

# Preparing Your District *for the* Student Online Personal Protection Act

**School districts in Illinois** are required to comply with a number of new regulations around the use of edtech by **July 1, 2021**.

The requirements are intended to ensure that student data is protected and use is restricted to beneficial purposes.

In order to meet these requirements, districts need a *system of record* that:

- Helps teachers understand what tools are allowed
- Provides privacy recommendations and guidance
- Inventories tools that are collecting student data
- Allows for contracts to be managed
- Provides a portal for parents to view contracts and edtech providers



## Your SOPPA Checklist

Deadline: July 1, 2021

- ☐ Post a list of all data elements being collected, maintained, or disclosed
- ☐ Post a list of all operators and their contracts
- ☐ Post a list of all subcontractors using data elements
- ☐ Know what tools are being accessed
- ☐ Create a written process for activating parental FERPA rights
- ☐ Adopt a policy to designate contract signatory authority
- ☐ Designate a Privacy Officer
- ☐ Publish any data breaches where >10% student data was exposed
- ☐ Implement and maintain reasonable security measures

\*Partial summary of Illinois HB3606.  
Full text can be found at [bit.ly/il3606](https://bit.ly/il3606)

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