NEAH-KAH-NIE SCHOOL DISTRICT 56
Regular Board Meeting 6:30 PM
June 12, 2017
Neah-Kah-Nie District Office Board Room

Present

PRESENT

BOARD MEMBERS	**DISTRICT OFFICE STAFF**
Terry Kelly, Chairman	Paul Erlebach, Superintendent
Pat Ryan, Vice Chair	Mark Sybouts, Business Manager
Lisa Hooley (absent)	Kathie Sellars, Administrative Assistant
JoDee Ridderbusch	**Student Representative**
Trisha Hixson	Isis Breazile
Carol Mahoney	Animesh Patel (school board representative for 2017-18)
Michele Aeder	

Work Session Notes

WORK SESSION NOTES

Mr. Kelly called the work session to order at 5:48 p.m. to hear the results of the spring DIBELS testing. Ruth Weston, District Literacy coach shared that they have almost completed their third year of RTI. She attended the RTI spring conference in April where Anthony Mohammad was the key note speaker. He is very well known for Professional Learning Communities (PLCs) and the whole school RTI process. He is a principal in the Chicago Public School system. He has worked with some of the most difficult schools and helped bring them to life. She said that he shared something that resonated with her… "It doesn't matter how good the stuff is we use, if we do not have a system to support that stuff, it is not going to matter."

Ms. Weston shared the PowerPoint showing the spring DIBELS results by grade, which was then broken down by school, benchmark, strategic and intensive groups. Ms. Weston explained the Reading Mastery intervention curriculum they are using. As part of her presentation Ms. Weston also provided data from the teacher survey. Ms. Weston's PowerPoint is attached to these minutes.

Mr. Erlebach asked if the board would like to continue with the RTI updates in the fall and spring. The Board agreed that they do want to continue receiving the updates.

The work session ended at 6:30 p.m.

Official Minutes

OFFICIAL MINUTES

Call to Order

CALL TO ORDER

The regular meeting of the Board of Directors of the Neah-Kah-Nie School District was called to order at 6:31 p.m. by chairman Terry Kelly. Mr. Kelly welcomed staff and patrons of the District. All present stood for the flag salute.

Approve Agenda

APPROVE AGENDA

M-Ryan/2nd Hixson to approve the agenda as presented. Motion carried unanimously.

Volunteer of the Month

VOLUNTEER OF THE MONTH: Tiffany Craft, Nominated by Nehalem Elementary School
Mr. Kelly read the prepared statement from Kristi Woika and the staff of Nehalem Elementary School. Mr. Erlebach presented Ms. Craft with a certificate of appreciation. Ms. Woika shared that Tiffany is at their school all the time. She is amazing in so many ways. Ms. Woika presented Tiffany with a gift certificate from the Offshore Grill and a Nehalem Elementary t-shirt.

Consent Agenda

CONSENT AGENDA

Approve Minutes from May 1, 2017 Special Board Meeting

Approve Minutes from May 8, 2017 Regular Board Meeting

Approve Minutes from May 16, 2017 Special Board Meeting

Approve Minutes from May 22, 2017 Special Board Meeting – Correction Needed: The minutes needed to reflect that Ms. Mahoney was not present at that meeting. The revised minutes were available at the meeting

Approve Resolution 17-2 Transfer Funds Budget for 2016-17

Approve 2017-18 User Fee Guide

Approve Purchase of AP Psychology Textbooks

Approve Personnel Report

Motion to Approve

M-Aeder/2nd Ryan to approve the consent agenda as amended. Motion carried unanimously.

Public Hearing

PUBLIC HEARING on 2017-18 BUDGET
Mr. Kelly opened the public hearing on the 2017-18 proposed budget at 6:38 p.m.
Hearing no comments the hearing was closed at 6:39 p.m.

Communications

COMMUNICATIONS

Oral Communication

Oral Communication

Public Input
None at this time

Public Input

Student Input, Isis Breazile and Animesh Patel
Ms. Breazile introduced Animesh Patel who will be the student representative to the board for the 2017-18 school year. Miss. Breazile's presentations is attached to these minutes.

Student Input

Staff Input
Ms. Buckmaster stated that teachers have just two days to go.
Ms. Jackson thanked the board for their support for the FBLA students. She reported that the students had a very successful car wash yesterday. Mr. Erlebach asked if FBLA would be helping with the Library packing at Nehalem Elementary. Ms. Jackson stated that they would and thanked the district for the opportunity.

Staff Input

Written Communications

Written Communications
Mr. Kelly reviewed the written communication listed below.

Board and Administrator

May Enrollment Report

June Nehalem Nugget

Thank You Letter from Leo Lawyer to NKN MS Parent Group

Thank You Letter from Leo Lawyer to The Women's Club of Manzanita North-County

Thank You Letter From Linda Hershey to The Women's Club of Manzanita

Thank You Letter from Leo Lawyer to the Rockaway Beach Lions Club

Mr. Kelly also shared that Trisha Hixson has tendered her resignation from the Board effective July 1st. Ms. Hixson shared that it has been a learning experience and she has enjoyed her time as a school board member.

REPORTS

Reports

School Attendance Plans, Building Principals
Ms. Buckmaster stated that at the end of last year they met with Scott Perry, the state-wide attendance guru. They reviewed several surveys and self-evaluations to see where they stood with research proven attendance practices. Last year they set a number of goals:

- ✓ Want 100 percent of their students meeting the 90 percent attendance rate
- ✓ Implement the District attendance protocols with fidelity – The attendance procedures across the district were slightly different. We all met together and determined that we would all follow the same procedure
    - With the change in the attendance secretary, this is now happening
- ✓ Include attendance data in 3 week intervention team meetings and in progress reports
    - This is being done, though still deciding what data is most important
- ✓ Include attendance data in Newsletters and monthly school board reports to increase awareness and remind everyone of the 90 percent attendance goal
    - Board report includes attendance updates monthly
- ✓ Contact each parent if a student is absent unexcused
    - This is being done where practicable
- ✓ Communicate attendance policy with students and teachers – can they state the policy? Review attendance goals each trimester
    - This was done once, not each trimester
- ✓ Create attendance contracts for red zone students
    - This was done inconsistently – plan to continue for next year – did four this year
- ✓ Explore “fix it” strategies for red zone students – had 15-20 students in the red zone, missed 25-30 days of school
    - This is currently in progress – plan to continue for next year

The district has the use of an attendance officer through NWRESD when a student reaches the truancy threshold. They have had 4-5 meetings with him to support the red zone students. In the board report they had 56 percent of students meeting the 90 percent attendance target, which

Reports continued

means that they had 44 percent of their students who missed seven or more days. They recognize they have a lot of work to do, but have also realized that it is a partnership with the family.

Ms. Woika shared their attendance data and attendance plan. They have an article in their newsletter every month. They communicated with parents at Kindergarten Roundup both last year and this year. Shannon Mulcahy-Hill dresses up as the attendance fairy and gave out attendance awards. Excused absences were not previously counted against the students but now they are unless it is for illness. Now excused absences do count against them and could cause a visit from the truancy officer. They worked really hard this year and their data is not that good. They have done a lot of work educating parents.

Ms. Nugent shared that they too, met with Scott Perry. They did not have a plan in place. They have implemented class paws for students who have perfect attendance without tardies. She and her attendance secretary met more frequently this year. Last year they sent out 22 warning letters, this year they sent out 44 warning letters. Next year she will continue to meet monthly with her attendance secretary. They will stress attendance in the school newsletter. They would like to do trimester attendance awards for Dairy Queen treats. In August they will send letters to past offenders to see what they can do to help those families who struggle with good attendance.

Mr. Lawyer shared that the middle school has the best attendance in the district. He reviewed the attendance protocol at the middle school. They had 17 chronically absent students this year.

- ✓ Teachers are required to report attendance within 10 minutes of the first bell at 8:45 a.m.
- ✓ Attendance secretary sends the attendance report to Synergy and begins making phone calls.
- ✓ Attendance report is sent to the teachers after parents have been contacted and reason for absence is recorded
- ✓ Meets with attendance secretary weekly to review cumulative absences and begin paper trail to parents when students miss 5, 10, or 15 days
- ✓ Involve the truancy officer when critical thresholds have been met
- ✓ Has held 20 mandatory meetings this year to discuss attendance with parents
- ✓ Had 10 parents cited. So far, their attendance plan is working.

Unfinished Business

UNFINISHED BUSINESS

Neah-Kah-Nie High School Community Track Project, Steve Baertlein
Mr. Kelly shared that Mr. Baertlein was not present at the meeting. The work has begun. Big River is out there working away. Mr. Kelly asked if they were able to get the rock they needed from Mohler Sand and Gravel. Mr. Erlebach shared that they are getting estimates for the rock on the project. Mr. Erlebach also shared that the contractor will be working Saturdays and 10 hour days for the first three weeks. Ms. Mahoney asked if we have a design for the concession/restroom building. Mr. Erlebach shared that they will bring the design to the board. They have also cleaned up the access to the evacuation area where they will dispose of the dirt debris.

Unfinished Business continued

Nehalem Elementary School Seismic Upgrades, Mark Sybouts
Mr. Sybouts shared that we have a lot of people helping pack the affected rooms. The contractor will move things into the gym. Everything seems to be moving forward. They want to be ready to go next week.

New Business

NEW BUSINESS
None at this Time

Fiscal

FISCAL

Payment of Bills
No board member expressed a concern over the May check register.

Fiscal Summary Sheet
Mr. Sybouts had no comments, nor did any member of the board.

Suggestions & Comments Superintendent

SUGGESTIONS AND COMMENTS

Superintendent
Mr. Erlebach shared the following:

- ✓ The reception for retiring and resigning staff went very well
- ✓ Speech Gala went very well
- ✓ All teachers have been hired
- ✓ Graduation – Ms. Buckmaster shared that it was the largest audience since she has been at the high school. It is the first time they have had to open the upstairs for extra seating
- ✓ Sent board the professional development plan for the beginning of the year
- ✓ Last day for students is Wednesday
- ✓ Went to the Emergency Management training in Nehalem – In the event of a disaster, there could be up to 5,000 people impacted on a summer day in the Wheeler, Nehalem, Manzanita area. He shared that the north end of the district has their act together, but he is not sure about the rest of the district
- ✓ Ms. Nugent and Ms. Woika will be going to New York to participate in a writing training and Lucy Calkins training at Columbia University teacher college
- ✓ Leo, Heidi and Mr. Erlebach will be meeting with the Mudd-Nick Foundation to review requests that have been submitted for funding for the 2017-18 school year
- ✓ We will have a Kinder Camp for our most needy students who will be going to kindergarten next fall.

Board

Board
There were no comments from the board.

Personnel

PERSONNEL

Licensed

Hiring

Hiring

Brenda Edwards as NKN Middle School Teacher

Personnel – Hiring continued

Susan Rodinsky as NKN High School Spanish Teacher

Jennifer Holm as Part-time Elementary Counselor at Nehalem Elementary

Resignations

Resignations

Rhonda Scott as NKN HS Head Speech Coach

NON LICENSED PERSONNEL INFORMATION - Informational Only

Resignations

Elizabeth Hunter as NKN HS Testing Coordinator/Library Media Assistant

Jennifer Holm as Nehalem Elementary School Part-time Instructional Assistant

Diane Davidson as Garibaldi Grade School Part-time Instructional Assistant

Adjourn

ADJOURN

Hearing nothing more to come before the board the meeting was adjourned at 7:30 p.m.

Nest Meeting

Next Meeting: June 19, 2017 at 5:00 p.m.

Spring RTIi Update

Neah-Kah-Nie School District

Board Presentation

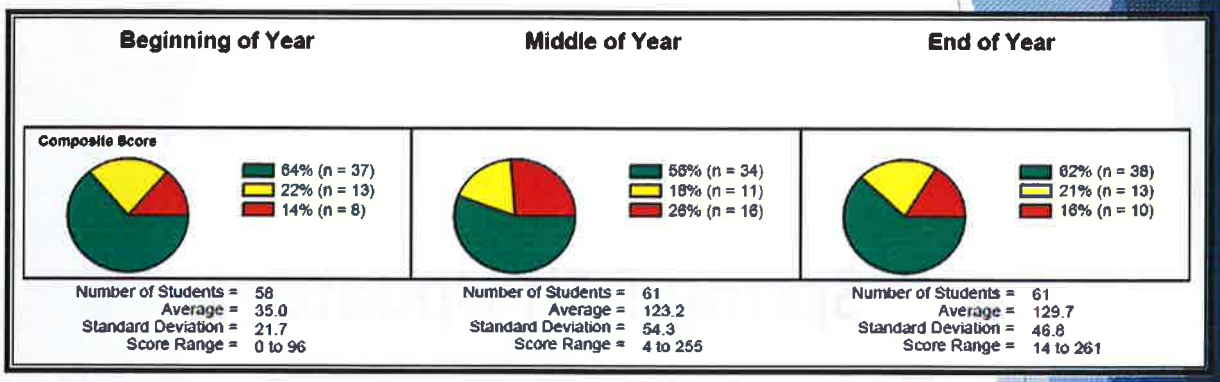
June 2017

Spring DIBELS Measures:

- Kindergarten: Letter Naming Fluency (LNF), Phoneme Segmentation Fluency (PSF), & Nonsense Word Fluency - Correct Letter Sounds (NWF-CLS)
- 1st Grade: Nonsense Word Fluency - Correct Letter Sounds (NWF-CLS), Nonsense Word Fluency - Whole Words Read (NWF-WWR), & DIBELS Oral Reading Fluency (DORF)
- 2nd Grade: DIBELS Oral Reading Fluency (DORF)
- 3rd Grade: DIBELS Oral Reading Fluency (DORF) & DAZE
- 4th Grade: DIBELS Oral Reading Fluency (DORF) & DAZE
- 5th Grade: DIBELS Oral Reading Fluency (DORF) & DAZE

Skill	Phonological Awareness		Phonics			Oral Reading Fluency	Vocabulary	Reading Comprehension	
DIBELS Next Measure	FSF	PSF	NWF-CLS	NWF-WWR	ORF Accuracy (%)	ORF Words Read Correct (#)	N/A	Retell	Daze

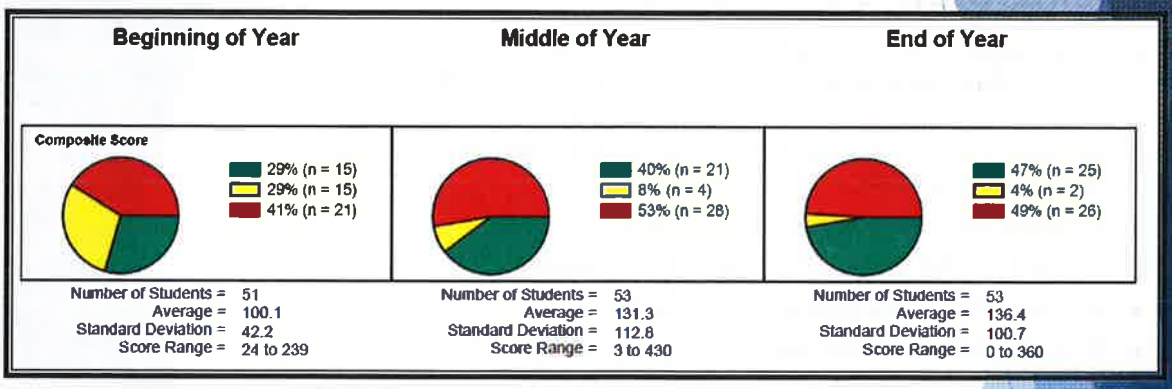
Kindergarten Data



At or above benchmark, by school:

- Garibaldi: Fall = 57% - Winter = 39% - Spring = 42%
  - 13 students green, 9 students yellow, 9 students red
- Nehalem: Fall = 72% - Winter = 79% - Spring = 83%
  - 25 students green, 4 students yellow, 1 student red

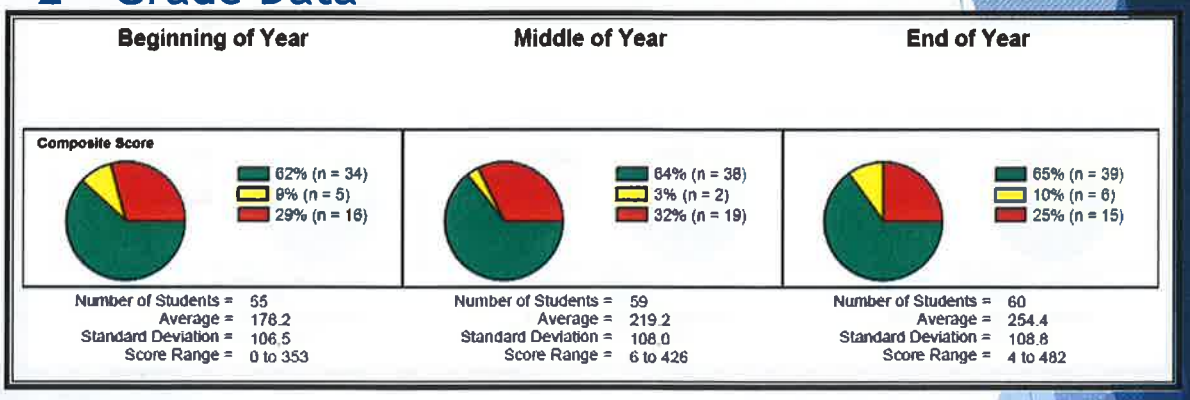
1st Grade Data



At or above benchmark, by school:

- Garibaldi: Fall = 29% - Winter = 32% - Spring = 46%
  - 12 students green, 0 students yellow, 14 students red
- Nehalem: Fall = 36% - Winter = 50% - Spring = 48%
  - 13 students green, 2 students yellow, 12 students red

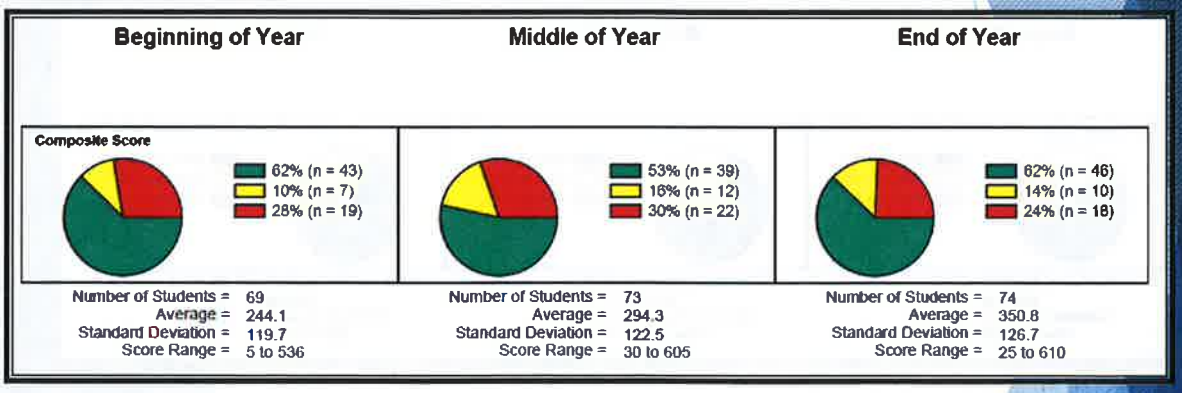
2nd Grade Data



At or above benchmark, by school:

- Garibaldi: Fall = 57% - Winter = 62% - Spring = 62%
  - 18 students green, 3 students yellow, 8 students red
- Nehalem: Fall = 69% - Winter = 67% - Spring = 68%
  - 21 students green, 3 students yellow, 7 student red

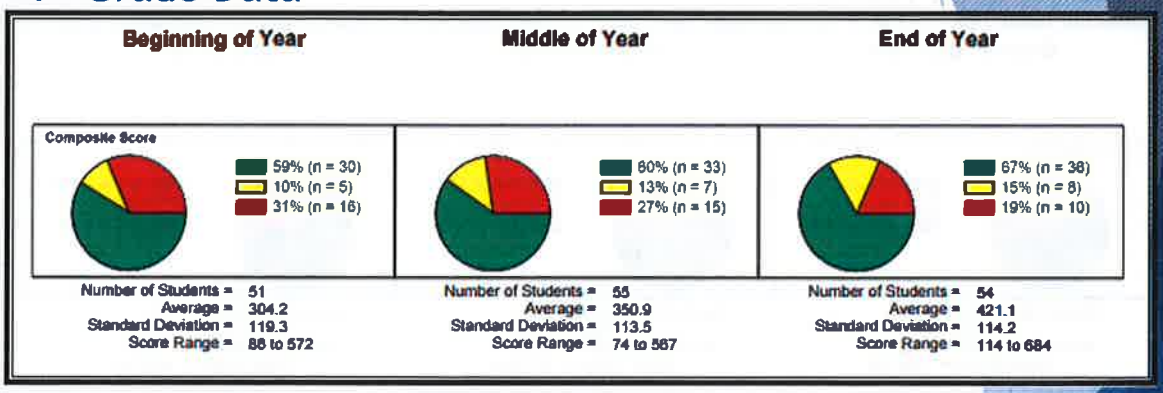
3rd Grade Data



At or above benchmark, by school:

- Garibaldi: Fall = 49% - Winter = 48% - Spring = 47%
  - 18 students green, 6 students yellow, 14 student red
- Nehalem: Fall = 76% - Winter = 61% - Spring = 78%
  - 28 students green, 4 students yellow, 4 student red

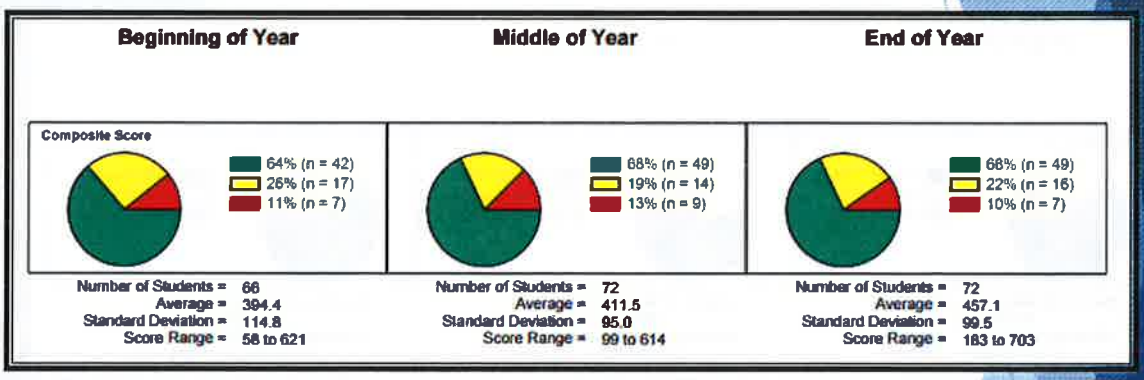
4th Grade Data



At or above benchmark, by school:

- Garibaldi: Fall = 52% - Winter = 43% - Spring = 61%
  - 19 students green, 5 students yellow, 7 student red
- Nehalem: Fall = 67% - Winter = 75% Spring = 74%
  - 17 students green, 3 students yellow, 3 student red

5th Grade Data

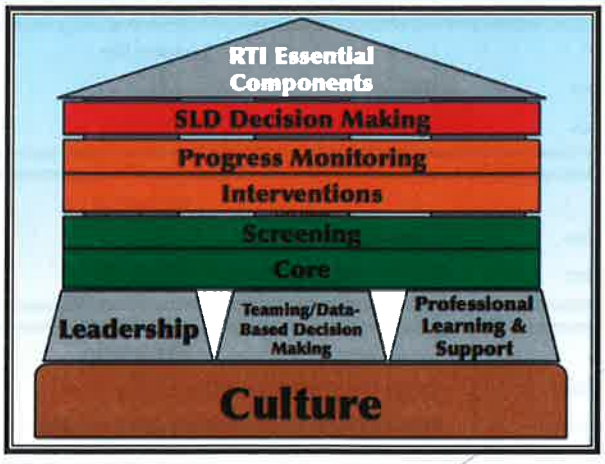


At or above benchmark, by school:

- Garibaldi: Fall = 67% - Winter = 71% - Spring = 63%
  - 20 students green, 10 students yellow, 2 students red
- Nehalem: Fall = 59% - Winter = 65% - Spring = 79%
  - 29 students green, 6 students yellow, 5 students red

The House that ORTIi Built

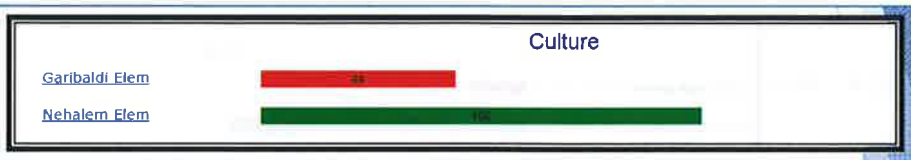
Oregon RTIi identifies nine components that are critical for deep and sustainable implementation of an RTI system that effectively meets the needs of all learners, improves achievement outcomes, and is sustainable over time.



Culture

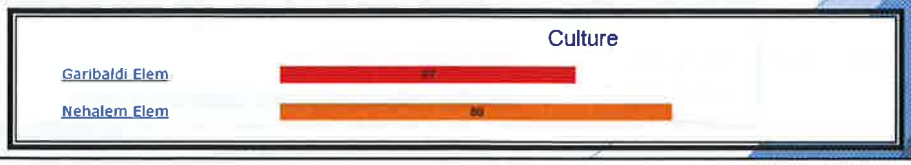
- I believe I can impact powerful educational outcomes for my students.
- I believe that at least 80% of students in my school can be proficient readers with effective core instructional supports.
- I believe that staff at my school collaborate effectively to improve learning outcomes for all of our students.
- I believe that school leadership actively seeks out and uses teacher feedback in developing and implementing our RTI system.

2014 - 2015



2015 - 2016

2016 - 2017



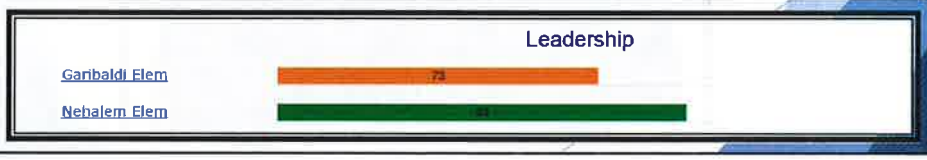
Leadership

- My school has communicated a long term vision for RTI.
- I believe that there is strong leadership guiding our RTI system.
- My administrator regularly attends RTI team meetings (e.g. 100% meetings, 20% meetings, RTI leadership meetings) and takes an active role (e.g. interpreting data, allocating resources, etc.).
- My principal (or other school leader) regularly does walkthroughs in my classroom to ensure fidelity of core implementation and effective instructional practices.
- I receive actionable and useful feedback as a result of the principal walkthroughs.

2014 - 2015

2015 - 2016

2016 - 2017



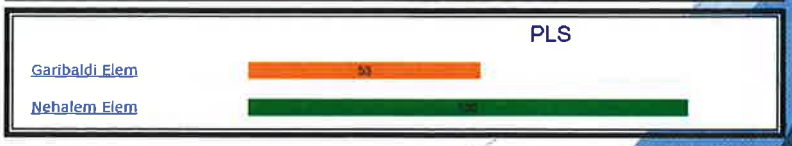
Professional Learning and Supports

- My school provides professional development (e.g. training, coaching, technical assistance, etc.) around using data to make decisions about students.
- My principal (or other school leader) regularly does walkthroughs in my classroom to ensure fidelity of core implementation and effective instructional practices.
- I receive actionable and useful feedback as a result of the principal walkthroughs.
- My school provides professional development (e.g. training, coaching, technical assistance, etc.) around skills/strategies to improve core instructional practices, around interventions for struggling learners, and around how to monitor students' progress and use progress monitoring data.
- I receive coaching/mentoring to help me implement instructional supports and/or data-based decision making.
- Recently and newly hired staff (teachers, administrators, specialists, etc.) share the values and skills necessary to be an effective member of my school's RTI system.

2014 - 2015

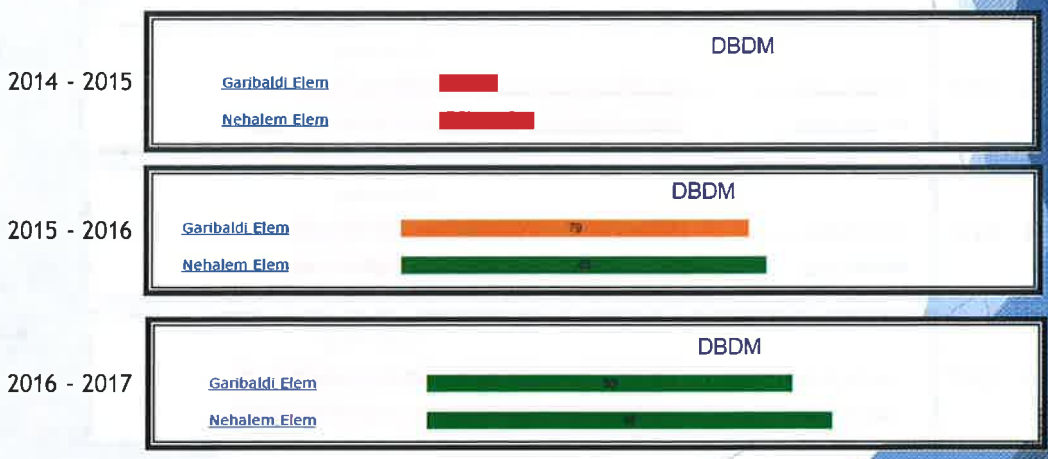
2015 - 2016

2016 - 2017



Data Based Decision Making

- My school has grade level teams that use universal screening data to evaluate the effectiveness of core instruction & create an action plan that addresses the common instructional needs of all students (e.g. 100% meetings).
- My school has a team that uses screening data to identify students in need of intervention.



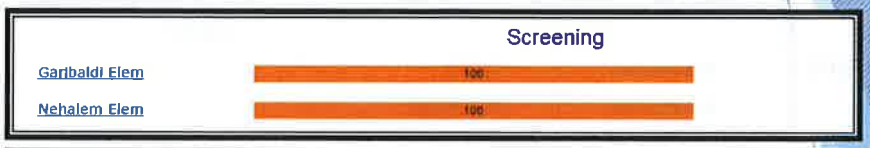
Core

- I have a clear understanding of what the expectations are for using our district adopted core materials and effective instructional strategies in my school.
- I use the district adopted core curriculum as the primary instructional materials (e.g. more than 80% of the time) during my reading block
- I regularly use the district's agreed-upon instructional strategies for engagement and explicit instruction during my core reading block.
- My principal (or other school leader) regularly does walkthroughs in my classroom to ensure fidelity of core implementation and effective instructional practices
- I receive actionable and useful feedback as a result of the principal walkthroughs

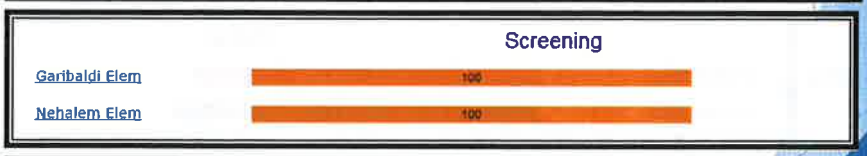
Screening

- My school uses a universal screener in reading (e.g. DIBELS, easyCBM, AIMSWEB, etc.) that is given to all students three times per year

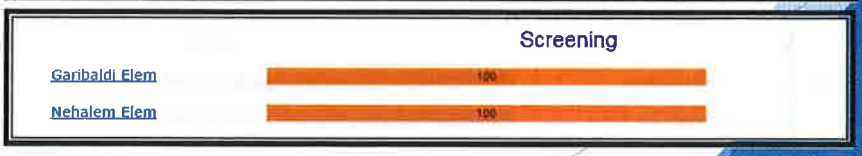
2014 - 2015



2015 - 2016



2016 - 2017

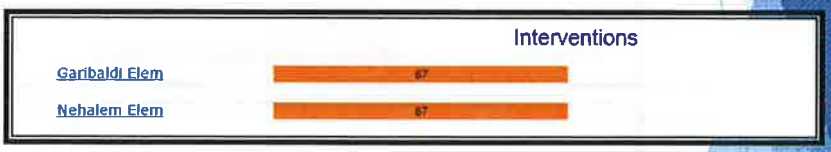


Interventions

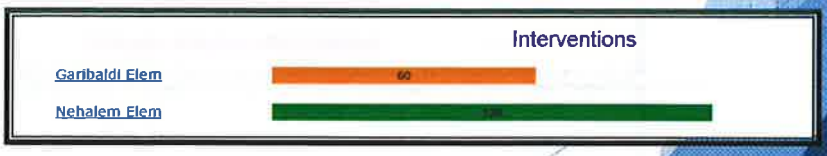
- Students in need of additional support receive interventions that have been selected from a district protocol

2014 - 2015

2015 - 2016



2016 - 2017

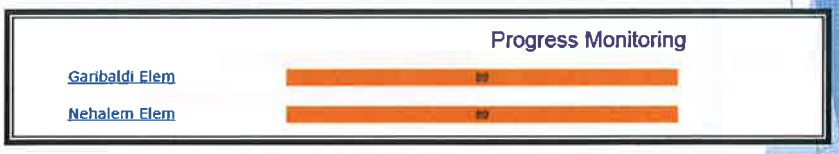


Progress Monitoring

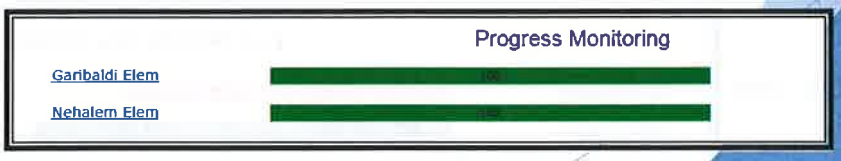
In an RTI system, students in interventions have their progress monitored frequently, every week or two for elementary students. This provides data that allows team members to gauge the student's response to the intervention and to adjust or intensify the intervention as needed. Typically the same measures used for universal screening are used for progress monitoring.

2014 - 2015

2015 - 2016



2016 - 2017

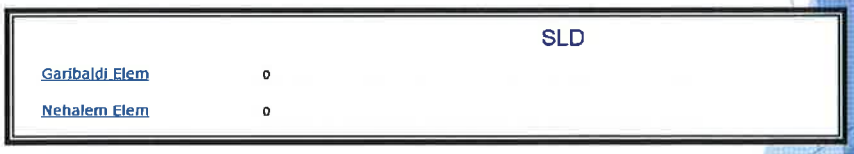


Specific Learning Disability

The determination that a child has a specific learning disability (SLD) and is in need of special education requires a carefully implemented multi-step process. The objective is to ensure that the child receives the instruction, support and services needed to succeed in school.

2014 - 2015

2015 - 2016

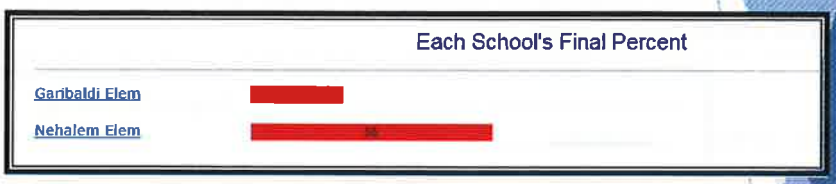


2016 - 2017

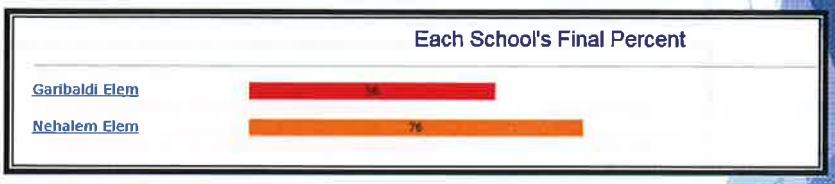
How sturdy is our house?

(How strong is our system?)

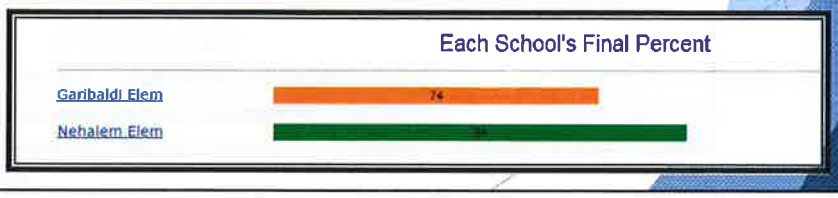
2014 - 2015



2015 - 2016



2016 - 2017



1 **NKN PIRATES**

Monday, June 12th School Board Report- HS
Animesh Patel- School Board Student Representative 2017-2018

2 **AWARDS**

2 Student of the Month for June: Karissa Hadermann

Perfect Attendance for the Month of May: Trinity Brown, Hannah Grider, William Grimes, McKenzie Huber, Travis Johnsson, Ethan Lee, Alexis Marshall, Animesh Patel, Christian Vertner and Shayla Wacker.

Almost Perfect attendance for the whole year: Animesh Patel and Ethan Lee! Both of these students missed 0 days all year and received 2 or fewer tardies all year.

3 **ATHLETICS**

Current Season Updates:
Baseball: Congratulations to Coach Herder who received NWL coach of the year for Baseball! The men ended up the season with ___wins and ___ losses...
All league honors???

Softball: Girls made playoffs for the 3rd year in a row. Congrats to our girls who received All-League Honors:

1st Team All League – Maddie Lambert
1st Team All League – Hannah Grider
2nd Team All League – Alicia Lilly
Honorable Mention All League:
Myka Longmire, Fayth Dunn, Avery Smith, and Esmeralda Ramirez

Track and Field: Congratulations to Coaches Albrechtsen and Billstine who were named co-coaches of the year for track and field for their strong showing this year- Girls team were district champions and Katie Clifford was named athlete of the year!

4 **ASB REPORT - Matt Grimes**

17-18 Student Council
President: Lacoya Reny-Hamer
VP: Sam Holm
Manager: Gabe Calkins
Secretary: Nula Reid
Treasurer: SeOnna Moreland
Tech Advisors: Asa Parker & Connor Kealey
Advisory Committee: Shayla Wacker
Site Council: Ethan Lee
School Board Representative: Animesh Patel

Historian: TBD

8th grade orientation was held Monday, June 5th. Students were encouraged to participate in activities and be healthy. They received a tour of the school, their schedules for next year and got to meet their Freshmen Advisors, staff leaders, student government and student representatives from all of our sports and activities!

5 **Senior Class 17 President: Greg Elligsen Rep: Tyler Kirkpatrick**

6 **Activities**

7 **FBLA**

The team is currently fundraising for nationals to be held in Anaheim, CA June 26-July 3.
+Car wash to be held at the Lighthouse in Manzanita - Sun., June 11th
+Working on a "send-off" dinner at St. Mary's for June 18th
+Raffle for coupon book of 40, $25 gift certificates at north coast businesses
+Raffle for fishing charter, 2 cords of wood, gravel, and surfboard

15 students will be attending:
Hunter Cram, Asa Parker, and Nick Burns for Computer Game and Simulation.
Nula Reid - Advertising
Sam Holm, Dylan Mitchell, and SeOnna Moreland - Marketing
Ryan Dillard - Cyber Security
Jarod Scribner - Cyber Security
Wade Becker - Networking Concepts
Isis Breazile - Computer Applications
Lacoya Reny-Hamer, Gabe Calkins, and Juliet Charles - Hospitality Mgmt
Karissa Hadermann - Journalism

8 **Field Trips**

9 **School Updates**

Attendance rate year to date: 56% of our student body met the 90% attendance goal when considering all absences regardless of reasons.

Testing Updates: Smarter Balance testing is done - we are just waiting on the scores! We are finishing up our TBCC testing for placement into dual credit classes for next year.

College and Career Readiness Updates:
The counseling center continues to use GearUP and Oregon CIS to provide college and career guidance for ALL students through our advisory program - we are seeing a definite increase in the number of students planning to take more advanced classes and are excited about strengthening our advisory program even more for next year! The move to grade level advisories has had great results. Through GearUp, we also host our FAFSA, Cash for College and College Application weeks for seniors. In addition we also plan to host a Financial Reality Fair and a Mock Interview Fair next year. Lots happening

and can always use volunteers to assist!

ASPIRE Update: Our senior ASPIRE students are completing their exit surveys and have shared positive feedback about the program and it's impact on their lives. Many have signed up to continue to be mentored over the summer with the Summer Bridge ASPIRE Program. We are celebrating at a luncheon on May 25 with our 35 students and mentors. As always we are looking for mentor volunteers. Please contact Margaret at the high school if you know of anyone interested.

10 **Site Council**

NKN HS Site Council Members: Kathryn Harmon, Jaime Simpson, Esther Troyer, Jennifer Purcell, Heidi Buckmaster, Sam Holm.

- We are happy to report that we have completed one of our 4 tasks and are well on our way to completing the other three.
- June 16th we will have a half day work session to analyze data collected this year, and chose a focus for next year.
- Welcome to Ethan Lee our new student Site Council representative.

11 **Thank you for your time!**