



Nicole Blodgett <nbloodgett@panaschools.com>

Re: SmartProcure FOIA Request Pana Community Unit School District No. 8 For PO/Vendor Information

Heather Phillips <hphillips@panaschools.com>

Wed, Oct 10, 2018 at 10:23 AM

To: bsimpson@smartprocure.com

Cc: Nicole Blodgett <nbloodgett@panaschools.com>, Jason Bauer <jbauer@panaschools.com>

Bethany

Attached you will find the Pana CUSD #8 purchasing records for 06/29/18 through 10/10/18 per your FOIA request.

Heather Phillips

PCUSD 8

Bookkeeper

Dear Heather or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Pana Community Unit School District No. 8 for any and all purchasing records from 2018-06-29 (yyyy-mm-dd) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.

Please email the information or use the following web link. There is no file size limitation:

<http://upload.smartprocure.com/?st=IL&org=PanaCommunityUnitSchoolDistrictNo8>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Bethany Simpson

Data Acquisition Specialist

SmartProcureEmail: bsimpson@smartprocure.com**New Direct Phone #: 954-420-9900 ext: 684**On Fri, Sep 28, 2018 at 3:03 AM <bsimpson@smartprocure.com> wrote:

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Bethany Simpson

Data Acquisition Specialist

SmartProcure

Email: bsimpson@smartprocure.com

New Direct Phone #: 954-420-9900 ext: 684

 **FIOA SMartProcure Check Register 062918-101018.pdf**
403K



Nicole Blodgett <nblodgett@panaschools.com>

Re: SmartProcure FOIA Request Pana Community Unit School District No. 8 For PO/Vendor Information

Bethany Simpson <bsimpson@smartprocure.com>
To: hphillips@panaschools.com
Cc: nblodgett@panaschools.com, jbauer@panaschools.com

Mon, Oct 15, 2018 at 10:09 AM

Good morning,

Thank you for taking the time to provide the requested information, hope you have a great day.

This email serves as confirmation that we have received records from Pana Community Unit School District No. 8. SmartProcure thanks you for taking the time to answer our request. We will begin the process of combining your records with thousands of other government agencies' records nationwide.

Government purchasing agents use the records to save research time, negotiate better pricing with vendors, get quotes, or simply to find new vendors.

Again, we appreciate your assistance.

Best regards,

Bethany Simpson
Data Acquisition Specialist
SmartProcure
Email: bsimpson@smartprocure.com
New Direct Phone #: 954-420-9900 ext: 684

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<FOIA SMartProcure Check Register 062918-101018.pdf>