



NORTH BEND SCHOOL DISTRICT

Hillcrest Elementary School • North Bay Elementary School
North Bend Middle School • North Bend High School • Evergreen Virtual Academy

1913 MEADE STREET • NORTH BEND, OREGON 97459-3432
Phone: (541) 756-2521 • Fax: (541) 756-1313

A Regular Meeting of the North Bend School District #13 Board of Directors was held Thursday, August 8, 2024, beginning at 6:00 PM, in the North Bend City Council Chamber 835 California Avenue North Bend, OR 97459.

Minutes

1. CALL TO ORDER, FLAG PLEDGE, ROLL CALL

Present: Board Chair Jim Jordan; Board members Nathan McClintock (via Zoom), Dallas Petenbrink, Michele Roberts, Mary Schilling, and Julie Thies (via Zoom), Carol Yardley; Superintendent Vince Swagerty and Board Secretary Michelle Brix

2. APPROVAL OF AGENDA

Director Dallas Petenbrink motioned to approve the agenda. Director Carol Yardley seconded the motion, which was approved unanimously. 7-0

3. ELECTION OF BOARD OFFICERS FOR 2024-25

A. Board Chair

Director Carol Yardley moved to nominate Jim Jordan for Board Chair. Director Mary Schilling seconded the motion which was approved unanimously. 7-0

B. Board Vice Chair

Director Mary Schilling moved to nominate Carol Yardley as Board Vice Chair, Director Michelle Roberts seconded the motion which was approved unanimously. 7-0

C. Board Second Vice Chair

Director Mary Schilling moved to nominate Michelle Roberts as Board Second Vice Chair, Director Carol Yardley seconded the motion which was approved unanimously. 7-0

4. PUBLIC PARTICIPATION

The Board welcomes comments and questions from the public. If you wish to address the Board, please fill out a public participation sheet available at the table and give it to the Board Secretary. We ask that you limit your comments to three (3) minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear comments regarding individual school personnel. (Policy BDDH: Public Comment at Board Meetings)

Doug and Melissa Peck addressed the Board regarding the complaints involving Director Mary Schilling and Superintendent Vince Swagerty.

5. REPRESENTATIVE BOOMER WRIGHT-LEGISLATIVE UPDATE-Representative Wright was unable to attend the meeting.

6. SUMMER SCHOOL UPDATE-DAYNA CAHILL, BRUCE MARTIN, AND CHRIS

PENDLETON-An update was given to the board on the three different summer schools that happened during the summer. The elementary program was held at Hillcrest, the middle school and high school each held a program to help boost academic performance.

7. COMMUNICATIONS

A. Board Reports and Communication

B. Superintendent Report-Superintendent Swagerty read his report. Athletic Director Mike Forrester updated the Board. The 3A/4A Volleyball tournament will be held at Marshfield and North Bend, November 8-9. The District will be further discussing options for guest parking while the event is going on.

8. ACTION / CONSENT AGENDA ITEMS

- A. Board Meeting Minutes
 - i. June 6, 2024-Regular Meeting with Budget Hearing Minutes
 - ii. July 11, 2024-Work Session
- B. New Hires and Resignations
- C. Surplus
- D. Annual Business
 - i. Identify Confidential Employees:
Michelle Brix, Anna Burgmeier, Jennifer Clark, Michelle Cook, Kari Lucero, Cheri Schreiber, LaRae Sullivan, and Karina Taylor
 - ii. Designations and Authorizations of the following:
 - a. Chief Administrative Officer-Vince Swagerty
 - b. District Budget Officer-Vince Swagerty
 - c. Business Director/Deputy Clerk-Tim Crider
 - d. Attorneys of Record-Garrett, Hemann, Robertson; Hungerford Law Firm
 - e. Auditor of Record: Umpqua Valley Financial
 - f. Architect of Record-Joe Slack, HGE Inc.
 - g. Facsimile Signature-Vince Swagerty, Tim Crider
 - h. Newspaper of Record-The World
 - iii. Authorization for filing of the following:
 - a. Title Grant Applications-NCLB/CDIP Consolidation Grant
 - b. Public Law IDEA-2004 (Individuals with Disabilities Education Act-IDEA)
 - c. Title IX of Public Law 92-3 18 (Indian Education Act)
 - iv. ESEA: No Child Left Behind Consolidation Sub Grant for the following:
 - a. Title I (A)-Improving Basic Programs Operated by LEA's
 - b. Title II (A) Preparing, Training and Recruiting High Quality Teachers and Principals
 - v. District Clerk or Deputy Clerk in their absence is authorized to apply for and administer the following programs and funds:
 - a. General Fund
 - b. Debt Service Fund
 - c. Basic Vocational Education Fund
 - d. Disadvantaged and Handicapped Vocational Funds
 - e. National School Lunch/School Breakfast/and Commodity Foods Programs for Children
 - f. All other state and federal programs not otherwise identified in this or the previous motion
 - vi. District Depositories for funds to be:
 - a. Computershare
 - b. Banner Bank
 - c. Umpqua Bank
 - d. US Bank
 - e. BNY Mellon
 - vii. Check Signing Authorizations to be established as follows:
 - a. General Checking Account-The District Clerk or the Deputy Clerk in their absence, facsimile
 - b. Cafeteria Checking Account-The District Clerk or the Deputy Clerk in their absence, facsimile
 - c. Oregon Local Government Pool be named a District depository that the District Clerk, or the Deputy Clerk in their absence, invest the District's idle funds with the Local Government Investment Pool in the fiscal year 2024-25 except that when funds in excess of \$100,000 are available for investments for periods in excess of 30 days, the clerk may invest them with the U.S. Treasury and/or legally authorized financial institutions doing business in Coos County and such institutions are hereby designated official depositories in accordance with ORS 328.442(3). Such investments shall be made at the highest return rate possible and in multiples of \$100,000 and the Superintendent (District Clerk), or the Deputy Clerk in their absence, shall supply the Board members with a report showing the contracted financial instructions and their

responses. Appropriate insurance or collateral shall be required as set by state law.

d. Chair of the Board of Directors and the District Clerk, or the Deputy Clerk in their absence, Coos County School District No. 13, Coos County, Oregon are hereby jointly authorized to borrow money in the name of said school district, for the purpose of paying its current expenses, from our depository banks, the amount so borrowed not to exceed in the aggregate at any time the sum of \$1,500,000.

e. District Clerk, or the Deputy Clerk in the absence, be authorized to contract for supplies, equipment and services; to participate in joint purchasing through South Coast Education Service District and/or the Salem-Keizer Public School Purchasing Cooperative; and to purchase from and through state and federal agencies.

f. The Regular Meetings of the District Board of School Directors are proposed to be held in the North Bend City Council Chambers at 835 California Street, North Bend, Oregon, unless and until other notice of a regular Board meeting place is given, at 6:00 pm on the following dates: August 8, 2024; September 5, 2024; October 3, 2024; November 14, 2024; December 12, 2024; January 9, 2025; February 6, 2025; March 6, 2025; April 3, 2025; May 1, 2025; June 5, 2025.

Director Dallas Petenbrink moved to approve all Action/Consent Agenda items. Director Mary Schilling seconded the motion, which was approved unanimously. 7-0

9. 2025-01 RESOLUTION TO ACCEPT NEW GRANT FUNDS, CREATE THE BUDGET, AND APPROPRIATE SPENDING AUTHORITY FOR THE PRESCHOOL PROMISE GRANT

(ACTION)-**Director Dallas Petenbrink moved to approve Resolution 2025-01 accepting, and authorizing appropriations in the Special Revenue Funds as follows: for the Preschool Promise Grant with appropriation for functions Instruction, Support Services, and Facilities and Construction. Director Carol Yardley seconded the motion, which was approved unanimously. 7-0**

10. REVISION OF POLICY JEBA (ACTION)-**Director Dallas Petenbrink moved for the Board to adopt JEBA with the changes recommended by Superintendent Swagerty. Director Carol Yardley seconded the motion, which was approved unanimously. 7-0**

A. POLICY UPDATE/FIRST READ (NO ACTION)

11. INTER DISTRICT TRANSFERS (ACTION)

A. The District recommends the following numbers for nonresident student admission for each grade level:

Kindergarten	6	Sixth Grade	10	Ninth Grade	20
First Grade	6	Seventh Grade	3	Tenth Grade	20
Second Grade	7	Eighth Grade	10	Eleventh Grade	20
Third Grade	4			Twelfth Grade	20
Fourth Grade	5				
Fifth Grade	6				

Director Dallas Petenbrink moved for the Board to establish for the 2024-25 school year that the District will accept the following numbers of nonresident students who apply to the North Bend School District: Kindergarten 6; First Grade 6; Second Grade 7; Third Grade 4; Fourth Grade 5; Fifth Grade 6; Sixth Grade 10; Seventh Grade 3; Eighth Grade 10; Ninth Grade 20; Tenth Grade 20; Eleventh Grade 20; Twelfth Grade 20. Director Michelle Roberts seconded the motion which was approved unanimously. 7-0

12. CONSIDER ACTION ON BOARD MEMBER MARY SCHILLING COMPLAINT (ACTION)-**Director Carol Yardley moved to take no further action to investigate this matter. Director Dallas Petenbrink seconded the motion, which was approved unanimously 6-0. Director Mary Schilling abstained.**

Jim Jordan: yea

Mary Schilling: abstained

Nathan McClintock: yea

Dallas Petenbrink: yea

Michelle Roberts: yea

Julie Thies: yea

Carol Yardley: yea

13. CONSIDER ACTION ON SUPERINTENDENT VINCE SWAGERTY COMPLAINT (ACTION)

Director Carol Yardley moved to take no further action to investigate this matter. Director

Julie Thies seconded the motion, which was approved unanimously 7-0.

Jim Jordan: yea

Nathan McClintock: yea

Dallas Petenbrink: yea

Michelle Roberts: yea

Mary Schilling: yea

Julie Thies: yea

Carol Yardley: yea

14. BOARD COMMENTS

15. INFORMATION ONLY

A. Work Session-August 22, 2024 at 6:00pm

B. Next Board Meeting-September 5, 2024 at 6:00pm

16. ADJOURN-The meeting was adjourned by consensus at 6:51pm