

Date of Board Meeting: January 20, 2026

Subject: Intent to Negotiate Master Plan Services

Recommendation: Authorize Negotiation of a Master Plan Services Contract Using a Qualifications-Based Selection Process.

Background and Rationale:

The College issued a Request for Qualifications (RFQ) to solicit statements of qualifications from professional firms capable of providing comprehensive campus master planning services. The RFQ process was conducted in accordance with Texas Government Code §2254.004, which governs the procurement of architectural and engineering professional services and requires selection based on demonstrated competence and qualifications prior to fee negotiation.

Submitted qualifications were reviewed and evaluated based on demonstrated experience, technical competence, past performance, and overall ability to deliver the required master planning services. Following the evaluation process, the firms were ranked as follows:

1. Pfluger – Highest-ranked and most qualified firm
2. Abel Design Group – Second-ranked firm
3. Freese and Nichols, Inc. – Third-ranked firm

In accordance with Texas Government Code §2254.004(a), the College will first attempt to negotiate a contract at a fair and reasonable price with Pfluger, the most highly qualified firm. If a satisfactory contract cannot be negotiated, the College will formally end negotiations with Pfluger and proceed sequentially, consistent with §2254.004(b)–(c), to negotiate with the next most highly qualified firm, Abel Design Group, followed by Freese and Nichols, Inc., if necessary, until a contract is successfully executed.

Budgetary Implications: N/A

Strategic Priority Alignment:

<input type="checkbox"/> Student Success	<input type="checkbox"/> Community Impact
<input checked="" type="checkbox"/> Resource Optimization	<input type="checkbox"/> Institutional Excellence

Resource Personnel: Amanda A. Allen, Ed.D., President

Approval:



01/06/2026

President