



CENTER CASS SCHOOL DISTRICT 66

BEFORE AND AFTER CHILD CARE PROGRAM B.A.C.C.

PURPOSE

The Before and After Child Care (B.A.C.C.) program is a childcare program offered by Center Cass School District 66. The purpose of this program is to provide a safe, convenient and stimulating environment for those children who need before and /or after school supervision. The program is available to District 66 children in grades K-5 and is housed at Prairieview Elementary School.

B.A.C.C. will provide a socially, mentally, and physically stimulating environment. B.A.C.C. maintains a flexible environment to allow each child freedom of choice and expression. High quality care, creativity, spontaneity, and enjoyment are the hallmarks of the B.A.C.C. program.

The B.A.C.C. program offers a variety of leisure activities, supervised and guided by qualified and caring personnel. The opportunities available to the children include:

Snacks	Gym Time	Movies
Arts & Crafts	Leisure Reading	Dramatic Play
Table Games	Quiet Time	Physical Activities
Playground Play	Homework Time	Cooking Activities

ELIGIBILITY

All resident District 66 children in grades K-5, who attend District 66 schools, are eligible for the B.A.C.C. program. A waiting list will be established when enrollment reaches capacity. The B.A.C.C. program reserves the right to dismiss a child from the program if behavioral problems occur.

PROGRAM FORMAT

The B.A.C.C. program operates five day per week during the school year starting on **the first day of school, excluding the following days: Labor Day, Columbus Day, October 14th, Teacher Institute Day November 10th, Fall Break, Winter Break, Teacher Institute Day January 5, 2026, Martin Luther King Day, February 13th, President's Day, Spring Break, and Memorial Day.** Parents will have the opportunity to enroll their children in the full day care program prior to each County Institute Day. The B.A.C.C. program will operate on non-school days only with sufficient projected enrollment. Hours of operation are:

Before School	7:00a.m. - 8:05a.m.
After School	2:10p.m. - 6:00p.m.

FEES

The B.A.C.C. program is self-sustaining. **NO TAX DOLLARS MAY BE USED TO SUPPORT THIS CHILDCARE PROGRAM.** There is a \$35.00 per child **non-refundable** registration and enrollment fee due upon submission of an application. This assures your child a place in the program.

FEE SCHEDULE

Registration Fee (Non-Refundable) BEFORE 6/01/24	\$35.00
Late Registration Fee (Non- Refundable) AFTER 6/01/24	\$45.00
Before and After Care (K -5 th grade)	\$17.00/day
Early Dismissal Days (K- 5 th grade)	\$26.00/day
Full Day Care (Non-Attendance School Days)	\$40.00/day

FEE PAYMENT

Fees are paid weekly and are due on the first day of student attendance each week. There will be an automatic late charge of \$5.00 if your weekly payment is not received by Friday. If payment is late for 3 continuous weeks, your child will be dropped for the B.A.C.C. program. A charge of \$10.00 will be assessed for checks that are returned to us by our bank.

A regular schedule of attendance must be established in advance and be maintained. **No credit can be given if the child does not participate in the B.A.C.C. program, due to vacation, illness, activity, or any other reason.** Our staff is employed on the basis of the number of children enrolled in the program. **Therefore, the registration obligates the parents or guardians of the children enrolled to pay for the full week of service.**

Fees are based on a daily rate and paid on a weekly basis. Upon enrollment, parents may select the days of care required. Fees are based on this attendance although parents have the option, space permitting, to contract for additional days of care. Each child must be enrolled in the B.A.C.C. program for a minimum of two (2) days per week. No substitutions or credits will be granted in the case of an absence.

LATE PICK-UP FEE

If you are late in picking up your child, you will be charged **\$1.00 for every minute** after 6:00p.m. This fee will be assessed and billed. Pick up later than one hour past 6:00pm. will necessitate dismissal from the B.A.C.C. program. In addition, if late pick-ups occur regularly, your child will be dismissed from the program. Our staff is contracted to work until 6:00p.m.

SIGN-IN AND SIGN-OUT POLICY

Children must be signed in and out by parents on the roster form provided with the time entering and leaving each day. For both liability purposes and for the safety and protection of all students, no one will be allowed to ride the bus to the A.M. Program. We will not permit children to leave the building with anyone except those people that you have listed on your registration form. **Any individual picking up a child from the program must be AT LEAST 16 years of age.** You may add or change those people authorized to pick-up your children by sending a signed note to the B.A.C.C. program. Finally, in order to avoid confusion, we ask that all children leave with their parents upon pick-up, rather than requesting to stay longer.

ABSENCES

Parents must call the B.A.C.C. program (630-783-5162) each day your child will be absent. If your child is scheduled to come to the B.A.C.C. program, and no phone call or note was received, your child will be brought back to the B.A.C.C. program. Note, that if your child is absent from school, or is sent home sick, your child will not be accepted to the B.A.C.C. Program on that day. Health Department guidelines indicate that children should remain at home fever-free for 24 hours before returning to school (which includes B.A.C.C.). Fever-free specifically means without the use of Tylenol or other fever-reducing medication. This rule also applies to vomiting and diarrhea. In addition, antibiotics prescribed for strep throat, or eye drops of conjunctivitis, must be administered for 24 hours at home before children can attend school (or B.A.C.C.).

MEDICATION

Medication forms are available if the situation arises. It is the policy of the school district to discourage the use of medication at school whenever possible. Medication includes cough drops.

INSURANCE

Insurance information is included with your school registration materials. If you wish to have your child covered by the student insurance, you must select and pay for the 24-hour, year-round coverage option. Your family medical insurance policy will be your primary carrier if this option is not selected. The school district does have liability insurance, but this does not include medical coverage.

AFTER SCHOOL CARE

After school care is provided for students in grades K-5. Many opportunities for both individual and group activities are offered. An afternoon snack is served daily. Supervised homework sessions are available.

Children must report to the B.A.C.C. program before going to any after school activities (scouts, band, intramurals, etc.) and a written schedule must be presented to the B.A.C.C. program in order for your child to participate in these activities.

FULL DAY CHILDCARE

Full day childcare is offered on County Institute Day. B.A.C.C. will only operate on this day with a projected sufficient enrollment. A hot lunch will be offered on this day. Morning and afternoon snacks are also provided. Full day childcare forms will be sent via Email with a deadline for return. Please make sure all forms are returned by the deadline. **Forms will not be accepted after the deadline.**

On non-attendance school days, we expect all children to arrive by 9:00a.m. We may not be in a place to see the security monitor after 9:00a.m., and thus, we may not know of your arrival. Please make prior arrangements if your child will need to arrive after 9:00a.m. Arrival after 10:00am will not be permitted, unless previous arrangements have been arranged. Please understand that charges for these days will apply regardless of attendance, if your child was previously scheduled.

EARLY DISMISSAL DAYS

B.A.C.C. will operate on early dismissal days. Early dismissal forms will be sent via Email with a deadline for return. Each child is required to bring a sack lunch on early dismissal days.

PARTICIPATION IN ACTIVITIES

Students attending the B.A.C.C. program should plan to participate in the various activities offered on a daily basis. This includes activities in the gym as well as outside. We believe that if your child is well enough to attend school, he/she is well enough to participate in planned activities. We need all staff members with the groups and cannot afford to have one staff member with one child. If a medical reason exists for non-participation, a signed note from your child's doctor must be provided stating the reason and the length of time for non-participation.

MOVIES

There are times that we may watch movies at B.A.C.C. We have expanded our viewing options and occasionally may include some of these newer movies. **If you have a concern with your child/children watching a movie rated "PG", please notify a BACC staff member at any time.**

TRANSPORTATION

Students participating in the B.A.C.C. program are transported by District 66 school buses between the Prairieview and Ide buildings.

PROCEDURES FOR ENROLLMENT

The following procedures and policies are used to establish enrollment in the B.A.C.C. program:

1. A google form must be submitted with the registration fee to be processed on a first come, first serve basis.
2. Families will be processed together.
3. Families currently enrolled will be given priority to re-enroll for the next school year.
4. A waiting list will be established when capacity is reached.

Google Forms should be returned as soon as possible to ensure your child a spot in the program.

If you have any questions about the B.A.C.C. Program, please email questions to cnovotny@ccsd66.org