



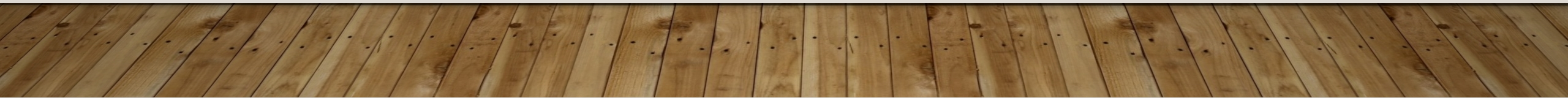
SODEXO & LINCOLN COUNTY SCHOOL DISTRICT

END OF THE MONTH REPORT- CUSTODIAL

OCTOBER 2024

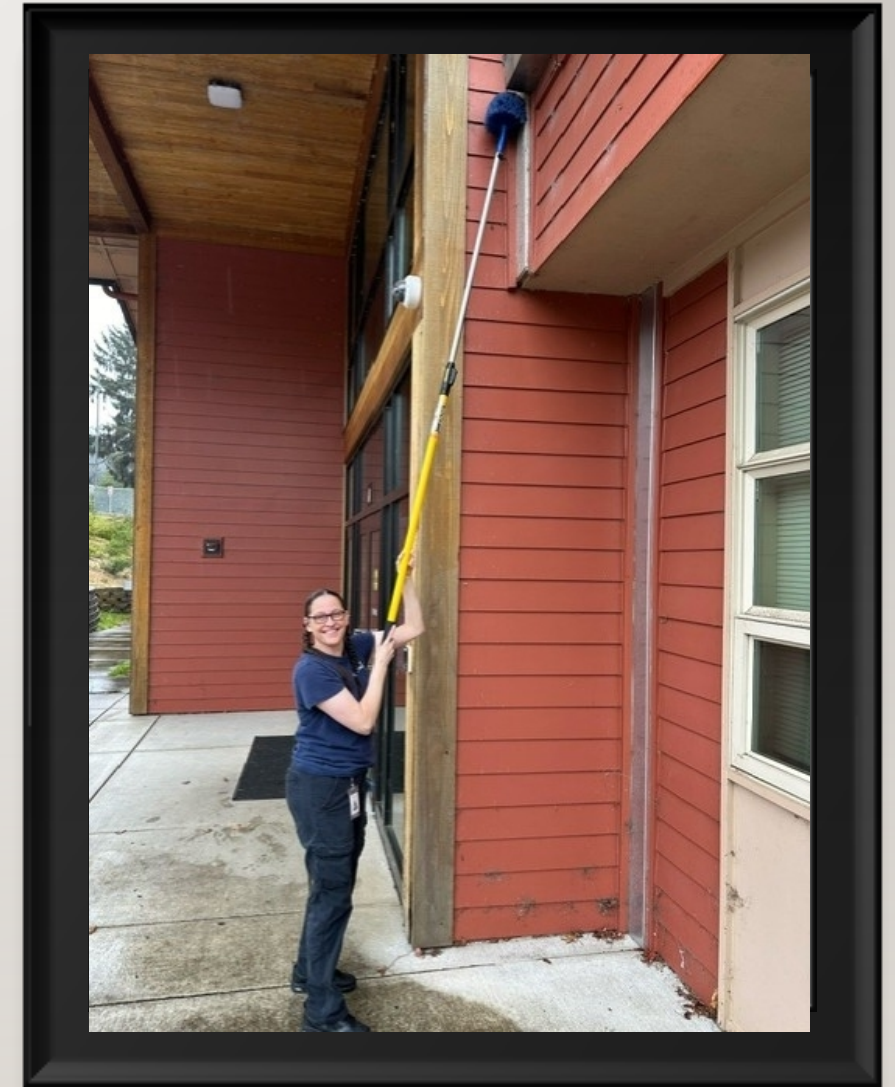
MONTHLY SNAPSHOT

- 6 New Applicants for Operations manager- 2 scheduled interviews
- employees that didn't get to use PTO in summer are taking advantage of 3 day weekend opportunities.
- Operation Ceiling Tile- last 2 weeks identifying and replacing damaged tile
- Sam Case Ele.- new employee expected to start first week in November.
- New approach to combating spider webs on perimeter of buildings. Testing at O'lake.
- Completed Great Oregon shakeout with all employees
- All lead employee's checking boilers in the morning and reporting any malfunctions to FM.
- PM shift employees retrained on End of Shift security walk checklists.
- TOES. – new floor sealed and finished in SPED dept.



TEAM MEMBER SPOTLIGHT: MARIA MELENDEZ

- Maria is a 1st shift lead at Oceanlake elementary school. She has been with the company for 3 Years
- Maria likes hanging out with family in her time away from work.
- Her favorite thing about working at Oceanlake is always meeting new people.
- In the picture to the right, Maria can be seen testing out our new spiderweb removal tool on the outside of her building.



CHALLENGES

- Currently have 1 fulltime positions & 3 parttime positions open- Management is helping clean buildings at night to alleviate stress on current employees. We are seeing many more applications come in when compared to September.
- Time for extra disinfection- our cleaning schedules are timed down to the minute for nighttime cleaning. strategizing ways to incorporate additional disinfection without charging back time. Working with school & county nurses. (non-contact days, early release for example)
- Operations Manager resignation- 2 interviews scheduled for November.

TOLEDO ELEMENTARY
SCHOOL
SPED ROOM: NEW
FINISHED TILE



SAFETY

- Injuries/Incidents: 0 for October. YTD 0
- Loss Time: 0
- Safe Schools: 1 new employee to complete.
- Security walks: PM shift custodians to check all exterior doors and windows & utilize SEE SOMETHING SAY SOMETHING policy.
- Monthly Safety training; Fire prevention & Proper lifting technique.