



**Geneva Community Unit School District 304**  
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## Memorandum

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**To:** Kent Mutchler, Superintendent

**From:** Donna Oberg, Assistant Superintendent – Business Services

**Date:** December 4, 2013

**Re:** Bid Award – 2014-15 and 2015-16 School Bus Purchase

The administration sought and received bids for the 2014-15 and 2015-16 school bus purchase. The bus fleet for the 2014-15 and 2015-16 school year numbers forty-nine 71 passenger buses. The bid proposal was written to decrease the current bus fleet by two.

The legal requirement was met with the publishing of the appropriate legal notice. The bid opening was held on Wednesday, November 20, 2013, at the District office. Bids were opened and publicly read aloud with the following in attendance: Donna Oberg, Assistant Superintendent – Business Services and Robert McElligott, Director of Transportation.

Three school bus providers submitted bids. The bids results are summarized on the attached spreadsheet.

There are two bid results for Midwest Transit Equipment. One is for a Navistar DT Engine, one is for the Cummins Engine. The Cummins Engine specifications require the use of urea. This would mean the district would need to store urea in a tank on site for use with the buses. Midwest Transit can provide for one more bid cycle, the Navistar DT Engine, which does not require urea. Although average gas mileage per gallon is one mile more with the urea engine than the DT engine, the cost of the urea additive offsets this.

This is for a two (2) year purchase, with buy back at the end of the second year.

### **Recommendation:**

I recommend that the Board of Education accept the bid submitted by Midwest Transit Equipment (IC) as the provider of school buses for the 2014-15 and 2015-16 school years in accordance with their bid submittal. The gross amount ( Navistar DT Engine) of the bid award is \$4,000,850; once the buy-back funding is factored in, the net amount of the bid award is \$560,119.