

Gift Acceptance Guidelines

8:80-ED1 Exhibit - Gift Acceptance Form

Date 12/9/22

Donation to school/location
Julian Middle School

Detailed description of the gift
we were provided with a check from Julian PTO

Estimated/actual gift value \$2,000

Intended use
The gift was used to purchase uniforms for our new cheer team.

How will the gift impact the district? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.

- | | |
|---|---|
| <input type="checkbox"/> Professional development or staff training | <input type="checkbox"/> Equity across all schools |
| <input type="checkbox"/> Installation and/or construction work | <input type="checkbox"/> District-curriculum |
| <input type="checkbox"/> Coordination of scheduling work | <input type="checkbox"/> Ongoing maintenance/replacement |
| <input type="checkbox"/> District and/or school computer network | <input type="checkbox"/> Ongoing financial or staff support |
| <input type="checkbox"/> Hire additional staff | <input checked="" type="checkbox"/> Other |

Outside vendor required Yes No

District performing the work Yes No

Donation timeline
The check was deposited with the 11/14/22 Julian deposit.

[Signature] 12/12/22
Principal/Administrator Signature Date

Principal/Administrator – Please use the space below to provide your reason/rationale for either approving or denying the proposed donation.

For Internal Use Only

Superintendent Approval Yes No

Board Approval Needed Yes No

Board Approval Date _____

Donor Notification _____

Superintendent Signature

Date

Administrator Signature

Date

(if applicable)

DATED: December 6, 2016

Oak Park Elementary School District 97 - Admin Procedures
