

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below*.

Date of Board Meeting: June 18, 2019 Date of This Proposal: June 10, 2019

SUBJECT:

Approve an additional \$13,000.00 for the construction of a Distillation Training Skid for the Process Technology Program at the Richmond Campus with funds from the Jobs and Education for Texans Grant.

RECOMMENDATION:

Approve an additional \$13,000.00 for the construction of a Distillation Training Skid for the Process Technology Program at the Richmond Campus with funds from the Jobs and Education for Texans Grant.

BACKGROUND/RATIONALE:

In May 2019, the Board of Trustees approved \$167,000.00 for the construction of a Distillation Training Skid for use by the Process Technology Program in Richmond. The cost of the skid is being reimbursed by the Jobs and Education for Texans Grant. The grant has a strict completion date of January 31, 2020. Unless the skid is installed, and being used by students by the deadline, the grant will not reimburse the College for the cost of the skid, and the College will not accept it. The Wood Group has agreed to assume 100% of the risk of meeting the January 31, 2020 deadline, and is not requiring the College to pre-pay any money in its payment terms for this project. In return, The Wood Group USA has requested an additional \$13,000.00 to cover expedited construction costs that will be incurred. This new amount still falls within the approved award from the Jobs and Education for Texans Grant. This item is to ask the Board for approval of the additional funds in order to expedite construction.

Estimated Cost & Budgetary Support (how will this be paid for?):\$167,000.00previously approvedJobs and Education for Texans Grant Funds\$13,000.00additional cost\$180,000.00Total cost of Skid

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services Leigh Ann Collins, Vice President of Instruction Marybelle Perez, Director of Grant Writing and Compliance Philip Wuthrich, Director of Purchasing

SIGNATURES:

Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

melieke

6-13-19

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