

Appendix B Local Collaborative Time Study
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I. WITNESSETH

WHEREAS, Cass County, Cass County Schools, and the Cass County Children's Initiative have a commitment to develop collaborative efforts to service children; and to provide expanded prevention and early intervention services for children and families; and

WHEREAS, all participating parties have an opportunity to access certain federal reimbursement dollars and therefore have agreed to participate in the Local Collaborative Time Study (LCTS) through the Minnesota Department of Human Services;

NOW, THEREFORE, the Cass County Commissioners, Cass County School Districts, and the Cass County Children's Initiative hereby agree to participate in the LCTS through the Minnesota Department of Human Services.

II. EACH OF THE PARTICIPATING PARTIES AGREES:

1. To maintain and supply to the Collaborative Board of the Cass County Children's Initiative all necessary documentation to meet the reporting requirements of the LCTS.
2. All revenues earned through the LCTS shall be remitted to the Integrated Fund of the Cass County Children's Initiative.
3. To provide, or continue to provide, case management services designed to help families and children access health or health related services or provide case management services for children at risk of foster care and their families.
4. To participate in the LCTS under all terms and conditions agreed to in the contract between the Minnesota Department of Human Services and the County Social Service Agency (attachment 1 for reference) on behalf of Cass County Children's Initiative.
5. To maintain and supply all necessary documentation to meet the reporting requirements of the LCTS.
6. All revenues earned through the LCTS shall be placed in the integrated fund of Cass County Children's Initiative and be used by the collaborative to expand prevention and early intervention services for children and families.

III. THE COLLABORATIVE BOARD AGREES TO:

1. Be responsible for any federal fiscal disallowances or sanctions attributable to actions of the County, County's subcontractors, agencies participating in LCTS, or members of the collaborative.