



**MINUTES – REGULAR MEETING
OF THE PLANNING AND ZONING COMMISSION
HELD ON MONDAY, MARCH 17, 2025 @ 6:00 PM
15001 DARRINGTON RD., HORIZON CITY, TEXAS 79928**

1. CALL MEETING TO ORDER & DETERMINATION OF QUORUM-PLEDGE OF ALLIGIEANCE

Quorum established and meeting called to order at 6:08 pm.

**2. COMMISSION MEMBERS ATTENDANCE:
COMMISSIONERS EXCUSED AND UNEXCUSED:**

ACTION: Motion made by **CORRAL**, 2nd by **JOLLEY** to excuse absent Planning & Zoning Commission members.
AYES: **JOLLEY, MELENDEZ, AVILA, GARDEA, CORRAL**
ABSTAIN:
MOTION CARRIED

3. OPEN FORUM: NOTE: The Planning & Zoning Commission encourages public comment on all matters of interest listed on this agenda. Speakers from the audience will be given an opportunity to discuss each item in the order in which it appears on the agenda, prior to the Commission discussing the item unless otherwise approved by the Chairman. A "Speaker Request" form is available for those who wish to sign up on the day of the meeting. This form is also available in advance by downloading the attached form. Please submit the "Speaker Request" form completely filled out to the Board Secretary prior to the meeting. The Commission retains the option to set reasonable limits on the number, frequency, and length of presentations. Please contact the Board Secretary at (915) 852-1046 Ext. 404 with any additional questions.

No one signed up to speak.

4. PUBLIC HEARINGS

NOTICE TO THE PUBLIC AND APPLICANTS The staff report for an agenda item may include conditions, exceptions or modifications. The Commission's motion to approve an item in accordance with the staff report or with all staff comments means that any modification, waivers, exceptions requested by the applicant and recommended for approval by staff and any staff recommended conditions, have been approved, without necessitating that the Commission restate the modifications, exceptions, waivers, or conditions as part of the motion to approve and that any findings required to be made by the Commission, have been made. If the Commission does not wish to approve an exception or modification, or require a condition, then the Commission's motion will state which have not been approved, otherwise, the staff report, with all modifications, exceptions and conditions, is approved and the applicant shall comply with all provisions of the staff report.

4A. DISCUSSION AND RECOMMENDATION:

Chief Planner

On the resubmitted **Replat** application for **Horizon Manor, Unit Three Replat "A" (Case No. RP-002460-2020)**, legally described as a portion of Lot 19, Block 9, Horizon Manor Unit Three, Town of Horizon City, El Paso County, Texas. Containing 7.9365 acres ±. Application submitted by CAD Consulting Co. (**Postponed at the February 17, 2025 P&Z Meeting**)

ACTION: Motion made by **JOLLEY**, 2nd by **CORRAL** to postpone Replat request to April 21, 2025 Planning and Zoning Meeting.

AYES: **JOLLEY, MELENDEZ, AVILA, GARDEA, CORRAL**
ABSTAIN:
MOTION CARRIED



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4B. DISCUSSION AND RECOMMENDATION:

Chief Planner

On the **Preliminary Subdivision Plat** applications for **Rancho Desierto Bello Unit 18 (Case No. SDP25-0001)**, legally described as a Portion of Leigh Clark Survey No. 297, Town of Horizon City, El Paso County, Texas. Containing 17.354 acres ±. Application submitted by Applicant/Representative: TRE & Associates.

ACTION: Motion made by **GARDEA**, 2nd by **JOLLEY** to conditionally approve Rancho Desierto Bello Unit 18 and have staff comments addressed prior to the item being presented on City Council with the floor Amendment by staff.

AYES: JOLLEY, MELENDEZ, AVILA, GARDEA, CORRAL

ABSTAIN:

MOTION CARRIED

4C. DISCUSSION AND RECOMMENDATION:

Chief Planner

On the **Vacation** application request (**Case No. SDV24-0003**), to vacate a portion of a 60'- foot Right-of-Way and 10' ft Utility Easements on a portion of Lots 1-10, Block 19 and Lots 1-11, Block 22. Horizon Country Club Estates Unit 3, Town of Horizon City, El Paso County, Texas, to incorporate and make full use of the property. City initiated vacation. (**Postponed at the February 17, 2025 P&Z Meeting**)

ACTION: Motion made by **JOLLEY**, 2nd by **GARDEA** to approve Vacation request.

AYES: JOLLEY, MELENDEZ, AVILA, GARDEA, CORRAL

ABSTAIN:

MOTION CARRIED

5. OTHER BUSINESS

5A. DISCUSSION AND ACTION:

On the Planning and Zoning meeting minutes for the meeting held on February 17, 2025.

ACTION: Motion made by **JOLLEY**, 2nd by **CORRAL** to approve December 16, 2024 meeting minutes.

AYES: JOLLEY, MELENDEZ, AVILA, GARDEA, CORRAL

ABSTAIN:

MOTION CARRIED

5B. DISCUSSION

Research findings on the addition of P&Z commission alternates.

The P&Z directed staff to bring back a draft amendment for Planning & Zoning alternates.

6. ANNOUNCEMENTS

6A. The next regular scheduled meeting: **Monday, April 21, 2025, at 6pm.**



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EXECUTIVE SESSION

The Planning and Zoning Commission of the Town of Horizon City may recess into Executive Session pursuant to the Texas Government Code, Chapter 551, Subchapter D, under Article 551.071 – Consultation with Attorney; 551.072 – Deliberation regarding Real Property; and 551.087 – Deliberation regarding Economic Development Negotiations.

ADJOURNMENT: The meeting adjourned at 7:01 pm.

ACTION: ADJOURNMENT

**AYES: JOLLEY, MELENDEZ, AVILA, GARDEA, CORRAL
MOTION CARRIED**

Roberto Avila – Chair

(Date)

ATTEST:

David Ruiz - Planning Specialist

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