

# Leticia T. Charbonneau

## Internal Audit Executive

Internal Audit Executive with over **25** years of audit experience primarily in the higher education sector. Possess Big Four audit firm experience working in various industries including government, financial services, manufacturing, and retail. Demonstrated skills in assessing risk, evaluating the effectiveness of internal controls, and identifying process improvement opportunities.

## Experience

- 7/2014 – Present** – **Lone Star College**  
*Executive Director, Audit and Consulting Services, The Woodlands, TX*  
Direct the internal audit department of a large community college system.
- Successfully rebuilt the internal audit function.
  - Provide leadership and strategic direction.
  - Oversee the completion of audits and special projects.
  - Co-facilitate initiatives related to compliance, fraud, and risks.
- 5/2008 – 7/2014** – **Alamo Colleges**  
*Principal Auditor (Manager), San Antonio, TX*  
Performed internal audits for a large community college district.
- Assisted with annual risk assessment and audit plan development.
  - Conducted internal quality control procedures.
  - Assisted in preparation and managing of departmental expense budget.
- 1/2007 – 5/2008** – **Deloitte & Touche, LLP**  
*Senior Auditor/Manager, Central TX*  
Conducted Enterprise Risk Services projects for various industry clients.
- Managed advisory projects, including financial and compliance audits, Sarbanes Oxley, risk assessments, and quality assurance reviews.
  - Conducted higher education Single Audit portion of external audits.
  - Demonstrated leadership in assisting Partner build Central Texas practice.
- 6/2006 – 12/2006** – **Resources Global Professionals**  
*Associate, San Antonio, TX*  
Performed Sarbanes Oxley compliance testing for a large client.
- 1/2006 – 6/2006** – **International Bank of Commerce**  
*First Vice President and Sarbanes Oxley Coordinator, Laredo, TX*  
Coordinated Sarbanes Oxley activities for the bank holding company.
- 11/2000 – 4/2002** – **Texas State Auditor's Office**  
*Senior Auditor, Austin, TX*  
Conducted audits of state agencies and institutions of higher education.
- 1/2000 – 3/2000** – **Glass and Company**  
*Senior Accountant, Austin, TX*  
Conducted external audits of banks and construction companies.
- 12/1996 – 12/1999** – **The Laredo National Bank**  
*Senior Auditor, Laredo, TX*  
Conducted compliance and operational audits of bank and subsidiaries.

## Education

- 1994** – **Bachelor of Business Administration, Accounting**  
The University of Texas at Austin

## Personal Info

### Address

2303 Cobblecreek DR  
Conroe, TX 77384

### Phone

(713) 307-2211

### E-mail

LetTorres@yahoo.com

### LinkedIn

[www.linkedin.com/in/leticia-charbonneau](http://www.linkedin.com/in/leticia-charbonneau)

## Skills

Risk Assessment  
Business Process Improvement  
Strategic Planning  
Communication Skills  
Interpersonal Skills  
Problem Solving  
Knowledge and practice of professional standards

## Software

Microsoft 365  
TeamMate  
PeopleSoft  
Banner

## Certifications

Certified Public Accountant  
Certified Internal Auditor  
Certified Fraud Examiner  
Certified Government Auditing Professional

## Memberships

Institute of Internal Auditors  
Association of College and University Auditors  
Texas Association of College and University Auditors

## Languages

Spanish