enforcement goes, he cannot expect the bus driver to enforce the seatbelts. He can have bus drivers run up and down the aisles to assure they are wearing their seatbelts while waiting for others at schools and before trips. Kohler shared that they reviewed video over a 5-week period, and the majority of all students were wearing their

seatbelts appropriately. Even if they are sitting correctly in their seat acting like they are wearing their seatbelt, they are behaving like they are wearing them. Kohler shared that they did a weight test on the seatbelts and they are very easy to release. The cost difference in having seatbelts is about 5 thousand dollars per bus. He shared that the state reimburses for buses about 85%, so the cost increase is very nominal. Trustee Decker shared that there needs to be an adult in the back of the school bus on field trips to have proper behavior on school buses. Trustee Peters shared the major win is the behavior which increases the safety. Trustee Peters asked if there has been parent feedback about seatbelts on buses.

Trustee Sherman made a motion to Approve the Acquisition of New 71-Passenger Type C School Buses. Trustee Decker seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker and Sherman voting aye. Trustee Peters abstained. Motion carried.

BOARD

2022-2023 District Transportation Program and Handbook- Transportation Director James Koehler detailed the Transportation Program. The State Department of Education (SDE) requires the Board to approve the Transportation program every fiscal year. This year, unlike other years, we had very little change to the program. Koehler shared that we do not have any problematic routes that have not already been addressed. We now have seatbelt feedback from bus drivers. Adding into their training in December and March they do CPI training. This is nonviolent crisis intervention. This year there was an opportunity to become certified in autism spectrum disorder. This helps the drivers better understand autism. In the bus route summary, Koehler shared that we still have 35 routes, we will be fully staffed this year, and he will not have to drive. Their projected ridership for this year is 915 students on the morning route, but he is expecting that to go up this year. Safety bussing was evaluated this year. They are required to be evaluated every three years, and the safety zones are the same and the traffic was a little higher. For school bus turn around locations, they did not have any addition or changes. For payment in-leu, we had two additional, and are due to IEPs. There are the same stop locations for daycare facilities as last year.

Trustee William made a motion to Approve the 2022-23 District Transportation Program. Trustee Decker seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Kohler shared that the Transportation handbook is adopted by the Board annually. There was no language about seatbelts in school busses. Kohler recommends that since students can use seatbelts on our school buses that we should have language in our Transportation handbook discussing seatbelts on school buses. He went over the seatbelt protocols and inspections.

Trustee Decker made a motion to Approve the 2022-23 District Transportation Handbook as presented. Trustee Sherman seconded. Chair Lewis asked for comments. Trustee Peters asked if there was a parent that didn't want to have their student wear a seatbelt if there was a waiver to let them not wear a seatbelt. Kohler shared that he would have to look into the liability of allowing parents to opt out of having their student wear a seatbelt. Dr. Meyer shared that riding a school bus is not a right but it is a service the district provides. If families do not want their students to wear a seatbelt, they can transport their own students. There are some school districts that do not offer transportation at all. Trustee Williams shared that whether we create a loophole or not for parents to have their kids not wear seatbelts should not prevent the approval of adopting the handbook. There being no further questions or discussion, the vote was taken with Trustees Lewis, Williams, Decker, and Sherman voting aye. Trustee Peters abstained. Motion carried.

Dr. Meyer wanted to publicly express her gratitude to Transportation Director James Kohler for caring about kids and allowing for all of the staff to get properly trained. The Board thanked Transportation Director for presenting to them.

2022/23 Meal Price Change Approval

Trustee William made a motion to Approve the 2022-23 Meal Price Change. Trustee Sherman seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Impact Fees for New Subdivisions-Superintendent Dr. Becky Meyer expressed that we are not allowed to collect actual impact fees but they would be approving a letter that could be adapted to new subdivision.

Trustee Sherman made a motion to Approve the Letter as Written for LPOSD to Send out to New Subdivisions as Needed. Trustee Decker seconded. Chair Lewis asked for comments. Trustee Williams asked if this comes into effect if we are reached out to? Dr. Meyer shared that new developments are asked for opinion letters acknowledging that their development may impact our school district. There being no further questions, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Emergency Provisional Alternate Authorization for Ryan Allen- Sagle and Southside Elementary

Trustee Sherman made a motion to Approve the Emergency Provisional Alternate Authorization for Ryan Allen. Trustee Peters seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Emergency Provisional Alternate Authorization for Mason Jones-LPO Alternative High

Trustee Peters made a motion to Approve the Emergency Provisional Alternate Authorization for Mason Jones. Trustee Decker seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Emergency Provisional Alternate Authorization for Hannah Meehan-Kootenai Elementary

Trustee Decker made a motion to Approve the Emergency Provisional Alternate Authorization for Hannah Meehan. Trustee Sherman seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Alternate Authorization Content Specialist for Kendall Lang- Sandpoint Middle

Trustee Peters made a motion to Approve the Alternate Authorization Content Specialist for Kendall Lang. Trustee Sherman seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Alternate Authorization Content Specialist for Nichole McIntosh-Southside Elementary

Trustee Williams made a motion to Approve the Alternate Authorization Content Specialist for Nichole McIntosh. Trustee Decker seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Alternate Authorization Content Specialist for Elizabeth Sims-Farmin Stidwell Elementary

Trustee Peters made a motion to Approve the Alternate Authorization Content Specialist for Elizabeth Sims. Trustee Decker seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Alternate Authorization Teacher to New Administrator for Jennifer Majors- Northside Elementary

Trustee Sherman made a motion to Approve the Alternate Authorization Teacher to New Administrator for Jennifer Majors. Trustee Decker seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Alternate Authorization Teacher to New for Emily Norton- Kootenai Elementary

Trustee Williams made a motion to Approve the Alternate Authorization Teacher to New for Emily Norton. Trustee Sherman seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Alternate Authorization Teacher to New for Mindy Roget- Sandpoint High School

Trustee Peters made a motion to Approve the Alternate Authorization Teacher to New for Mindy Roget. Trustee Williams seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Alternate Authorization Teacher to New for Cody Spencer- Hope Elementary

Trustee Williams made a motion to Approve the Alternate Authorization Teacher to New for Cody Spencer. Trustee Peters seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Alternate Authorization Teacher to New for Stephen Wimer- Sandpoint High School

Trustee Williams made a motion to Approve the Alternate Authorization Teacher to New for Stephen Wimer. Trustee Peters seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

2nd Reading of Policy

Superintendent Dr. Becky Meyer shared survey results of the survey for policy 4330 Spectator Conduct and Sportsmanship for Athletic and Co-Curricular Events. We are hoping the adoption of the revisions of this policy help with spectator conduct at our events. Chair Lewis expressed that if the Board is not ready to adopt a policy at second reading it is perfectly acceptable to table it until the next board meeting. Dr. Meyer read aloud survey comments. Chair Lewis proposed to the Board that they table this policy by adding an introduction of this policy.

Trustee Williams made a motion to table policy 4330 Spectator Conduct and Sportsmanship for Athletic and Co-Curricular Events. Trustee Decker seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

5415 Other Types of Leave

Trustee Decker made a motion to Approve the Amended Policy 5415 Other Types of Leave. Trustee Williams seconded. Chair Lewis asked for comments. There being none, the vote was taken with Trustees Lewis, Williams, Decker, Peters and Sherman voting aye. Motion carried.

Minutes of Regular Board Meeting #758

August 9, 2022

ANNOUNCEMENTS (No Action)

No announcements were made.

ADJOURN

There being no further business before the Board, the meeting was adjourned at 6:40 PM.

Attest: Kelly Fisher, Clerk

Geraldine Lewis, Chair