

**GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.**  
**Minutes of Special Board Work Session**

**Wednesday, July 23, 2025**

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The Gresham-Barlow School District Board of Education held a special work session on Wednesday, July 23, 2025 virtually through Zoom. A Zoom link for virtual meeting attendance was provided for any members of the public wanting to attend.

**Board Members present:**

Heather Coleman-Cox, Shawn Farrens, Kris Howatt, Blake Petersen, Brenna Puderbaugh, Holly Riegelmann

**Cabinet Members present:**

Dr. Tracy Klinger, Superintendent

Michael Sweeten, Executive Director of Human Resources

**Opening Items**

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**1. Call to Order (5:01 p.m.)**

The meeting was called to order at 5:01 p.m. by the board chair, Blake Petersen.

**2. Roll Call (5:01 p.m.)**

Director Ligatich was absent from the meeting. A quorum of the board was in attendance.

**3. Approve Meeting Agenda (5:01 p.m.)**

**MOTION 12:** Move to approve the meeting agenda as presented. This motion, made by Kris Howatt and seconded by Shawn Farrens, Carried.

Aye: Heather Coleman-Cox, Shawn Farrens, Kris Howatt, Blake Petersen, Brenna Puderbaugh, Holly Riegelmann

Absent: David Ligatich

Aye: 6, No: 0, Absent: 1

**Action Items**

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**4. Personnel Report (5:02 p.m.)**

Mr. Sweeten reviewed information included in the board agenda packet, and requested the board's approval of the administrator new hire list. This will fill the assistant principal position at Gordon Russell Middle School.

**MOTION 13:** Move to accept the recommendation for hire for the 2025-26 school year, Victoria Maehara, Assistant Principal at Gordon Russell Middle School. This motion, made by Kris Howatt and seconded by Holly Riegelmann, Carried.

Aye: Heather Coleman-Cox, Shawn Farrens, Kris Howatt, Blake Petersen, Brenna Puderbaugh, Holly Riegelmann

Absent: David Ligatich

Aye: 6, No: 0, Absent: 1

## Closing Items

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### 5. Announcements (5:03 p.m.)

Chair Petersen reviewed the announcements included in the board agenda packet. A Zoom link for virtual meeting attendance will be provided for upcoming meetings.

August 21, 2025: Board Strategic Planning Session (Retreat) - 8 a.m. to 5 p.m.  
Library  
Clear Creek Middle School

August 21, 2025: Board Summer Social - 5 p.m. to 7 p.m.  
Location TBD  
Gresham, OR

September 3, 2025: Regular Board Business Meeting - 7 p.m.  
Council Chambers  
Public Safety and Schools Building

### 6. Adjournment (5:04 p.m.)

There being no further business, the meeting was adjourned at 5:04 p.m.

Submitted by: \_\_\_\_\_  
Sarah Avery  
Executive Assistant to the Superintendent and  
Board of Directors

Note: These minutes were approved by the board on \_\_\_\_\_:sa